



Email Account Application

New Account	Password Change	Name Change Prev. Name _____	Deactivate
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Name: _____

Job Title: _____

District: Browns Franklin Marcum Meridian
 Nuestro Pleasant Grove Winship-Robbins

User Name: _____
(New account names will be issued by Information Technology)

Password: _____
 (Only required for New Account or Password Change)

Password requirements:

- *At least 10 characters long
- *Must contain upper and lower case letters
- *Must contain numbers and/or symbols
- *Cannot contain your first or last name

OR

- *At least 14 continuous characters (no spaces)

Examples:
 BD27sa14 or C0mput3r\$

Thequickbrowndog

KEEP YOUR PASSWORD SECURE

Signature _____ Date _____

-For IT Use-

Date entered: _____ Entered by: _____

Comments: _____

Added to Spreadsheet	Site Notified _____ (name) <div style="text-align: center; margin-top: 5px;"> email phone </div>
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