

# Agenda

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## **SUTTER COUNTY BOARD OF EDUCATION**

### **Regular Meeting**

Wednesday, April 12, 2023 - 5:30 p.m.

Sutter County Superintendent of Schools Office

970 Klamath Lane – Board Room

Yuba City, CA 95993

A full Board packet is available for review at the Sutter County Superintendent of Schools Office Reception Desk, 970 Klamath Lane, Yuba City, CA (8:00 a.m. – 5:00 p.m., Monday through Friday – excluding legal holidays) and the Sutter County Superintendent of Schools' website at [www.sutter.k12.ca.us](http://www.sutter.k12.ca.us).

**5:30 p.m.**    1.0    Call to Order

2.0    Pledge of Allegiance

3.0    Roll Call of Members:

June McJunkin, Trustee Area 2, President

Victoria Lachance, Trustee Area 5, Vice President

Gurv Pamma, Trustee Area 1, Member

Kash Gill, Trustee Area 3, Member

Harjit Singh, Trustee Area 4, Member

4.0    Items of Public Interest to Come to the Attention of the Board

Members of the public are given an opportunity to address the Board regarding items not listed on the agenda. *The California Government Code, Section 54954.3(a) states, ".....no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2.*

5.0    Consent Agenda  
**[Action Item]**

5.1    Approval of Minutes of March 8, 2023

5.2    Acceptance of donation of \$750.00, from the Sutter Yuba Association of Realtors to be used for the Sutter County 2023 Spelling Bee

5.3    Acceptance of donation of various manufacturing equipment, with an estimated dollar value of \$23,000.00, from SWECO to be used in the SCSOS Manufacturing Program

The above items are self-explanatory. All items on the Consent Agenda are considered a routine item or one that has been

previously discussed. Any Board Member may request that an item be pulled for further discussion.

6.0 IT Department Update – Chris Osborne

7.0 Annual Performance Report: AeroSTEM Academy – Joe Hendrix

Sutter County Superintendent of Schools (SCSOS) staff provides ongoing review of AeroSTEM Academy as well as timely information and support to AeroSTEM Academy throughout the year.

8.0 Ethics Training – Maggie Nicoletti

California law requires state officials to complete an ethics training course within six months of being hired and every two years thereafter. This requirement applies to those elected or appointed officials who are compensated for their service or reimbursed for their expenses.

9.0 Business Services Report

9.1 Monthly Financial Report – March 2023 – Nic Hoogeveen

9.2 Investment Statement, November 30, 2022 – Ron Sherrod

9.3 Facilities Update – Ron Sherrod

10.0 Items from the Superintendent/Board

11.0 Adjournment

*In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board Meeting room, to access written documents being discussed at the Board Meeting, or to otherwise participate at Board Meetings, please contact the Superintendent's Office at 530-822-2900 for assistance. Notification at least 48 hours prior to the meeting will enable the Superintendent's Office to make reasonable arrangements to ensure accessibility to the Board Meeting and to provide any required accommodations, auxiliary aids or services.*

*All Open Session Agenda related documents, including materials distributed less than 72 hours prior to the scheduled meeting, are available to the public for viewing at the Sutter County Superintendent of Schools Office located at 970 Klamath Lane, Yuba City, CA 95993.*

Agenda Item No. 5.0

BOARD AGENDA ITEM: Consent Agenda

BOARD MEETING DATE: April 12, 2023

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

✓ Action

Maggie Nicoletti

       Reports/Presentation

SUBMITTED BY:

       Information

Various Departments

       Public Hearing

PRESENTING TO BOARD:

       Other (specify)

Tom Reusser

BACKGROUND AND SUMMARY INFORMATION:

The following items will appear under the Consent Agenda for Board approval:

1. Minutes of the March 8, 2023, Board Meeting
2. Donations:

<u>Donor</u>	<u>Value</u>	<u>Purpose</u>
Sutter Yuba Association of Realtors	\$750.00	2023 Spelling Bee
SWECO	\$23,000.00	SCSOS Manufacturing Program/Sutter High

	<u>22-23 Year</u>	<u>Current Period</u>	<u>To Date</u>
Total Donations-Cash	\$11,847.32	\$750.00	\$12,597.32
Total Donations-Value	\$4,500.00	\$23,000.00	\$27,500.00
<b>Total Donations</b>	<b>\$16,347.32</b>	<b>\$23,750.00</b>	<b>\$40,097.32</b>

**Unapproved**  
**SUTTER COUNTY BOARD OF EDUCATION MINUTES**  
**Regular Meeting**  
**March 8, 2023**

1.0 Call to Order

A regular meeting of the Sutter County Board of Education was called to order by President McJunkin, 5:30 p.m., March 8, 2023, at the Sutter County Superintendent of Schools Office, 970 Klamath Lane, Yuba City, California.

2.0 Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Gurv Pamma.

3.0 Roll call of Members

June McJunkin, President – Present  
Victoria Lachance, Vice President – Present  
Gurv Pamma, Member – Present  
Harjit Singh, Member - Present  
Kash Gill, Member – Present

Tom Reusser, Ex-officio Secretary – Present

Staff Members Present: Ron Sherrod, Nic Hoogeveen, Chris Reyna, Brian Gault, Jessica Burrone, Dr. Carolyn Patton, Lorilee Niesen, Jake Holmes, Chase Bisby, Rinky Basi and Maggie Nicoletti

4.0 Items of Public Interest to come to the attention of the Board

None.

5.0 Consent Agenda

- 5.1 Approval of Minutes of February 8, 2023
- 5.2 Acceptance of donation of \$4,500.00 from Schools First Federal Credit Union to sponsor the Educator of the Year Dinner
- 5.3 Acceptance of donation of \$176.00 from the Tierra Buena PTA to be used for the Special Education DHH Booth Fall Festival
- 5.4 Approve the 2023-2024 Student Attendance Calendar for Feather River Academy and Pathways Charter Academy

A motion was made to approve the Consent Agenda.

<i>Motion:</i>	Gill	<i>Seconded:</i>	Singh
<i>Action:</i>	Motion Carried		
<i>Ayes:</i>	5 (Gill, Singh, Lachance, Pamma and McJunkin)		
<i>Noes:</i>	0		
<i>Absent:</i>	0	<i>Abstain:</i>	0

6.0 The following Departments presented:

- 6.1 Special Education and SELPA – Dr. Patton, SELPA Assistant Superintendent, presented an overview of SELPA. She distributed a pamphlet regarding Alternative Dispute Resolution (ADR) and reviewed it with the Board. Jessica Burrone, Director of Special Education, introduced herself and presented an overview of the Special Education Department.
- 6.2 CTE and Adult Education  
Lorilee Niesen, Director of CTE and Adult Education, stated SCSOS is the lead for the North Central Counties Consortium (NCCC), which includes four counties.

Lorilee introduced Jake Holmes, Coordinator of Adult Education and SCCTC, and Chase Bisby, Coordinator for CTE/ROP. Pamphlets outlining the courses that are offered through these programs were distributed to the Board. Jake and Chase reviewed the programs/courses and answered questions from the Board.

7.0 CSBA – Ballot for 2023 Delegate Assembly County Representative Election

Motion was made to cast a vote for Nicolo Orozco to serve as the 2023 Delegate Assembly County Representative.

*Motion:* Gill *Seconded:* Pamma  
*Action:* Motion Carried  
*Ayes:* 5 (Gill, Pamma, Singh, Lachance and McJunkin)  
*Noes:* 0  
*Absent:* 0 *Abstain:* 0

8.0 Adopt Resolution No. 22-23-VI Support of Funding for County Office of Education Operated Juvenile Court and Community Schools

Ron Sherrod sat on the committee for this and he reported the following: These students have unique needs and are currently underserved and severely underfunded. The current ADA-based funding model does not adequately support these students and they are in need of additional funding.

Approval of this Resolution, along with other COEs, will support an increase in funding for County Office of Education Operated Juvenile Court and Community Schools.

A motion was made to adopt Resolution No. 22-23-VI Support of Funding for County Office of Education Operated Juvenile Court and Community Schools.

Roll call vote: Singh, aye; Pamma, aye; Lachance, aye; Gill, aye; McJunkin; aye.

*Motion:* Gill *Seconded:* Lachance  
*Action:* Motion Carried  
*Ayes:* 5 (Gill, Lachance, Singh, Pamma and McJunkin)  
*Noes:* 0  
*Absent:* 0 *Abstain:* 0

9.0 Approve the 2022-2023 Second Interim Report

Nic reviewed the Second Interim Report with the Board; this is our budget as of January 31, 2023. He reviewed page 12, Summary Report of Revenues, Expenditures and Changes in Fund Balance, of the report which reflects revisions as of January 31, 2023. Three districts entered into differentiated assistance: Brittan Elementary School, Nuestro Elementary School and Live Oak Unified School District. ADA adjustments were also made for FRA and PCA.

A motion was made to approve the 2022-2023 Second Interim Report.

*Motion:* Gill *Seconded:* Singh  
*Action:* Motion Carried  
*Ayes:* 5 (Gill, Singh, Lachance, Pamma and McJunkin)  
*Noes:* 0

*Absent:* 0

*Abstain:* 0

10.0 Business Services Report

10.1 Facilities Update – Ron stated they have been working with the architect and the builders that were selected for the new building. The architect and builder should have drawings in June and they will be brought to the Board. Government Financial Strategies will report to the Board in May or June.

11.0 Approval of the SCSOS 2022-23 Arts, Music and Instructional Materials (AMIM) Discretionary Block Grant Expenditure Plan

Ron stated this is the first time this has been allocated. Ron stated this would become an ongoing grant; however, he is not sure where the funding will come from. We received two thirds of the \$187,000.00 allocated to us. Ron said this money will be apportioned to FRA.

A motion was made to approve the SCSOS 2022-23 Arts, Music and Instructional Materials (AMIM) Discretionary Block Grant Expenditure Plan.

*Motion:* Singh

*Seconded:* Pamma

*Action:* Motion Carried

*Ayes:* 5 (Singh, Pamma, Gill, Lachance and McJunkin)

*Noes:* 0

*Absent:* 0

*Abstain:* 0

12.0 Mid-Year Update on Metrics, Expenditures and Actions in the 22-23 SCSOS and PCA LCAPs

LCAP information for SCSOS and PCA was distributed to the Board. Brian and Chris reviewed the handouts with the Board and answered pertinent questions. Chris stated they are focusing more on the positive behavior rather than the negative behavior. Chris informed the Board that FRA and PCA were presenting Student Awards at Boyd Hall on March 17<sup>th</sup> and the Board Members were invited.

13.0 Superintendent's Salary Committee Report: Review and Adopt Placing Superintendent Reusser on Level 4 of the 2022-2023 Salary Schedule

Vicky reviewed the Superintendent Salary Committee Report (2022-2023) that was included in the Board Packet; three levels were added to the salary schedule along with providing a cell phone stipend.

A motion was made to approve the 2022-2023 salary schedule and place Superintendent Reusser on Level 4 and provide a \$1200.00 cell phone stipend, retroactive to July 1, 2022.

*Motion:* Pamma

*Seconded:* Gill

*Action:* Motion Carried

*Ayes:* 5 (Pamma, Gill, Singh, Lachance and McJunkin)

*Noes:* 0

*Absent:* 0

*Abstain:* 0

14.0 Items from the Superintendent/Board

Superintendent Reusser reported on the following:

- There have been many meetings regarding construction of the new building. Proposed drawings of the new building were shared with the Board.
- If the Board Members would like to visit the Cosmetology Program, please contact Maggie Nicoletti and she will schedule individual tours.

Vicky stated she attended “Every 15 Minutes” at East Nicolaus High School and it was very moving. It is a program that teaches the students the realities of driving under the influence and to think about their choices before getting behind the wheel.

15.0 Adjournment

A motion was made to adjourn the meeting at 6:55 p.m.

<i>Motion:</i>	Lachance	<i>Seconded:</i>	Gill
<i>Action:</i>	Motion Carried		
<i>Ayes:</i>	5 (Lachance, Gill, Singh, Pamma and McJunkin)		
<i>Noes:</i>	0		
<i>Absent:</i>	0	<i>Abstain:</i>	0

**SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE  
GIFT AND DONATION FORM**

Donor Identification

☐ Individual

☒ Business

Donor Name: Sutter Yuba Association of Realtors

Phone: \_\_\_\_\_

Address: 1558 Starr Drive

City/State Yuba City CA

Zip: 95993

Business only: Position: \_\_\_\_\_

Phone: \_\_\_\_\_

Type of Business: Realtor

Gift or Donation:

☐ Cash

☒ Check

Dollar Amount: \$ 750.00

☐ Other (List item below)

Date of Donation: 3/2/23

Intent of Gift or Donation: 2023 Spelling Bee

Working Condition: \_\_\_\_\_

Estimated Dollar Value \$ 750.00

Donated To (Site/Program): Curriculum, Instruction and Accountability Spelling Bee

Site/Program Administrator: Kristi Johnson

Typed Name

Signature

Asst. Superintendent/Director for Dept.: Brian Gault

Typed Name

Signature

Delivery Date: March 3, 2023

Delivered By: Hand Delivered

Received By: Tania Martinez

For Business Office Use Only

01-0161-0-4300-00-8600-2100-410-512-0000-00

Assistant Superintendent Business Services

Signature

Revenue Code: \_\_\_\_\_

Review Comments: \_\_\_\_\_

Board Agenda Date: \_\_\_\_\_



**Sutter Yuba Association of Realtors**

1558 Starr Drive  
Yuba City, CA 95993

**TRI COUNTIES BANK**  
YUBA CITY, CA 95992

14049

90-3504/1211

3/1/2023

PAY TO THE  
ORDER OF

**SUTTER COUNTY SUPERINTENDENT SCHOOLS**

\$ **\*\*750.00**

Seven Hundred Fifty and 00/100

DOLLARS

**SUTTER COUNTY SUPERINTENDENT SCHOOLS**

MEMO

**2023 Spelling Bee**



*Ken A. Hardy*  
*[Signature]*  
AUTHORIZED SIGNATURE MP

Security features included. Details on back.

⑈014049⑈

⑆121135045⑆

100015602⑈

**Sutter Yuba Association of Realtors**

**SUTTER COUNTY SUPERINTENDENT SCHOOLS**

6070 · Scholarship & Spelling Bee

2023 Spelling Bee

3/1/2023

14049

750.00

**TRI COUNTIES CHE 2023 Spelling Bee**

750.00

**SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE  
GIFT AND DONATION FORM**

Donor Identification	<input type="radio"/> Individual	<input checked="" type="radio"/> Business
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Donor Name: SWECO Phone: (530) 671-0110  
Address: 2455 Palm Street City/State Sutter Zip: 95982  
*Business only:* Position: Robert Ziegenmeyer/Chairman of the Board  
Phone: \_\_\_\_\_ Type of Business: Manufacturing

Gift or Donation:	<input type="radio"/> Cash <input type="radio"/> Check	Dollar Amount: \$ _____
	<input type="radio"/> Other (List item below)	
Date of Donation: <u>3/30/2023</u>		

Mazak Quick Turn 10 N mdl QT-10N-UNIV-K CNC Turning Center - \$6000.00 Value

Mazak MSN 24"x120" Dual Turret CNC Lathe S/N 124550 w/Mazatrol T-Plus - \$9000.00 Value

Thermal Dynamics Auto-Cut 200 Plasma Torch & Power Spindle - \$8000.00 Value

Intent of Gift or Donation: To be used in the SCSOS Manufacturing Program

Working Condition: \_\_\_\_\_

Estimated Dollar Value \$ \$ 23,000.00

Donated To (Site/Program): SCSOS Manufacturing Program - Sutter High School Site

Site/Program Administrator: Superintendent Tom Reusser

Typed Name

Signature

Asst. Superintendent/Director for Dept.: \_\_\_\_\_

Typed Name

Signature

Delivery Date: \_\_\_\_\_ Delivered By: \_\_\_\_\_

Received By: \_\_\_\_\_

For Business Office Use Only
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Assistant Superintendent Business Services \_\_\_\_\_

Signature

Revenue Code: \_\_\_\_\_

Review Comments: \_\_\_\_\_

Board Agenda Date: \_\_\_\_\_



2455 Palm Street / P.O. Box 259, Sutter, CA 95982 Phone (530) 673-8949 Fax (530) 671-0110

[www.swecoproducts.com](http://www.swecoproducts.com)

March 30, 2023

TO: Tom Russer

RE: Donated Equipment

The following is the description of the equipment being donated to Sutter County Superintendent of Schools.

1. Mazak Quick Turn 10 N mdl QT-10N-UNIV-K CNC Turning Center S/N: 69816 w/ Mazatrol CAM T-2 Controls, Tool Presetter, 8-Station Turret, Hydraulic Tailstock, 8" 3-Jaw Power Chuck, Coolant **\$6000.00 VALUE**
2. Mazak MSN 24"x120' Dual Turret CNC Lathe S/N: 124550 w/ Mazatrol T-Plus Controls, 8-Station Vertical Turning Turret, 6 Station Horizontal Drill/Bore Turret, Hydraulic Tailstock, Steady Rest, 4" Thru Spindle Bore, 15" 3-Jaw Chuck, Coolant **\$9000.00 VALUE**
3. Thermal Dynamics Auto-Cut 200 Plasma Torch & Power Spindle **\$8000.00 VALUE**

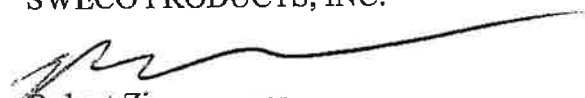
**Total Donated Value:**

**\$23,000.00**

Should you need additional information, please contact me.

Sincerely,

SWECO PRODUCTS, INC.



Robert Ziegenmeyer  
Chairman of the Board

BOARD AGENDA ITEM: Information Technology (IT) Department Update

BOARD MEETING DATE: April 12, 2023

AGENDA ITEM SUBMITTED FOR:      PREPARED BY:

           Action    Chris Osborne

\_\_\_\_ Reports/Presentation SUBMITTED BY:

✓ Information Chris Osborne

\_\_\_\_ Public Hearing                      PRESENTING TO BOARD:

\_\_\_\_\_ Other (specify) \_\_\_\_\_ Chris Osborne

BACKGROUND AND SUMMARY INFORMATION:

Chris Osborne, IT Director, will present a department overview to the Board.

Sutter County Superintendent of Schools  
Technology Services Department

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## **Who we are - Happy to help!**

*A team of seven technology professionals that provides technology support to FRA, PCA, One Stop, Shady Creek, Adult Education, Sutter County Career Technical Center, Special Education classrooms and offices housed at other districts and the SCSoS office.*

*We provide these services directly to three of our local schools/districts and strive to expand that service as our reputation grows.*

*We also partnered with seven of our local schools/districts to improve their security posture in order to meet the cybersecurity insurance changes last year.*

## Mission Statement

*To support our students, staff and the community in the appropriate use of technology as we learn, teach and grow as part of a 21st century global community.*

- ❖ Provide and maintain a secure and reliable high-speed network to access and store data
- ❖ Provide prompt, professional support and service to all users
- ❖ Continuously improve our knowledge, our systems and our services through training, collaboration and feedback
- ❖ Identify and respond to changing needs of the county programs and LEAs through fiscally responsible innovation and collaboration

## *Primary functions*

- ❖ Support high-speed network connectivity for SCSoS and LEAs as a node-site for K12HSN
- ❖ Network security, connectivity and application access for SCSOS programs
- ❖ Financial Software Support.... and checks, of course! (Escape)
- ❖ Local and State level student data (Aeries, CALPADS)
- ❖ End-user desktop and application support for SCSOS students, staff and programs (PC, Chromebooks, iPads, office applications, etc.)



- ❖ 1,672 work orders completed this fiscal year
- ❖ Enabled Multi-Factor Authentication on web email and VPN to secure our environment
- ❖ Expanded our partnerships with local schools/districts to support them in improving their security posture, as well as our own
- ❖ Coordinated with the ELOP program, helping student access technology for expanded learning
- ❖ All CALPADS submissions are accurate and on-time or ahead of schedule

■ Warm fuzzies

## *Looking ahead...*

- ❖ Continue to improve our security posture to stay ahead of the modern threat landscape
- ❖ Modernize business workflow processes to increase accuracy, BLANK, and visibility
- ❖ Automate information systems so that students and staff have easy access to the tools they use most
- ❖ Further develop our service model and relationships in support of our LEAs

# Thank you

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Chris Osborne

Director – Technology Services

530.822.2962

[chriso@sutter.k12.ca.us](mailto:chriso@sutter.k12.ca.us)

Agenda Item No. 7.0

BOARD AGENDA ITEM: Annual Performance Report: AeroSTEM Academy

BOARD MEETING DATE: Wednesday, April 12, 2023

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

☐ Action

SCSOS Staff

☒ Reports/Presentation

SUBMITTED BY:

☐ Information

Joe Hendrix

☐ Public Hearing

PRESENTING TO BOARD:

☐ Other (specify)

Joe Hendrix

BACKGROUND AND SUMMARY INFORMATION:

Sutter County Superintendent of Schools (SCSOS) staff provides ongoing review of AeroSTEM Academy as well as timely information and support to AeroSTEM Academy throughout the year.

The ***Annual Performance Report*** provides a formal document containing staff's understanding of AeroSTEM Academy's strengths and areas needing improvement during a specific year of operation. The report is primarily developed from document reviews, conversations, observations, and site visits.

# AeroSTEM Annual Performance Report

*Report on 2021-2022 School-year*

# Contents

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<b>Exhibit C: Financial Health and Sustainability</b>	<b>36</b>

# ANNUAL PERFORMANCE REPORT

The Sutter County Superintendent of Schools Office (SCSOS) is committed to promoting high-quality education for students in Sutter County. This Annual Performance Report encompasses SCSOS staff's understanding of AeroSTEM Academy's strengths and any areas needing improvement, as well as its performance relative to the standards and expectations established by applicable state and federal law.

This report is designed to answer four fundamental questions:

1. Is the charter school's education program a success?
2. Is the charter school financially viable?
3. Is the charter school operating and governed effectively?
4. Is the charter school serving public policy purposes?

Sutter County Superintendent of Schools Office staff have made the AeroSTEM Administrator, AeroSTEM Governing Board, and Sutter County Board of Education aware of concerns in a timely manner, and have been working with the AeroSTEM Governing Board and AeroSTEM Interim Director in resolving potential concerns.

## School Overview

This section of the Annual Report begins with general information about the school.




<b>School Name</b>	
<b>Grades Served</b>	Grades 5-12
<b>Total Enrollment</b>	Approximately 158
<b>School Website</b>	<a href="https://aerostem.org/">https://aerostem.org/</a>
<b>Neighborhood Location</b>	AeroSTEM is located at the Sutter County Airport.
<b>Leadership</b>	<p><b><u>Board of Directors During 2020-2021</u></b></p> <p>Les Sanders David Heslop Dallan Reese Bryan Giles Jennifer Stein John Floe Marvin King</p> <p><b><u>Charter Administration</u></b></p> <p>Kathy Smith-McQuerry - Director Karen Peters - Chief Business Officer</p>
<b>School Mission</b>	<p>AeroSTEM Academy prepares students of today for the growing college and career opportunities of tomorrow. By exploring Science, Technology, Engineering, and Mathematics (“STEM”) through the lens of aerospace, students gain the knowledge and skills necessary to contribute to a dynamic, technology-intensive economy. AeroSTEM Academy creates a culture of character and collaboration in close partnership with college and professional communities. The educational program encourages imagination, incorporates experiential learning, and provides opportunities to engineer solutions.</p> <p>Dream. Discover. Design.</p>
<b>School Contact Information</b>	<p>82 Second Street, Yuba City, CA 95991 530-742-2531 <a href="mailto:info@aerostem.org">info@aerostem.org</a></p>











## Academic Performance: Is the charter school's education program a success?

This section provides an overview of the school's performance, in the year reviewed, on a variety of academic measures the school is accountable for achieving. Notably, the academic expectations are aligned with the standards for renewal pursuant to state law.


### Rating Key

Rating	Description
High/Middle/Low Performance Group	Provides the standard of renewal aligned to the school's performance group. The standard that applies to a specific school will depend on the performance group assigned to the school annually by the CDE.
	Outcomes are generally positive, with few exceptions
	Outcomes are mixed, in absolute terms and/or compared to the state average
	Outcomes are generally below exceptions, with few exceptions

Indicator and Measure	Performance
Is the school's academic performance on track for renewal?	 Trend: Middle Track (Considering Local Data)
State and Federal Accountability	







Academic Performance		
CA Dashboard: All Students	Math	 AeroSTEM - 88.4 points below standard State - 51.7 points below standard
	ELA	 AeroSTEM - 38.7 points below standard State - 12.2 points below standard
CA Dashboard: Socioeconomically Disadvantaged Students	Math	 AeroSTEM - Low - 87.6 points below standard State - 84 points below standard
	ELA	 AeroSTEM - Low - 28.4 points below standard State - 41.4 points below standard
CA Dashboard: Hispanic Students	Math	 AeroSTEM - Very Low - 120 points below standard State - 83.4 points below standard
	ELA	 AeroSTEM - Low - 60.3 points below standard State - 38.6 points below standard
CA Dashboard: White Students	Math	 AeroSTEM - Low - 63.3 points below standard

		State - 13.4 points below standard
	ELA	<div></div> AeroSTEM Low - 24.4 points below standard State - 21.9 points above standard
English Learner Progress Indicator	No performance indicator on the Dashboard because there are less than 11 students in the LEA	
College and Career Indicator	Information not reported on the 2022 Dashboard	
Academic Engagement		
Chronic Absenteeism Rate	<div></div> AeroSTEM - 7.7% of students identified as chronically absent State - 30% of students identified as chronically absent. However, some subgroups are higher than the state average.	
Graduation Rate	No performance indicator on the Dashboard because there are less than 11 students in the LEA	
Conditions and Climate		
Suspension Rate	<div></div> AeroSTEM - 6.1% of students suspended at least one day State - 3.1% of students suspended at least one day	

School-Specific Academic Measure(s)	 All grade levels with the exception of 9-12 in Language Arts and Math declined in proficiency from Fall 2021 to Spring 2022
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
## Operations and Governance Performance: Is the charter school operating and governed effectively?

This section provides an overview of the school's performance, in the year reviewed, in fulfilling legal requirements and fiduciary/public stewardship responsibilities and other measures relevant to operational health and performance.

Indicator and Measure	Performance
Education Program Fidelity	 BELOW EXPECTATIONS
Financial Management and Oversight	 MIXED
Governance and Reporting	 BELOW EXPECTATIONS
Student and Employee Rights and Requirements	 MIXED
Health and Safety	 GENERALLY POSITIVE
School Environment	 MIXED

## Financial Health and Sustainability: Is the charter school financially viable?

This section provides an overview of the school's performance, in the year reviewed, on financial measures the school is accountable for achieving, and a review of recent trends. These measures provide information about the school's financial health and sustainability.

Indicator and Measure	Current Year	Multi-Year Trend
<b>Near-Term Measures</b>	 GENERALLY POSITIVE	 GENERALLY POSITIVE
Current Ratio	3.9	4.42
Unrestricted Days Cash	28.07 days	34.37 days
Enrollment Variance	106%	102%
Debt Default	No default(s)	No default(s)
Reserve	 GENERALLY POSITIVE	 GENERALLY POSITIVE
<b>Sustainability</b>	 Mixed	 Mixed
Total Margin	0.51%	6.09%
Debt to Asset Ratio	0.81	0.87
Cash Flow	<\$207,413>	<\$298,412>
<b>Fiscal Controls</b>	 GENERALLY POSITIVE	 GENERALLY POSITIVE

## Advancing Equity and Access: Is the charter school serving public policy purposes?

This section is informational only, and provides an opportunity for the school and the authorizer to reflect on the school's role in serving public policy purposes as articulated in the charter school's approved petition. Reflection questions include:

Consistent with the approved petition (i.e., the original terms of the authorizer-school relationship), discuss the extent to which:

- The school remains faithful to the educational needs of the community where the charter school is located;

- The school’s presence in the community continues to serve the interests of the entire community, including any benefits to its public school system as a whole; and
- Evidence from empirical/outcome data within the frameworks demonstrates that the school advances equity and fair treatment for students through the academic performance of subgroups, compliance with laws protecting the rights of specific populations of students, equitable treatment and identification (i.e., lack of adverse findings on disproportionality of discipline and identification for special education), fair enrollment practices, and pursuit of ethnic and racial balance in enrollment.

## Narrative

**School Reflection:** (From discussions with AeroSTEM’s 2021-2022 executive director and Board members)

AeroSTEM believed it had remained faithful to the educational needs of the community and was serving the interests of the entire community, considering the impact of COVID and learning loss within the public school system as a whole.

AeroSTEM recognized that it has a higher-than-average population of students with disabilities entering the school through its fair enrollment practices.

## Authorizer Reflection:

While AeroSTEM’s executive director indicated that the school attempted to remain faithful to the educational needs of the community, it appeared to staff that AeroSTEM Academy was in danger of straying from serving public policy purposes as articulated in the charter school’s approved petition. Those concerns rose from empirical/outcome data, ongoing discussions, and oversight activities.

Information from review activities and ongoing discussions also created questions regarding the correlation between budgeting decisions, the petition, and long term financial health and sustainability.

**Where there is room for improvement in serving public policy purposes, describe the school's aspirations and plans.**

AeroSTEM's Board of Directors indicated they aspire to refocus the school on its original mission and vision in a manner consistent with its approved petition, and the school has already begun steps toward accomplishing this goal.

Some of those steps are:

- Improving effective governance;
- Engaging with educational partners in strategic planning;
- Hiring an interim director who is focused on aligning daily operations with the Board's goals and school's mission;
- Seeking a full-time director who is focused on aligning daily operations with the Board's goals and school's mission;
- Restructuring school staffing to align with the Board's goals and school's mission;
- Restructuring budget priorities and actions to align with the Board's goals and school's mission;
- Submitting for grants that align with the Board's goals and school's mission; and
- Executing agreements with CORE Charter School, for consulting and administrative support services, and the Sutter County Superintendent of Schools Office, for supporting AeroSTEM's Special Education Program.

## Local Control and Accountability Plan Summary

This measure assesses the charter school's timely completion of the LCAP.

Standard	Meets Standard	Partially Meets Standard	Does Not Meet Standard
The charter school completed, held a public hearing on, and submitted an LCAP (or annual update) to the charter school authorizer by July 1, in accordance with Education Code §47606.5;	X		

The charter school LCAP addresses each of the state priorities, as required by grade level;			X
Schoolwide goals, including for subgroups, are included for applicable priorities;			X
Educational Partners received notice and were consulted;	X		
Services for low-income pupils, foster youth, and English learners provide for increased or improved services in proportion to the increase in funding. <b><i>*AeroSTEM's LCAP does not contain a sufficient/compliant response. While there are examples of how AeroSTEM supports unduplicated students, it does not demonstrate the need or describe how the services will improve outcomes for unduplicated students.</i></b>		X	

## Strengths and Areas for Improvement

The final section of the Annual Performance Report provides a summary of the strengths and areas for improvement, based on an assessment of all three frameworks and the site visit report.

Strengths	Areas for Improvement
<ul style="list-style-type: none"> <li>Fair enrollment practices</li> <li>Health and Safety</li> </ul>	<ul style="list-style-type: none"> <li>Academic Performance</li> <li>Operations &amp; Governance</li> <li>Financial Health &amp; Sustainability</li> <li>Local Control and Accountability Plan</li> <li>Credentialing</li> <li>Reporting/Responding to Authorizer Requests</li> <li>Special Education Services</li> </ul>



<p>Differentiated Monitoring/Plan required?</p>	<p>SCSOS is requesting the following plans as well as actions in Exhibits B and C:</p> <ul style="list-style-type: none"> <li>● A plan for ensuring AeroSTEM’s LCAP is aligned with needs found in the academic data and addresses deficiencies found in the most recent audit. SCSOS will offer support to the school with resources for academic instruction.</li> <li>● A plan for ensuring AeroSTEM’s credentialing is in compliance with state requirements. SCSOS will offer support to the school with resources for teacher credentialing.</li> <li>● A plan to ensure Governance and Operations support the health and performance of the school in a manner that is consistent with its approved petition. SCSOS will offer support to the school for governance and operations.</li> <li>● NOTE: Additional action plans are identified in Exhibits B and C (below).</li> </ul>
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# Exhibit A

## ACADEMIC PERFORMANCE FRAMEWORK

Core Question: Is the charter school's education program a success?

## Group A: State Dashboard

### 1. Academic Performance

#### Measure 1a: Differentiated Assistance

Is the school in differentiated assistance?		<b>No**</b>
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\*\*AeroSTEM qualifies for differentiated assistance under the current criteria, but Charter Schools will not be eligible for Differentiated Assistance until the 2023 Dashboard.

#### Measure 1b: English Language Arts

##### Measure 1b: English Language Arts

Group	Performance Level (Very Low, Low, Medium, High, Very High)	Number of students	Points Below Standard	Comparison with State Average (Above, At, Below)
All Students	Low	86	-38.7	Below (-12.2)
Hispanic	Low	34	-60.3	Below (-38.6)
Socioeconomically Disadvantaged	Low	48	-28.4	Above (-41.4)
White	Low	38	-24.4	Below (+21.9)
English learners	No performance Level	11	-52.1	Above (-61.2)
Students with Disabilities	No performance Level	19	-100.1	Below (-97.3)

## Measure 1c: Mathematics

### Measure 1b: Mathematics

<b>Group</b>	<b>Performance Level</b> ( <i>Very Low, Low, Medium, High, Very High</i> )	<b>Number of students</b>	<b>Points Below Standard</b>	<b>Comparison with State Average</b> (Above, At, Below)
All Students	Low	85	-88.4	Below (-51.7)
Hispanic	Very Low	33	-120.0	Below (-83.4)
Socioeconomically Disadvantaged	Low	47	-87.6	Below (-84)
White	Low	38	-63.3	Below (-13.4)
English learners	No performance Level	11	-108.5	Below (-92)
Students with Disabilities	No performance Level	19	-176.0	Below (-130.8)

## Measure 1d: English Learner Progress

This was not reported on the Fall 2022 Dashboard because cohort size was less than 11.

## Measure 1e: College/Career (high school only)

This was not reported on the fall 2022 Dashboard.

## 2. Academic Engagement

### Measure 2a: Chronic Absenteeism

#### Measure 2a: Chronic Absenteeism

Group	Performance Level (Very Low, Low, Medium, High, Very High)	Number of students	Percent Chronically Absent	Comparison with State Average (Above, At, Below)
All Students	Medium	104	7.7%	Above(30%)
Hispanic	High	37	13.5%	Above (35.8%)
Socioeconomically Disadvantaged	Medium	53	9.4%	Above (37.4%)
White	Low	51	3.9%	Above (21.9%)
2 or more races	No performance Level	11	9.1%	Above (25.1%)
Students with Disabilities	No performance Level	18	5.6%	Above (39.6%)

### Measure 2b: Graduation Rate

This was not reported on the fall 2022 Dashboard because there were only 6 students in the cohort. Eleven or more students are needed to be reported on the Dashboard.

### 3. Conditions and Climate

#### Measure 3: Suspension Rates

##### Measure 3a: Suspension

Group	Performance Level (Very Low, Low, Medium, High, Very High)	Number of students	Percent Suspended at least once	Comparison with State Average (Above, At, Below)
All Students	High	180	6.1%	Below (3.1%)
Hispanic	Medium	64	3.1%	Above (3.3%)
Socioeconomically Disadvantaged	High	96	5.2%	Below (4%)
White	Very High	77	10.4%	Below (2.6%)
2 or more races	No performance Level	11	9.1%	Below (2.9%)
Students with Disabilities	Very High	35	10.4%	Below (5.4%)

### Group B: Beyond the Dashboard

### 4. Academic Growth

#### Measure 4: Increases in Student Achievement

Does the school meet the verified data standard?	Yes*	
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**\*Note:** This is an indicator that AeroSTEM could have qualified to be in the middle track for renewal during the 2021-2022 school-year.

Measure 4a: Increases in Student Achievement (2021-2022 NWEA MAPS)						
Grade Level Cohort	Reading Fall 2021	Reading Spring 2022	Language Arts Fall 2021	Language Arts Spring 2022	Math Fall 2021	Math Spring 2022
Grade 5	69%	33%	69%	58%	64%	31%
Grade 6	66%	32%	64%	29%	37%	18%
Grade 7	58%	50%	60%	56%	47%	46%
Grade 8	79%	72%	82%	59%	61%	44%
Grade 9-12	64%	63%	48%	58%	48%	49%

**% of Students at or above grade level**

**\*\*Assessment system was changed from Exact Path to NWEA in Fall 2021**

## 5. Postsecondary Outcomes

Measure 5: Postsecondary Success (college enrollment, persistence, and completion rates equal to peers) - (College and Career Indicator)

This was not reported on the Fall 2022 Dashboard. Will be reported on the Fall 2023 Dashboard.

# Exhibit B

## OPERATIONS AND GOVERNANCE

Core Question: Is the charter school operating and governed effectively?



## 1. General Requirements and Fidelity to Mission

### Measure 1a: Education Program Implementation

#### Measure 1a: Education Program Implementation

##### Meets Standard:

The school implemented the material terms of the education program and the education program in operation reflects the material terms as defined in the petition/MOU.

##### Partially Meets Standard:

The school partially implemented the material terms of the education program.

##### Does Not Meet Standard:

The school has failed to materially comply in the manner described above.

Meets		Partially Meets/Does Not Meet Standard	X
Comments: The school partially implemented the education program as described in the petition/MOU.			
Action Required?	Yes	X	No
Detail Action: Review the Petition and refocus the education program on implementing and sustaining the educational program as defined in the approved petition/MOU.			

### Measure 1b: Education Program Requirements

#### Measure 1b: Education Program Requirements

##### Meets Standard:

The school materially complies with applicable federal and state laws, rules, regulations, and provisions of the charter petition and/or MOU relating to education requirements, including but not limited to:

- Assurances in its charter petition;

- Those Education Program requirements enumerated in Education Code §47605 (c)(5)(A);
- Minimum instructional minutes and days, as required by grade;
- Records retention policies, particularly for student records;
- Graduation requirements;
- Statewide educational standards;
- State assessments required; and
- Implementation of mandated programming as a result of state or federal funding.

**Partially Meets Standard:**

The school partially complies with applicable federal and state laws, rules, regulations, and provisions of the charter petition and/or MOU relating to education requirements.

**Does Not Meet Standard:**

The school has failed to materially comply in the manner described above.

Meets		Partially Meets/Does Not Meet Standard	X
Comments: Observations and conversations led staff to understand that the standard was materially compliant. However, there was not sufficient documentation as requested for confident verification/analysis.			
Action Required?	Yes	X	No
Detail Action: Provide Authorizer with sufficient documentation as requested for oversight activities.			

## 2. Education Program: Specific Student Populations

### Measure 2a: Students with Disabilities

## Measure 2a: Students with Disabilities

### Meets Standard:

Consistent with the school's status and responsibilities as a public school within a local education agency or as a local education agency, the school materially complies with applicable laws, rules, regulations, and provisions of the charter petition/MOU relating to the treatment of students with identified disabilities and those suspected of having a disability, including but not limited to:

- Equitable access and opportunity to enroll and remain enrolled;
- Referral and assessment of students believed to require special education and related services;
- Compliance with timelines related to special education, including legal requirements for scheduling and conducting IEPs and interim IEPs;
- Compliance with services as required by a student's IEP;
- Process for determining a student's eligibility for services under Section 504 of the Rehabilitation Act of 1973;
- Discipline, including due process protections, manifestation determinations, and behavioral intervention plans; and
- Staffing—staff have legally required credentials, certificates, and/or authorizations.

### Partially Meets Standard:

The school partially complies in the manner described above.

### Does Not Meet Standard:

The school has failed to materially comply in the manner described above.

Meets		Partially Meets/Does Not Meet Standard	X
Comments: Our review identified concerns regarding compliance with timelines and services provided related to special education. AeroSTEM was involved in litigation surrounding due process.			

Action Required?	Yes	X		No	
<p><b>Detail Action:</b> Review Policies and procedures as well as current practices to ensure compliance with special education and Section 504 requirements. Review teacher credentialing to ensure properly credentialed staff is providing special education services.</p>					

## Measure 2b: English Learners

### Measure 2b: English Learners

#### Meets Standard:

Consistent with the school's status and responsibilities as a public school within a local education agency or as a local education agency, the school materially complies with applicable laws, rules, regulations, and provisions of the charter petition/MOU relating to the treatment of students who are English learners, including but not limited to:

- Equitable access and opportunity to enroll;
- Processes to identify, monitor, and reclassify students who are English learners, using state and local assessments as appropriate;
- Designing a program for English learners that is based on sound educational theory and that ensures access to grade-level core curricula;
- Providing data on students' linguistic and academic progress and reclassification rates to measure success of the school's English learner educational program; and
- Staffing—staff have the legally required credentials, certificates, and/or authorizations.

#### Partially Meets Standard:

The school partially complies in the manner described above.

#### Does Not Meet Standard:

The school has failed to materially comply in the manner described above.

Meets		Partially Meets/Does Not Meet Standard	X
Comments: All staff did not meet credential requirements based on their assignments.			
Action Required?	Yes	X	No
Detail Action: Ensure teachers are properly credentialed for their assignments. Review the instructional program for English Learners to ensure the program is based on sound educational theory and ensures access to grade-level core curricula.			

### 3. Financial Management and Oversight

#### Measure 3a: Financial Reporting and Compliance

#### Measure 3a: Financial Reporting and Compliance

##### Meets Standard:

Consistent with the school's status and responsibilities as a public school within a local education agency or as a local education agency, the school materially complies with applicable laws, rules, regulations, and provisions of the charter petition/MOU relating to financial reporting and compliance, including but not limited to:

- If a nonclassroom-based program, the charter school has documentation that it has completed the "determination of funding" [EC §47634.2; Title 5, 11963.2–11963.7];
- The charter school submits data for CALPADS and meets CALPADS deadlines;
- The charter school annually submits the reports required under EC §47604.33;
- There are approved policies regarding budget, short-term/long-term debt, accruals, accounting and financial reporting. These include policies regarding implementation of the Local Control Funding Formula and the charter school's annual requirement to update the Local Control and Accountability Plan (LCAP) to account specifically for the expenditures of the supplemental and concentration grant funds generated by English learners, low-income students, or students in foster care;

- Separate accounts are maintained for unrestricted and restricted revenues and expenditures in accordance with the California School Accounting Manual;
- Financial reports are provided to the authorizing LEA regularly and on time; and
- On or before December 15 of the subsequent fiscal year, a copy of the audit for the prior year has been provided to the authorizing LEA, the county superintendent of schools of the county in which the charter school is located, the State Controller's Office, and the California Department of Education, in accordance with Education Code §47605(m) and 41020.

**Partially Meets Standard:**

The school partially complies in the manner described above.

**Does Not Meet Standard:**

The school has failed to materially comply in the manner described above.

Meets	X	Partially Meets/Does Not Meet Standard	
Comments: Enough of the standard was observed to describe it as materially met. Policies should be readily available for inspection and easily verifiable as board approved.			
Action Required?	Yes	X	No
Detail Action: Ensure currently approved Board policies are easily identifiable and readily available for inspection.			

## Measure 3b: Local Control and Accountability Plan

### Measure 3b: LCAP

#### Meets Standard:

Consistent with the school's status and responsibilities as a public school within a local education agency or as a local education agency, the school materially complies with applicable laws, rules, regulations, and provisions of the charter petition/MOU relating to the Local Control and Accountability Plan (LCAP), including but not limited to:

- The charter school completed, held a public hearing, and submitted an LCAP (or annual update) to the charter school authorizer by July 1, in accordance with Education Code §47606.5;
- The charter school LCAP addresses each of the state priorities, as required by grade level;
- School wide goals, including for subgroups, are included for applicable priorities;
- Stakeholders received notice and were consulted; and
- Services for low-income pupils, foster youth, and English learners provide for increased or improved services in proportion to the increase in funding.

#### Partially Meets Standard:

The school partially complies in the manner described above.

#### Does Not Meet Standard:

The school has failed to materially comply in the manner described above.

Meets		Partially Meets/Does Not Meet Standard	X
<p>Comments:</p> <p>AeroSTEM is required to address the 8 state priorities within the LCAP through actions and metrics. Within each state priority are “sub priorities” that are also required to be addressed. Of the 27, AeroSTEM has only fully addressed 2. Some of the priorities include required metrics. Required metrics include Statewide Assessments (ELA and Math), Chronic Absenteeism Rates, Suspension Rates, Graduation Rates, and English Learner Progress Indicator. These were not sufficiently addressed.</p> <p>For school-wide actions, AeroSTEM is required to demonstrate how Supplemental and Concentration funds are being used to support unduplicated students (Low-income, Foster Youth, and English learners). The current response in the LCAP does not describe (1) how the needs of foster youth, English learners, and low-income students were considered first, and (2) how these actions are effective in meeting the goals for these students. An explanation is required for each action marked as contributing. In addition there is no description of how services for foster youth, English learners, and low-income students are being increased or improved by the percentage required.</p>			
Action Required?	Yes	X	No
<p>Detail Action: Develop a compliant LCAP that addresses all state priorities and charter priorities, and addresses all aspects of the directions for Increased and Improved Services.</p>			

## 4. Governance and Reporting

### Measure 4a: Governance

#### Measure 4a: Governance requirements

##### Meets Standard:

Consistent with the school’s status and responsibilities as a public school within a local education agency or as a local education agency, the school materially complies with applicable laws, rules, regulations, and provisions of the charter petition/MOU relating to governance by its board, including but not limited to:

- Charter school structure is consistent with EC §47604;



- Board policies, including but not limited to: conflict of interest in accordance with Government Codes 1090–1099 and 87100–91014, internal controls, complaint resolution and due process, safety, suicide prevention (EC 215);
- Board bylaws;
- Code of ethics;
- Compliance with the Political Reform Act, Public Records Act, Brown Act, and all other legal requirements; and
- The composition of the governing board is consistent with the approved charter and corporate bylaws.

**Partially Meets Standard:**

The school partially complies in the manner described above.

**Does Not Meet Standard:**

The school has failed to materially comply in the manner described above.

Meets		Partially Meets/Does Not Meet Standard	X
<p>Comments:</p> <p>While it appears the standard could be determined to be materially met, staff had concerns that need to be addressed. Board approved policies and related documents should be readily available and up to date. Concerns were also identified regarding potentially improperly noticing board meetings and failing to provide documentation to the public as required by statute. The Board began taking action to ensure compliance with the Brown Act and relevant laws.</p>			
Action Required?	Yes	X	No
<p><b>Detail Action:</b></p> <p>Ensure compliance with the Brown Act and relevant laws, including ensuring all meetings are properly noticed with relevant documents provided to the public as required by statute.</p>			

Maintain copies of all policies, bylaws, code of ethics, resolutions, and other related documents in an easily accessible central file or location after Board approval, and ensure that policies being implemented are easily verifiable as currently board approved.

Ensure all members of the Board of Directors are properly trained on the Brown Act and best practices for governing boards.

#### Measure 4b: Reporting

#### Measure 4b: Reporting

##### Meets Standard:

The school materially complies with applicable laws, rules, regulations, and provisions of the charter petition/MOU relating to relevant reporting requirements to the authorizer, LEA (if applicable), state, and/or federal authorities, including but not limited to:

- Attendance and enrollment;
- Compliance and oversight;
- Accountability tracking; and
- Additional information required by the authorizer.

##### Partially Meets Standard:

The school partially complies in the manner described above.

##### Does Not Meet Standard:

The school has failed to materially comply in the manner described above.

Meets		Partially Meets/Does Not Meet Standard	X
Comments: The school did not provide information as requested by the authorizer and did not respond timely to further requests for information from the authorizer when the authorizer was attempting to conduct compliance and oversight.			
Action Required?	Yes	X	No
Detail Action: Provide requested documentation for oversight activities to the authorizer in a timely manner.			

## 5. Students and Employees

### Measure 5a: Student Rights and Protections

#### Measure 5a: Student Rights and Protections

##### Meets Standard:

The charter school materially complies with applicable laws, rules, regulations, and provisions of the charter petition/MOU relating to the rights of students, including but not limited to:

- Policies and practices designed to protect the rights of students in relation to admissions, waiting lists, fair and open recruitment, and enrollment;
- Due process protections, privacy, civil rights, and student liberties are upheld by the school;
- Conduct of discipline (hearings and suspension and expulsion policies and practices); and
- Policies and practices for the involuntary removal of a student per 47605(c)(5)(J)(iii).

##### Partially Meets Standard:

The school partially complies in the manner described above.

##### Does Not Meet Standard:

The school has failed to materially comply in the manner described above.

Meets	X	Partially Meets/Does Not Meet Standard	
Comments: The standard appears to have been met, but the action below is recommended.			
Action Required?	Yes	X	No
Detail Action: Review policies to ensure the published and implemented policies and practices accurately reflect Board adopted policies. Maintain copies of all policies in an easily accessible central file or location after Board approval, and ensure that policies being implemented are easily verifiable as being board approved.			

## Measure 5b: Recruitment for Racial and Ethnic Balance, Special Education, and English learners

### Measure 5b: recruitment for Racial and Ethnic Balance, Special Education, and English learners

#### Meets Standard:

The charter school materially complies with its legal responsibilities and has documented efforts to enroll a balance of racial and ethnic pupils, special education pupils, and English learner pupils, including redesignated fluent English proficient pupils, as defined by the evaluation rubrics in Education Code §52064.5, that is reflective of the general population residing within the territorial jurisdiction of the school district to which the charter petition is submitted. [EC §47605 (b)(5)G]

#### Partially Meets Standard:

The school partially complies in the manner described above.

#### Does Not Meet Standard:

The school has failed to materially comply in the manner described above.

Meets	X	Partially Meets/Does Not Meet Standard	
Comments: AeroSTEM appeared to comply with its legal responsibilities, but did not provide sufficient formal documentation of its efforts. The action below is recommended.			
Action Required?	Yes	X	No
Detail Action: Document efforts to comply with legal responsibilities and provide those to the authorizer in a timely manner as requested.			

## Measure 5c: Health and Safety

### Measure 5c: Health and Safety

#### Meets Standard:

**The charter school materially complies with legal responsibilities related to the health and safety of students and staff, including but not limited to:**

- Policies and practices, safety procedures, and a crisis plan to deal with violence and threats of violence as well as bullying;
- Methods for conducting legally required criminal background checks on potential employees, contractors, and volunteers;
- Documentation of tuberculosis test results for all employees;
- By March 1 annually, the charter school has reviewed and updated its comprehensive health, safety, and disaster preparedness and emergency plan for students and employees and provides evidence that the School Safety Plan includes all topics listed in Education Code §32282 and 47605; and
- Conduct training and emergency drills.

**Partially Meets Standard:**

**The school partially complies in the manner described above.**

**Does Not Meet Standard:**

**The school has failed to materially comply in the manner described above.**

Meets	X	Partially Meets/Does Not Meet Standard	
<p>Comments: Assurances from the school's director indicated that the school is conducting criminal background checks and TB tests as required. Background clearances cannot be retained on file for verification and TB risk assessments are part of employee personnel files. The actions below are recommended to ensure future compliance with law and to ensure this standard is met in the event there is a change in personnel duties.</p>			
Action Required? <b>(Recommended)</b>	Yes	X	No
<p>Detail Action:            Formalize the onboarding process, including a checklist, to ensure steps are not missed when hiring personnel.            Document the process of reviewing and updating the policies, practices, procedures, and plans for dealing with violence, including bullying. This can be accomplished through meeting agendas and minutes with educational partners.</p>			

## Measure 5d: Personnel

### Measure 5d: Personnel

#### Meets Standard:

The charter school materially complies with applicable laws, rules, regulations, and provisions of the charter petition/MOU related to school personnel, including but not limited to:

- Personnel policies that cover issues such as sick leave, personal necessity leave, and overtime;
- Credentials required by the CA Commission on Teacher Credentialing and qualifications required by the federal Every Student Succeeds Act; and
- All teachers have a certificate of clearance and satisfy the requirements for professional fitness pursuant to Education Code §44339, 44340, and 44341.

#### Partially Meets Standard:

The school partially complies in the manner described above.

#### Does Not Meet Standard:

The school has failed to materially comply in the manner described above.

Meets		Partially Meets/Does Not Meet Standard	X
<p>Comments:</p> <p>Staff raised concerns that some teachers were not properly credentialed for their assignments. A clearly defined Master Schedule, which provides the certificated assignment in detail, was not provided upon request. Several discussions were held regarding the master Schedule. Staff is not confident that changes were made according to advice from the county office.</p> <p>Staff has concerns regarding whether Board approved policies were being implemented with fidelity. It is too difficult to determine whether current Board approved policies are being implemented.</p>			
Action Required?	Yes	X	No

**Detail Action:**

Provide the authorizer with requested documentation in a timely manner.  
Correct misassignments within 30 days of being identified.  
Ensure all policies being implemented at the school have been board approved and are being followed with fidelity.

## 6. School Environment

### Measure 6a: Facilities and Transportation (if applicable)

#### Measure 6a: Facilities and Transportation (if applicable)

**Meets Standard:**

The charter school materially complies with applicable laws, rules, regulations, and provisions of the charter petition/MOU relating to the school facilities and grounds, and transportation, including but not limited to:

- Fire inspections and related records;
- Viable certificate of occupancy or other required building use authorization;
- Documentation of requisite insurance coverage; and
- Student transportation.

**Partially Meets Standard:**

The school partially complies in the manner described above.

**Does Not Meet Standard:**

The school has failed to materially comply in the manner described above.

Meets	X	Partially Meets/Does Not Meet Standard	
Comments: The school contracts with a private fire protection vendor who conducts system inspections and testing.			
Action Required?	Yes		No X

Detail Action: N/A

## Measure 6b: Health and Food Services

### Measure 6b: Health and Food Services

#### Meets Standard:

The charter school materially complies with applicable laws, rules, regulations, and provisions of the charter petition/MOU relating to safety and health-related services, including but not limited to:

- Appropriate nursing services and dispensing of pharmaceuticals;
- Food service requirements; and
- Other services as applicable.

#### Partially Meets Standard:

The school partially complies in the manner described above.

#### Does Not Meet Standard:

The school has failed to materially comply in the manner described above.

Meets		Partially Meets/Does Not Meet Standard	X
Comments: Based on conversations it appears the standard could have been met. However, a record of emergency drills was not available.			
Action Required?	Yes	X	No
Detail Action: Conduct regular emergency drills and maintain a log of drills.			



# Exhibit C

## FINANCIAL HEALTH AND

## SUSTAINABILITY: TEMPLATE

Core Question: Is the charter school financially viable?

## Indicator 1: Near-Term Measures

Measure 1a: Current Ratio — “Can the school pay its short-term obligations?”

### Measure 1a: Current Ratio

#### Meets Standard:

Current Ratio is greater than or equal to 1.1

or

Current Ratio is between 1.0 and 1.1 and one-year trend is positive (current year ratio is higher than last year's)

#### Does Not Meet Standard:

Current Ratio is between 0.9 and 1.0 or equals 1.0

or

Current Ratio is between 1.0 and 1.1 and one-year trend is negative

#### Falls Far Below Standard:

Current ratio is less than or equal to 0.9

Meets	X	Does Not Meet/Falls Far Below Standard	
<p>Comments: Current Ratio = 3.9 Total Assets = \$917,830 (ARs = 48.2% of Total Assets)</p> <p>The current ratio depicts the relationship between a school's current assets and its current liabilities. The current ratio measures a school's ability to pay its obligations over the next 12 months. A current ratio of greater than 1.0 indicates that the school's current assets exceed its current liabilities, thus indicating its ability to meet current obligations.</p>			
Action Required?	Yes		No X
Detail Action: N/A			

Measure 1b: Unrestricted Days Cash — “Does the school have the cash available to pay its bills?”

### Measure 1b: Unrestricted Days Cash

**Meets Standard:**

60 Days Cash

or

Between 30 and 60 Days Cash and one-year trend is positive

**Does Not Meet Standard:**

Days Cash is between 15 and 30 days

or

Days Cash is between 30 and 60 days and one-year trend is negative

**Falls Far Below Standard:**

Fewer than 15 Days Cash

Meets		Does Not Meet/Falls Far Below Standard	X
<p>Comments:</p> <p>2021-22 UR Days Cash = 28.07</p> <p>2020-21 UR Days Cash = 34.37 days</p> <p>Per the audit, the Charter borrowed cash in the form of factoring receivables during the year and the outstanding amount of \$31,312 should be paid in full during the 2022-23 year.</p>			
Action Required?	Yes	X	No
<p>Detail Action:</p> <p>Carefully monitor cash balances throughout the 2022-23 Fiscal Year, and strive towards maintaining at least between 30 and 60 days cash on-hand. Additionally, the Charter should ensure they pay-off the factored receivable balance in 2022-23.</p>			

Measure 1c: Enrollment Variance — “Does the school’s actual student enrollment support the projected revenue?”

### Measure 1c: Enrollment Variance

#### Meets Standard:

Enrollment Variance equals or exceeds 95 percent in the most recent year

#### Does Not Meet Standard:

Enrollment variance is between 85 and 95 percent in the most recent year

#### Falls Far Below Standard:

Enrollment Variance is less than 85 percent in the most recent year

Meets	<b>X</b>	Does Not Meet/Falls Far Below Standard	
<p>Comments:</p> <p>Enrollment Variance = 106% of Projected Enrollment</p> <p>2022-23 P-1 Actual Enrollment = 133</p> <p>2022-23 First Interim Projected Enrollment = 126</p> <p>Enrollment variance is the difference between the forecasted enrollment and the actual enrollment. The accuracy of forecasted enrollment indicates to the authorizer whether the school is meeting its enrollment projections and thereby generating sufficient revenue to fund ongoing operations. It also provides the authorizer with an indication of the school's budgeting practices and whether it accurately and/or conservatively projects enrollment.</p>			
Action Required?	Yes		No <b>X</b>
Detail Action: N/A			

Measure 1d: Unduplicated Pupil Percentage (UPP) Variance – “Does the school’s actual UPP funding support the operating budget?”

### Measure 1d: Unduplicated Pupil Percentage (UPP) Variance

#### Meets Standard:

UPP Variance equals or exceeds 95 percent in the most recent year

#### Does Not Meet Standard:

UPP Variance is between 85 and 95 percent in the most recent year

#### Falls Far Below Standard:

UPP Variance is less than 85 percent in the most recent year

Meets		Does Not Meet/Falls Far Below Standard	X
<p>Comments:</p> <p>UPP Variance is 92% of the Projected First Interim UPP, which falls between 85 and 95%.</p> <p>In addition, the numbers below reflect actuals for the year:</p> <p>2022-23 P-1 Actual UPP = 0.6179**</p> <p>2022-23 First Interim UPP = 0.6259</p> <p>**It should be noted that this UPP amount could be artificially low due to the Charter having difficulty collecting Free and Reduced Lunch applications now that the Universal Free Lunch Program is in place during 2022-23.</p> <p>UPP variance is the difference between the projected and actual percentage of enrolled students who are English learners, qualify for free or reduced-price meals, or are foster. The accuracy of forecasted UPP indicates to the authorizer whether the school is accurately forecasting its unduplicated pupil enrollment, thereby generating the forecasted revenue under the state Local Control Funding Formula to fund ongoing operations.</p>			
Action Required?	Yes	X	No
<p>Detail Action:</p> <p>Ensure that full effort is made to collect and verify the accuracy of all Free and Reduced Lunch Applications throughout the school year.</p>			

### Measure 1e: Debt Default "Is the school meeting its debt obligations?"

## Measure 1e: Default

### Meets Standard:

School is not in default of loan covenant(s) and/or is not delinquent with debt service payments

### Falls Far Below Standard:

School is in default of loan covenant(s) and/or is delinquent with debt service payments

Meets	<b>X</b>	Falls Far Below Standard	
<p>Comments:</p> <p>As of June 30, 2022, the Charter held 2 Loans Payable:</p> <ul style="list-style-type: none"> <li>• Due to CORE Charter: Balance \$550,000</li> <li>• Sale of receivables: Balance \$31,312</li> </ul>			
Action Required?	Yes		No <b>X</b>
Detail Action: N/A			

Measure 1f: Reserve — “Does the school have resources to weather uncertainties?”

## Measure 1f: Reserve

### Meets Standard:

School meets or exceeds the reserve level defined in the charter petition and/or MOU and meets thresholds pursuant to 5 CCR §15450

### Falls Far Below Standard:

School does not meet the required reserve level

Meets	<b>X</b>	Falls Far Below Standard	
Comments: The school meets the reserve level.			
Action Required?	Yes		No <b>X</b>
Detail Action: N/A			

## Indicator 2: Sustainability Measures

Measure 2a: Total Margin and Aggregated Three-Year Total Margin — “Is the school living within its means?”

### Measure 2a: Total Margin

#### Meets Standard:

Aggregated Three-Year Total Margin is positive and the most recent year Total Margin is positive

or

Aggregated Three-Year Total Margin is greater than –1.5 percent, the trend is positive for the last two years, and the most recent year Total Margin is positive

#### Does Not Meet Standard:

Aggregated Three-Year Margin, when calculable, is greater than –1.5 percent, but trend does not Meet Standard or Total Margin for recent year is negative

#### Falls Far Below Standard:

Aggregated Three-Year Total Margin is less than or equal to –1.5 percent  
or The most recent Total Margin is less than –10 percent

Meets	X	Does Not Meet/Falls Far Below Standard	
Comments:  Current Year Total Margin = 0.51%  Aggregated 3 Year Total Margin = 6.09%  Total Margin measures the surplus or deficit that a school generates from its total revenues less its expenses. Total Margin indicates whether the school is operating within its available resources. This measurement reports on each year’s performance as well as, where calculable, the school’s aggregated three-year margin performance. A positive ratio means the school is living within its means and is not dipping into its fund balance. A negative ratio means the school is spending more than its income.			
Action Required?	Yes		No X
Detail Action: N/A			



## Measure 2b: Debt to Asset Ratio — “What the school owns versus what it owes.”

### Measure 2b: Debt to Asset Ratio

#### Meets Standard:

Debt to Asset Ratio is less than 0.90

#### Does Not Meet Standard:

Debt to Asset Ratio is greater than or equal to 0.90 and less than or equal to 1.0

#### Falls Far Below Standard:

Debt to Asset Ratio is greater than 1.0

Meets	X	Does Not Meet/Falls Far Below Standard	
Comments:  Debt to Asset Ratio = 0.81  The Debt to Asset Ratio measures the amount of debt a school owes compared to the assets it owns, or the extent to which the school relies on borrowed funds to finance operations. This is a generally accepted indicator of potential long-term financial challenges since the organization owes more than it owns. A Debt to Asset Ratio greater than 1.0 indicates that a school has more debt than it has assets to pay off the debt. A ratio less than 0.9 indicates a financially healthy balance sheet.			
Action Required?	Yes		No X
Detail Action: N/A			

## Measure 2c: Cash Flow — “How much money the school has to spend.”

### Measure 2c: Cash Flow

#### Meets Standard:

Multi-Year Cash Flow is positive, and Cash Flow is positive for each year  
or Multi-Year Cash Flow is positive, Cash Flow is positive in one or two years, and Cash Flow in the most recent year is positive

#### Does Not Meet Standard:

Multi-Year Cash Flow is positive, but trend does not “Meet Standard”

#### Falls Far Below Standard:

Multi-Year Cash Flow is negative

Meets		Does Not Meet/Falls Far Below Standard	X
<p>Comments:</p> <p>Multi Year Cash Flow = &lt;\$298,412&gt;</p> <p>One Year Cash Flow = &lt;\$207,413&gt;</p> <p>NOTE: Per the 2021-22 Audited Financials, the Charter had a 2021-22 Ending Cash and Cash Equivalents Balance of \$185,438</p> <p>The Cash Flow measure compares changes in a school’s end-of-year cash balances from year to year and over multiple years, as a sign of a school’s financial health and well-being. Multi-year and current year cash flow are both negative, which could be cause for concern; therefore, cash should be monitored at all times.</p>			
Action Required?	Yes	X	No
<p>Detail Action: Closely and carefully monitor Cash balances throughout the 2022-23 Fiscal Year, and ensure that the school maintains a positive Cash balance.</p>			

## Indicator 3: Fiscal Controls

### Measure 3: Audit Performance — “Did the auditors provide a clean opinion?”

### Measure 3: Audit Performance

#### Meets Standard:

Unqualified Opinion expressed by independent auditor, with no material weaknesses or significant deficiencies

#### Does Not Meet Standard:

Unqualified Opinion with two or fewer significant audit findings noted, but school has plan to address within 12 months

#### Falls Far Below Standard:

Qualified, Adverse, or Disclaimer Opinion expressed by independent auditor or Unqualified Opinion with a noted material weakness or three or more significant deficiencies

Meets	<b>X</b>	Does Not Meet/Falls Far Below Standard	
Comments:  There was an Unqualified Opinion expressed by the independent auditor, with no material weaknesses or significant deficiencies.			
Action Required?	Yes		No <b>X</b>
Detail Action: N/A			

BOARD AGENDA ITEM: Ethics Training

BOARD MEETING DATE: April 12, 2023

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

☒ Action

Maggie Nicoletti

☐ Reports/Presentation

SUBMITTED BY:

☐ Information

Maggie Nicoletti

☐ Public Hearing

PRESENTING TO BOARD:

☐ Other (specify)

Maggie Nicoletti

BACKGROUND AND SUMMARY INFORMATION:

**Pursuant to Government Code Section 53235:**

(a) If a local agency provides any type of compensation, salary, or stipend to a member of a legislative body, or provides reimbursement for actual and necessary expenses incurred by a member of a legislative body in the performance of official duties, then all local agency officials shall receive training in ethics pursuant to this article.

(b) Each local agency official shall receive at least two hours of training in general ethics principles and ethics laws relevant to his or her public service every two years.

When the training is finished, *you must print* the Certification of Completion provided at the end.

Local Officials Ethics Training Course



## State Ethics Training Requirements For Local Officials: Frequently Asked Questions (FAQs)

*9/04/12 Edition*

### Overview of Requirement

#### 1. What requirements does AB 1234 create regarding ethics training for local officials?

The basic thrust of AB 1234 is to require covered officials (see next question) to take two hours of training in ethics principles and laws every two years.<sup>1</sup>

### Who's Covered

#### 2. Who must receive mandatory ethics training?

Basically the requirement applies to those elected or appointed officials who are compensated for their service or reimbursed for their expenses.<sup>2</sup> The specific trigger for this requirement is whether the agency either compensates or reimburses expenses for members of any of its Brown Act covered bodies; if it does, then all elected and appointed "local agency officials" (as defined) must receive this training.<sup>3</sup> "Local agency official" means any member of a legislative body or any elected local agency official who receives compensation or expense reimbursement.<sup>4</sup>

"Local agency" means "a city, county, city and county, charter city, charter county, charter city and county, or special district."<sup>5</sup> Thus the training requirement does *not* include agencies on which local officials serve (for example, redevelopment agency governing boards or joint powers agencies), although many such officials will likely be covered by virtue of their status with cities, counties and special districts. Note that it also does not include school districts.

Note that local agencies also have the option of requiring certain employees to receive this training.<sup>6</sup>

BOARD AGENDA ITEM: Business Services Report

BOARD MEETING DATE: April 12, 2023

AGENDA ITEM SUBMITTED FOR:

       Action

       Reports/Presentation

  X   Information

       Public Hearing

       Other (specify)

PREPARED BY:

Business Services

SUBMITTED BY:

Nicolaas Hoogeveen

PRESENTING TO BOARD:

Nicolaas Hoogeveen

BACKGROUND AND SUMMARY INFORMATION:

The monthly financial report for March will be reviewed.

# Summary Report of Revenues, Expenditures and Changes in Fund Balance (Unrestricted and Restricted Combined)

**March 2023**

02/01/23-03/15/23

Description	Account Codes	Original Budget	Operating Budget	Actuals to Date	Projected Yr Totals	Difference (Col D - B)	2022-23 % Actuals as a % of Budget
		7/1/22 (A)	1/31/23 (B)	3/15/23 (C)	3/15/23 (D)	(E)	
<b>A. Revenues</b>							
1. Local Control Funding Formula	8010-8099	\$ 9,778,465	\$ 10,468,338	\$ 6,150,456	\$ 10,468,338	-	A 58.8%
2. Federal Revenues	8100-8299	\$ 4,895,206	\$ 5,715,099	\$ 1,915,998	\$ 5,721,229	6,130	B 33.5%
3. Other State Revenues	8300-8599	\$ 14,004,106	\$ 15,595,514	\$ 8,907,632	\$ 15,595,514	-	C 57.1%
4. Other Local Revenues	8600-8799	\$ 12,255,528	\$ 13,824,339	\$ 4,021,370	\$ 13,905,281	80,942	D 29.1%
<b>5. TOTAL REVENUES</b>		<b>\$ 40,933,305</b>	<b>\$ 45,603,290</b>	<b>\$ 20,995,456</b>	<b>\$ 45,690,362</b>	<b>\$ 87,072</b>	<b>46.0%</b>
<b>B. Expenditures</b>							
1. Certificated Salaries	1000-1999	\$ 9,388,755	\$ 10,017,938	\$ 6,403,037	\$ 10,019,797	1,859	E 63.9%
2. Classified Salaries	2000-2999	\$ 11,149,653	\$ 12,487,863	\$ 7,352,491	\$ 12,488,278	415	F 58.9%
3. Employee Benefits	3000-3999	\$ 9,588,122	\$ 10,139,934	\$ 5,669,161	\$ 10,140,423	489	G 55.9%
4. Books and Supplies	4000-4999	\$ 1,075,493	\$ 1,661,986	\$ 561,018	\$ 1,615,732	(46,254)	H 33.8%
5. Services, Other Operation	5000-5999	\$ 5,944,845	\$ 7,995,598	\$ 3,800,671	\$ 8,044,575	48,977	I 47.5%
6. Capital Outlay	6000-6999	\$ 511,989	\$ 1,079,582	\$ 441,043	\$ 1,134,885	55,303	J 40.9%
7. Other Outgo	7100-7299	\$ 467,846	\$ 467,541	\$ 159,830	\$ 449,768	(17,773)	K 34.2%
8. Direct Support/Indirect	7300-7399	\$ (116,949)	\$ (104,566)	\$ (46,514)	\$ (104,566)	-	L 44.5%
9. Debt Service	7400-7499	\$ -	\$ -	\$ -	\$ -	-	M 0.0%
<b>10. TOTAL EXPENDITURES</b>		<b>\$ 38,009,754</b>	<b>\$ 43,745,876</b>	<b>\$ 24,340,737</b>	<b>\$ 43,788,892</b>	<b>43,016</b>	<b>55.6%</b>
<b>C. Excess ( Deficiency) of Revenues Over Expenditures Before Other Financing Sources and Uses (A5-B10)</b>							
		<b>\$ 2,923,551</b>	<b>\$ 1,857,414</b>	<b>\$ (3,345,281)</b>	<b>\$ 1,901,470</b>	<b>\$ 44,056</b>	<b>-175.9%</b>
<b>D. Other Financing Sources/Uses</b>							
1. Transfers In	8910-8979	\$ 50,000	\$ 79,657	\$ -	\$ 49,363	(30,294)	N 0.0%
2. Transfer Out	7610-7629	\$ 2,589,923	\$ 4,303,459	\$ -	\$ 4,303,459	-	O 0.0%
3. Contributions	8980-8999	\$ -	\$ -	\$ -	\$ -	-	P 0.0%
<b>Total, Other Fin Sources/Uses</b>		<b>\$ (2,539,923)</b>	<b>\$ (4,223,802)</b>	<b>\$ -</b>	<b>\$ (4,254,096)</b>	<b>\$ (30,294)</b>	<b>0.0%</b>
<b>E. Net Change to Fund Balance</b>							
		<b>\$ 383,628</b>	<b>\$ (2,366,388)</b>	<b>\$ (3,345,281)</b>	<b>\$ (2,352,626)</b>	<b>\$ 13,762</b>	
<b>F. Fund Balance (Fund 01 only)</b>							
1. Beginning Balance		\$ 16,969,611	\$ 17,820,597	\$ 17,820,597	\$ 17,820,597	-	
2. Adjustments/Restatements		\$ -	\$ -	\$ -	\$ -	-	
<b>Ending Balance</b>		<b>\$ 17,353,239</b>	<b>\$ 15,454,209</b>	<b>\$ 14,475,316</b>	<b>\$ 15,467,971</b>	<b>\$ 13,762</b>	
<b>G. Components of Ending Fund Balance</b>							
Designated Amounts	9711-9730	\$ 10,500	\$ 10,500		\$ 10,500	\$ -	
Legally Restricted	9740-9760	\$ 5,721,404	\$ 5,247,672		\$ 5,215,014	\$ -	
Assigned	9780	\$ 9,591,351	\$ 7,793,570		\$ 7,837,839	\$ -	
Restricted Economic Uncertainty	9789	\$ 2,029,984	\$ 2,402,467		\$ 2,404,618	\$ -	
Unassigned/Unappropriated	9790	\$ -	\$ -		\$ -	\$ -	

**Explanation of Differences**  
**Net Change in Current Year Budget January Board Report**  
**02/01/23-03/15/23**

	<u>Amount</u>	<u>Explanation of Differences</u>
<b>A</b> <a href="#"><u>Local Control Funding Formula (8010-8099)</u></a>		
	<u>\$ -</u>	
<b>B</b> <a href="#"><u>Federal Revenues (8100-8299)</u></a>		
Curriculum, Instruction, and Accountability (CIA)	\$ 6,130	Update Title III budget based on new allocation for Biggs Unified
	<u>\$ 6,130</u>	
<b>C</b> <a href="#"><u>Other State Revenues (8300-8599)</u></a>		
	<u>\$ -</u>	
<b>D</b> <a href="#"><u>Other Local Revenues (8600-8799)</u></a>		
County Office	\$ 29,034	Establish CA Schools Healthy Air, Plumbing and Efficiency program for new FRA Ventilation
One Stop	\$ 1,908	Increase to actuals following Adult Ed student body account closure
Curriculum, Instruction, and Accountability (CIA)	\$ 50,000	Establish budget for California Assessment of Student Performance Progress
	<u>\$ 80,942</u>	
<b>E</b> <a href="#"><u>Certificated Salaries (1000-1999)</u></a>		
Special Education	\$ 1,270	Certificated salary adjustments for substitutes and extra time staff to cover expenses
Regional Occupation Program (ROP)	\$ 589	Increase stipend for CTE teacher
	<u>\$ 1,859</u>	
<b>F</b> <a href="#"><u>Classified Salaries (2000-2999)</u></a>		
Special Education	\$ 415	Classified salary adjustments for substitutes and extra time staff to cover expenses
	<u>\$ 415</u>	
<b>G</b> <a href="#"><u>Employee Benefits (3000-3999)</u></a>		
Special Education	\$ 349	Benefit adjustments for substitutes and extra time staff to cover expenses
Regional Occupation Program (ROP)	\$ 140	Certificated benefit adjustments
	<u>\$ 489</u>	
<b>H</b> <a href="#"><u>Books and Supplies (4000-4999)</u></a>		
County Office	\$ (52,571)	Moved Elementary and Secondary School Emergency Relief funds to budget for copier purchases
Special Education	\$ 8,602	Establishing supply budgets for Medi-Cal Mini Grants
One Stop	\$ 200	Miscellaneous supply adjustments to One-Stop Sources Non-WIOA
Curriculum, Instruction, and Accountability (CIA)	\$ (2,664)	Adjusted supply budget to match Title III award based on new allocation of Biggs Unified; Office 360 purchase for ELOP Lead; and travel expenses
Student Support and Outreach (SSO)	\$ 413	Adjustment for purchasing Monitors and Docks; and Davis Printing fees
Shady Creek Outdoor School	\$ (119)	Adjustment for new Fleet Vehicle Lease
Pathways Charter Academy	\$ (115)	Moved a portion of Textbooks budget to services for Edgenuity



**Explanation of Differences**  
**Net Change in Current Year Budget January Board Report**  
**02/01/23-03/15/23**

	<u>Amount</u>	<u>Explanation of Differences</u>
	<u>\$ (46,254)</u>	
<b>I</b> <a href="#"><u>Services, Other Operations (5000-5999)</u></a>		
County Office	\$ (2,620)	Offset CIA copier costs
Special Education	\$ 21,006	Increased budget to cover Plus Groups for 1:1 students, RN Subcontract and BASC-3 Q Global Online Reports
One Stop	\$ 211	Increased budget for conference expenses, staff mileage, transportation for staff retreat and fingerprinting charges
Curriculum, Instruction, and Accountability (CIA)	\$ 10,495	Increased budget for conference expenses and copier costs
Student Support and Outreach (SSO)	\$ (413)	Adjustments for travel and conference expenses; Monitors and Docks; Davis Printing fees and AmeriCorp Services
Shady Creek Outdoor School	\$ 119	Adjustments for new Fleet Vehicle lease
Regional Occupation Program (ROP)	\$ (51)	Net adjustments for membership dues and dental radiation fees
Pathways Charter Academy	\$ 3,981	Move a portion of Edgenuity budget to Lottery
Special Education Local Plan Area (SELPA)	\$ 16,249	Increased budget for prior year CGM contract fees approved 03/09/23
	<u>\$ 48,977</u>	
<b>J</b> <a href="#"><u>Capital Outlay (6000-6999)</u></a>		
County Office	\$ 42,360	Move Elementary and Secondary School Emergency Relief funds for copier purchases and establish CALSHAPE budget for FRA Ventilation equipment
Special Education	\$ (382)	Reduced Elementary and Secondary School Emergency Relief funds used for copier purchases
Feather River Academy (FRA)	\$ 13,325	Moved Elementary and Secondary School Emergency Relief funds for copier purchases
	<u>\$ 55,303</u>	
<b>K</b> <a href="#"><u>Other Outgo (7100 - 7299)</u></a>		
Special Education Local Plan Area (SELPA)	\$ (17,773)	Adjustments to approved Medical Mini-Grants to date
	<u>\$ (17,773)</u>	
<b>L</b> <a href="#"><u>Direct Support / Indirect (7300-7399)</u></a>		
	<u>\$ -</u>	
<b>M</b> <a href="#"><u>Debt Services (7400 - 7499)</u></a>		
	<u>\$ -</u>	
<b>N</b> <a href="#"><u>Transfers In (8910-8979)</u></a>		
Special Education	\$ (30,294)	Transfer In for Elementary and Secondary School Emergency Relief funds used for copier purchases
	<u>\$ (30,294)</u>	
<b>O</b> <a href="#"><u>Transfers Out (7610-7629)</u></a>		
	<u>\$ -</u>	
<b>P</b> <a href="#"><u>Contributions (8980-8999)</u></a>		
	<u>\$ -</u>	
<b>Net Change in Current Year Budget</b>	<u><b>\$ 13,762</b></u>	

Agenda Item No. 9.2

BOARD AGENDA ITEM: Investment Statements

BOARD MEETING DATE: April 12, 2023

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

       Action

Ron Sherrod

       Reports/Presentation

SUBMITTED BY:

X Information

Ron Sherrod

       Public Hearing

PRESENTING TO BOARD:

       Other (specify)

Ron Sherrod

BACKGROUND AND SUMMARY INFORMATION:

The Investment Statement as of November 30, 2022 from the County Treasurer will be presented.

Nicholas F. Valencia  
Treasurer-Tax Collector



Christina N. Hernandez  
Assistant Treasurer-Tax Collector

December 31, 2022

To: Sutter County Board of Supervisors

Re: Sutter County Investment Portfolio Report for November 30, 2022

Following is the Sutter County Investment Portfolio report as of November 30, 2022. The schedule includes all short-term, mid-term and long-term investments held at the conclusion of business on the final day of the month. The Sutter County Treasurer and Tax Collector is given authority over the pooled investment portfolio through Board delegation pursuant to Government Code §27000.1. Investment activities of the pooled treasury are governed by Government Code §53601 as incorporated in the Sutter County Investment Policy. Investment of the county's, school districts' and special district's surplus funds start with the objective of safety of the principle to minimize possibility losses. Following safety is the liquidity objective to provide coverage of day to day operations and to meet contingency as they arise. The final objective is earning a reasonable return or yield on the funds invested. The Sutter County Investment Policy may be found on the Treasurer's webpage at:  
[https://www.suttercounty.org/assets/pdf/ttc/Investment\\_Policy\\_2022.pdf](https://www.suttercounty.org/assets/pdf/ttc/Investment_Policy_2022.pdf)

As Treasurer and Tax Collector, I certify that this document reflects the government agencies' pooled investments and that all investments are in compliance with the County of Sutter Investment Policy.

The combined cash and investments in the county treasury total \$383,086,590.24 and will provide sufficient cash flow liquidity to meet estimated pooled treasury expenditures for the next six months.

Invested treasury funds total \$376,713,724.70 with \$76,055,574.22 under the management of the Local Agency Investment Fund and California Asset Management Program. The Bank of New York, which provides third-party safekeeping services to Sutter County, provides market value data. The dollar-weighted average maturity of invested funds is 994 days.

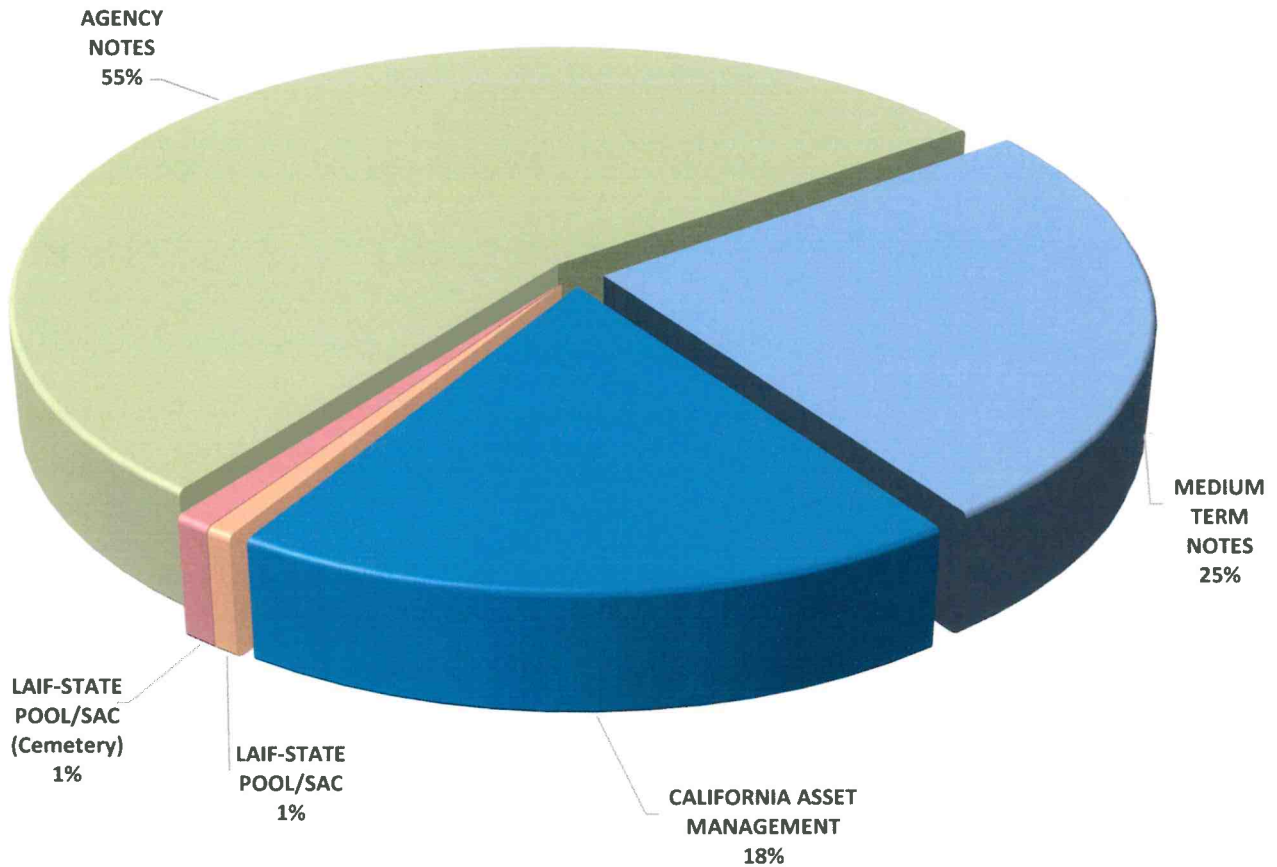
Investments are selected based on criteria contained in the Sutter County Investment Policy, which emphasizes safety, liquidity, yield and diversification. Therefore, the interest rates will fluctuate, and the types of investments will vary depending upon county needs and market availability on a particular day.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Nicholas Valencia".

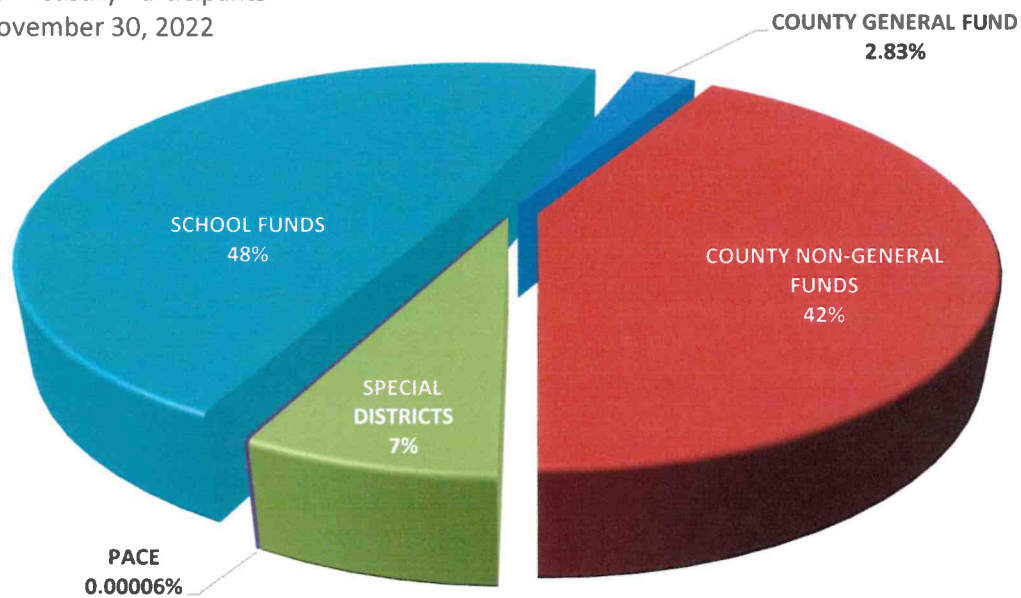
Nicholas F. Valencia  
Treasurer-Tax Collector

**Sutter County  
Pooled Investment Portfolio  
November 30, 2022**



	<u>BOOK VALUE</u>	<u>PERCENTAGE OF MANAGED PORTFOLIO</u>	<u>INVESTED % OF POOLED PORTFOLIO</u>	<u>AVERAGE DAYS TO MATURITY</u>	<u>AVERAGE YIELD</u>
CAMP	\$69,809,784.81	18.53%	18.71%	1	3.90%
LOCAL AGENCY INVESTMENT FUND (COUNTY)	2,602,684.00	0.69%	0.70%	1	1.35%
LOCAL AGENCY INVESTMENT FUND (CEMETERY)	3,643,105.41	0.97%	-	1	1.35%
MEDIUM TERM NOTES	94,790,830.10	25.16%	25.41%	951	1.99%
AGENCY NOTES	<u>205,867,320.38</u>	<u>54.65%</u>	<u>55.18%</u>	<u>1,064</u>	<u>1.17%</u>
<b>TOTAL MANAGED INVESTMENTS</b>	<b>\$376,713,724.70</b>	<b>100.00%</b>		<b><u>994</u></b>	<b><u>1.48%</u></b>
LESS: LAIF FUNDS NOT POOLED	<u>3,643,105.41</u>	<u>0.97%</u>			
<b>TOTAL POOLED INVESTMENTS</b>	<b><u>\$373,070,619.29</u></b>	<b><u>99.03%</u></b>	<b><u>100.00%</u></b>	<b><u>993</u></b>	<b><u>1.48%</u></b>

Sutter County  
Pooled Treasury Participants  
November 30, 2022



The Pooled Treasury is comprised of 350 separate funds representing the County's General Fund, County Non-General funds, special districts, school districts and funds collected and held for the various PACE programs that are authorized by the City of Yuba City.

At the close of business November 30, 2022, pool participants' cash and investment balances consisted of the following:

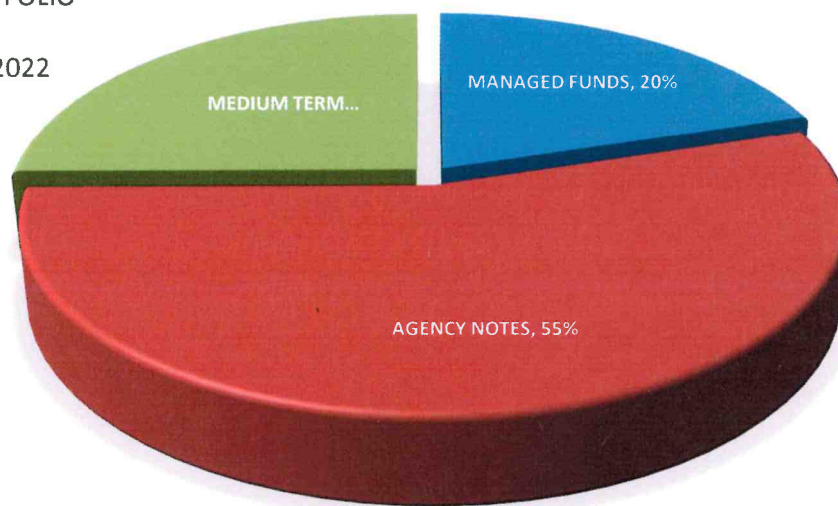
COUNTY GENERAL FUND	2.83%
COUNTY NON-GENERAL FUNDS	41.88%
SPECIAL DISTRICTS	6.96%
PACE	0.00%
SCHOOL FUNDS	48.33%

The pooled portfolio is comprised of three major classes of assets. At November 30, 2022 agency notes made up 55%, medium term notes represented 25% and funds under management within the Local Area Investment Fund (LAIF) and the California Asset Management Program (CAMP) completing the portfolio at 20%.

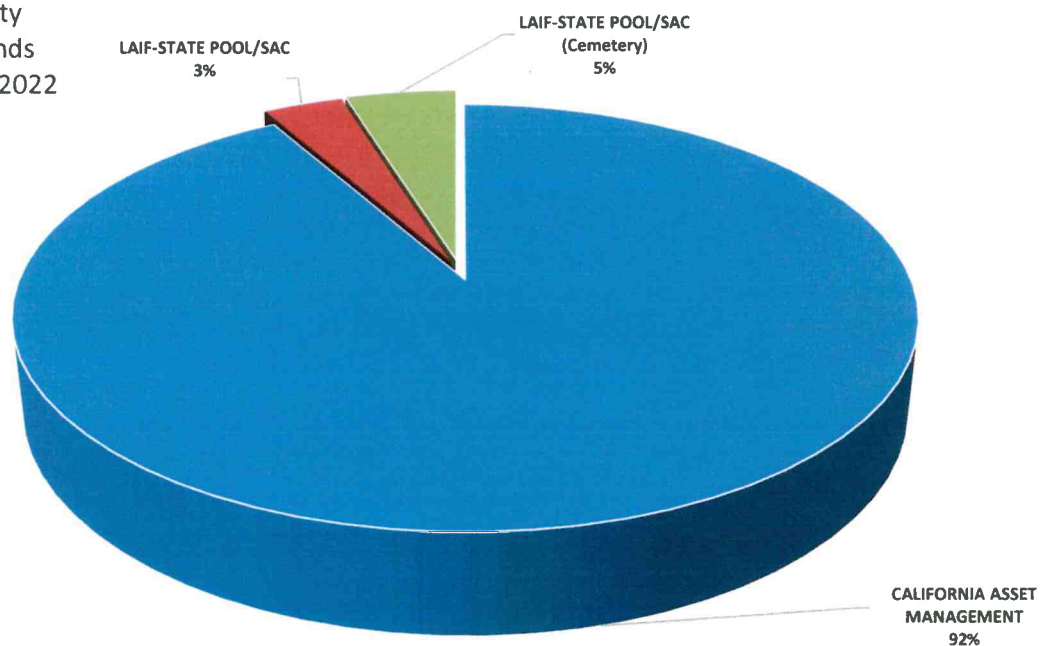
All assets are in compliance with the Sutter County Investment Policy and adhere to the requirements of California Government Code §53601-§53645 and §16429.1-§16429.3, which relate to the investing in the Local Area Investment Fund (LAIF)

Within the three major classes of assets the portfolio is further diversified, again, operating within the constraints of California Government Code and the Sutter County Investment Policy. The following charts provide a quick glance of the make-up of each category.

SUTTER COUNTY  
INVESTMENT PORTFOLIO  
CATEGORIES  
NOVEMBER 30, 2022

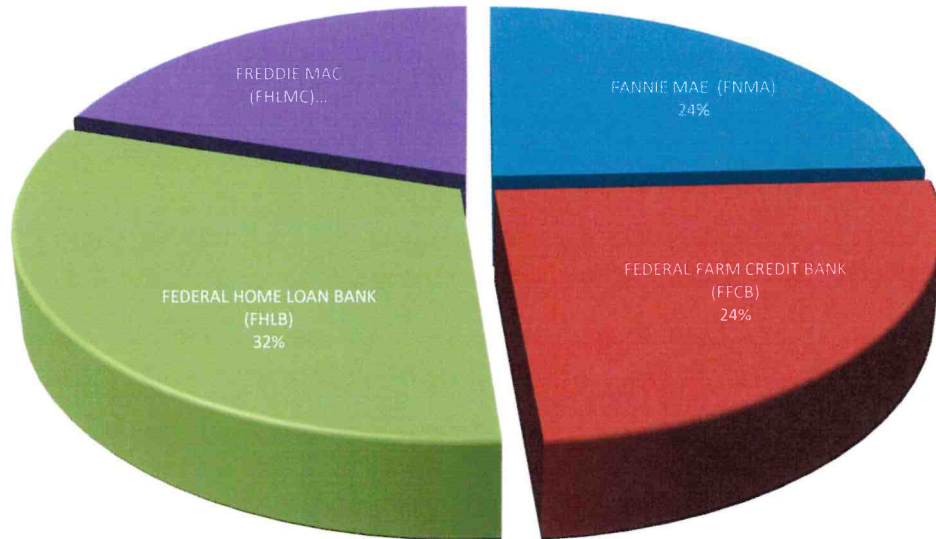


Sutter County  
Managed Funds  
November 30, 2022

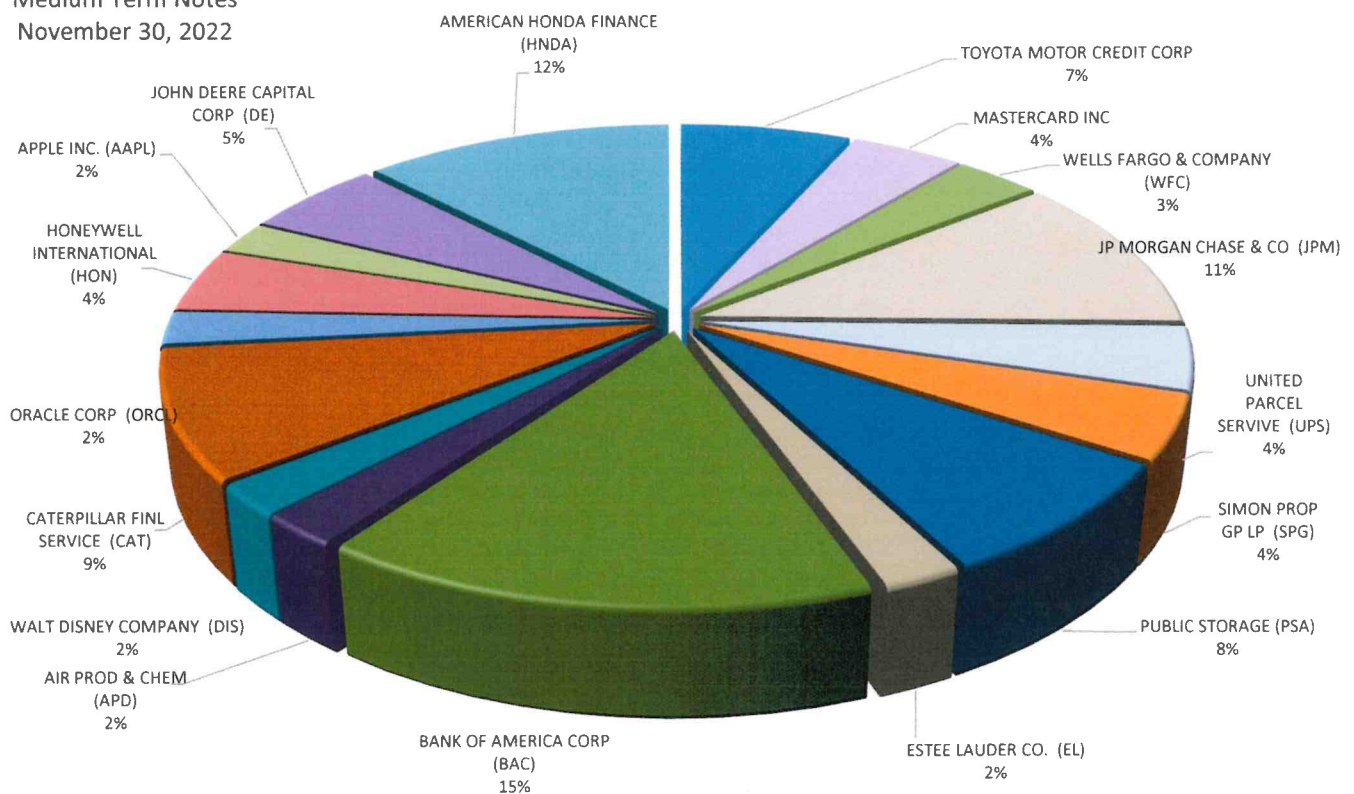




Sutter County  
Agency Notes  
November 30, 2022



Sutter County  
Medium Term Notes  
November 30, 2022



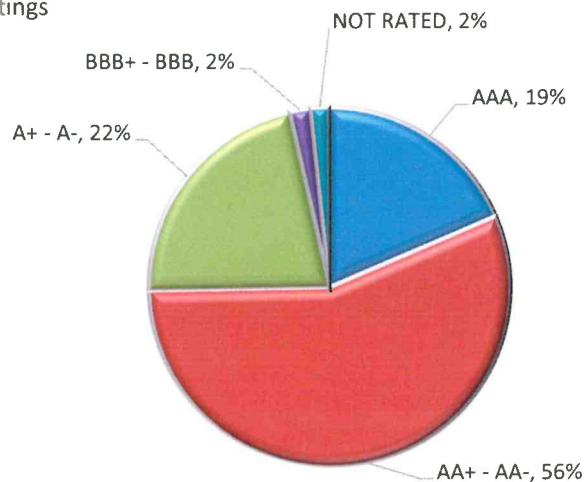
All investments conform to California Government Code §56301 with maturities of no more than five years.

Sutter County  
Pooled Portfolio Aging  
November 30, 2022



Investments in the pool must have a category rating of A or better at the time of purchase, as prescribed in the Sutter County Investment Policy, with the exception of LAIF, which is authorized in GC §16429.1-§16429.3.

Sutter County  
Pooled Portfolio Asset Ratings  
November 30, 2022





BOARD AGENDA ITEM: Facilities Update

BOARD MEETING DATE: April 12, 2023

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

       Action

Ron Sherrod

       Reports/Presentation

SUBMITTED BY:

  X   Information

Ron Sherrod

       Public Hearing

PRESENTING TO BOARD:

       Other (specify)

Ron Sherrod

BACKGROUND AND SUMMARY INFORMATION:

A monthly update on facilities will be presented to the Board.