

Agenda

SUTTER COUNTY BOARD OF EDUCATION

Wednesday, November 10, 2021

Regular Meeting – 5:30 p.m.

Sutter County Superintendent of Schools Office

970 Klamath Lane – Board Room

Yuba City, CA 95993

A full Board packet is available for review at the Sutter County Superintendent of Schools Office Reception Desk, 970 Klamath Lane, Yuba City, CA (8:00 a.m. – 5:00 p.m., Monday through Friday – excluding legal holidays) and the Sutter County Superintendent of Schools' website at www.sutter.k12.ca.us.

Members of the public wishing to address the Board on specific agenda items, or any item of interest that is within the subject matter jurisdiction of the Board, will be given an opportunity to do so. At the discretion of the Board president, time limits may be imposed upon such presentations. No action may be taken on items not appearing on the posted agenda.

5:30 p.m. 1.0 Call to Order

2.0 Pledge of Allegiance

3.0 Roll Call of Members:

Ron Turner, President

June McJunkin, Vice President

Victoria Lachance, Member

Jim Richmond, Member

Harjit Singh - Member

4.0 Items of Public Interest to Come to the Attention of the Board

Members of the public are given an opportunity to address the Board regarding items not listed on the agenda. *The California Government Code, Section 54954.2 (a)(2) states, "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."*

5.0 Approve the following Minutes of the Sutter County Board of Education **[Action Item]**

5.1 Approve Minutes of the October 13, 2021, Regular Meeting

The minutes of the October 13, 2021, Regular Meeting of the Sutter County Board of Education are presented for approval.

5.1 Approve Minutes of the October 27, 2021, Board Study Session

The minutes of the October 27, 2021, Study Session of the Sutter County Board of Education are presented for approval.

6.0 Set Date, Time and Place for Annual Organizational Meeting
Tom Reusser **[Action Item]**

It is required the Board establish a date for their Annual Organizational Meeting at the November Board Meeting. Per Ed Code §1009, the date this meeting must take place shall be on or after the second Friday in December. The date of the regular December meeting is scheduled for December 10th, which falls within this time period.

7.0 Student Support and Outreach Department Presentation
Virginia Burns

8.0 Disclosure of Collective Bargaining Agreement 2020-21 CTA
Ron Sherrod

The disclosure of Collective Bargaining Agreement is a statement of costs associated with the agreement with the Sutter County Superintendent of Schools California Staff Association (CTA) for July 1, 2020 through June 30, 2021.

9.0 Quarterly Report on Williams/Valenzuela Uniform Complaints
(July 1, 2021 – September 30, 2021) – Brian Gault

Education Code 35186 requires the county superintendent to report on the number and nature of complaints filed for:

- 1) Textbooks and instructional materials
- 2) Teacher vacancies or mis-assignments
- 3) Facilities and conditions

- 9.1 Report on Williams Compliance Visitations on August 30, 2021, August 31, 2021 and September 1, 2021

California Education Code Section 1240 requires the county superintendent visit schools identified in our county and report to you the results of the visit. This report primarily concerns the visit to Bridge Street, Park Avenue, King Avenue (YCUSD), and Luther Elementary (LOUSD). These schools are in the Deciles 1-3 from the 2009 cohort and are designated for review according to the Williams Settlement.

- 10.0 Business Services Report

10.1 Monthly Financial Report – October 2021 – Nic Hoogeveen

10.2 Donations – Ron Sherrod

10.3 Facilities Update – Ron Sherrod

- 11.0 Educator Effectiveness Block Grant
Brian Gault

A draft of the plan delineating the expenditure of funds received by SCSOS for Educator Effectiveness is presented tonight for Board and public input.

- 12.0 Pathways Charter Academy (PCA) Educator Effectiveness Block Grant
Brian Gault

A draft of the plan delineating the expenditure of funds received by Pathways Charter Academy (PCA) for Educator Effectiveness is presented tonight for Board and public input.

- 13.0 Sutter County Career Training Center Financial Audit Report
Ron Sherrod – **[Action Item]**

Audit of the statement of net position of Sutter County Career Training Center as of September 1, 2021 for the purpose of expressing an opinion on this financial statement present fairly, in all material respects, the respective financial statement.

- 14.0 Approval of Long Range Facilities Master Plan
James Peters – **[Action Item]**

The final draft of the Long Range Facilities Master Plan is being brought to the Board for approval. Approval of the plan initiates utilization of the document.

- 15.0 Redistricting Following the 2020 Census – Superintendent Reusser
- 16.0 Discussion and Possible Approval of Resolution No. 21-22-V
Authorizing Use of Remote Teleconferencing Provisions Pursuant to AB
361 and Government Code Section 54953
Superintendent Reusser – **[Action Item]**
- The Board will consider adopting Resolution No. 21-22-IV to make a finding that the current circumstances meet the requirements of AB 361 and Government Code section 5493 for the Board to conduct meetings remotely.
- 17.0 Recess to Closed Session
Pending Litigation
- Government Code Section 54956.9(d)(1)
One Pending Case
- 18.0 Reconvene to Open Session
- 19.0 Report from Closed Session
- 20.0 Items from the Superintendent/Board
- 21.0 Adjournment

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board Meeting room, to access written documents being discussed at the Board Meeting, or to otherwise participate at Board Meetings, please contact the Superintendent's Office at 530-822-2900 for assistance. Notification at least 48 hours prior to the meeting will enable the Superintendent's Office to make reasonable arrangements to ensure accessibility to the Board Meeting and to provide any required accommodations, auxiliary aids or services.

All Open Session Agenda related documents, including materials distributed less than 72 hours prior to the scheduled meeting, are available to the public for viewing at the Sutter County Superintendent of Schools Office located at 970 Klamath Lane, Yuba City, CA 95993.

Agenda Item No. 5.0

BOARD AGENDA ITEM: Approve Minutes of the October 13, 2021, Regular Board Meeting and Minutes from the October 27, 2021, Board Study Session

BOARD MEETING DATE: November 10, 2021

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

☒ Action

Maggie Nicoletti

☐ Reports/Presentation

SUBMITTED BY:

☐ Information

Superintendent Tom Reusser

☐ Public Hearing

PRESENTING TO BOARD:

☐ Other (specify)

Superintendent Tom Reusser

BACKGROUND AND SUMMARY INFORMATION:

The Minutes of the October 13, 2021, Board Meeting and October 27, 2021, Board Study Session are presented for approval.

Unapproved
SUTTER COUNTY BOARD OF EDUCATION MINUTES
Regular Meeting
October 13, 2021

1.0 Call to Order

A regular meeting of the Sutter County Board of Education was called to order by President Turner, 5:30 p.m., October 13, 2021, at the Sutter County Superintendent of Schools Office, 970 Klamath Lane, Yuba City, California.

2.0 Pledge of Allegiance

The Pledge of Allegiance was led by Victoria Lachance.

3.0 Roll call of Members

Ron Turner, President – Present
June McJunkin, Vice President – Absent
Victoria Lachance, Member – Present
Jim Richmond, Member – Present
Harjit Singh - Present

Tom Reusser – Ex-Officio Secretary – Present

Staff Members Present: Ron Sherrod, Nic Hoogeveen, Brian Gault, Joe Hendrix, James Peters and Maggie Nicoletti

4.0 Items of Public Interest to come to the attention of the Board

None

5.0 Approve the Minutes of the September 8, 2021, Regular Meeting

A motion was made to approve the minutes of the September 8, 2021, Regular Meeting of the Sutter County Board of Education.

Motion: Singh *Seconded:* Lachance

Action: Motion Carried

Ayes: 3 (Lachance, Richmond and Singh)

Noes: 0

Absent: 1 (McJunkin) *Abstain:* 1 (Turner)

6.0 Set Time, Date and Place for Board Study Session

A motion was made to set October 27, 2021, 5:00 p.m., Board Room, as the time, date and place for the Board Study Session.

Motion: Lachance *Seconded:* Singh
Action: Motion Carried
Ayes: 4 (Lachance, Singh, Richmond and Turner)
Noes: 0
Absent: 1 (McJunkin) *Abstain:* 0

7.0 Shady Creek Outdoor School and Event Center Program Presentation

This item was presented after item 9. Shannon Cueva, Director of Shady Creek Outdoor School and Event Center, presented a PowerPoint and distributed a reopening plan for COVID-19. The PowerPoint included photos and pictures that were drawn by one of the students. Shannon encouraged the Board to spread the word about all of the events that can be held at Shady Creek. Classes have been pushed to spring rather than the fall. Staff is making classroom visits to schools that will not be attending the residential program. They are reopening with guidelines from state and local as well as standard practices from other outdoor schools.

8.0 Adopt Resolution Number 21-22-III GANN Limit Resolution

Nic Hoogeveen presented Resolution No. 21-22-III to the Board for approval to certify the appropriations in the adopted budget do not exceed the limitations imposed by Article XIII B of the California Constitution commonly known as the GANN Amendment. This is brought to the Board on an annual basis. Excess revenue is returned to the taxpayers or put in to Prop 98.

A motion was made to adopt Resolution Number 21-22-III – GANN Limit Resolution.

Roll call vote: Singh, aye; Lachance, aye; Richmond, aye; Turner, aye; and McJunkin, absent

Motion: Richmond *Seconded:* Singh
Action: Motion Carried
Ayes: 4 (Lachance, Singh, Richmond and Turner)
Noes: 0
Absent: 1 (McJunkin) *Abstain:* 0

9.0 Presentation of the 2020-2021 Unaudited Actuals Financial Report

Nic reviewed the 2020-2021 Unaudited Actuals Financial Report, including details of expenditures, revenue, and ending fund balance with the Board.

10.0 Business Services Report

10.1 Monthly Financial Report – September 2021

Nic reviewed the September Monthly Financial Report with the Board and referenced pertinent information.

10.2 Investment Report

Ron reviewed the August Investment Statement with the Board.

He stated that the interest rate hasn't changed much from the amount reported in July; we are slowly reclining, current yield is .9943% and rate is .99879%

10.3 Donations

Ron stated we have received two donations; one from the Rotary Club of Yuba City and one from the Women's Development Advocacy Center. Both donations were to the Riverbend ASD program in the amount of \$500.00

10.4 Facilities Update

James has been at the Sutter County Career Training Center (SCCTS) bringing it up to code and he is working on other projects related to the building. We are hoping to have the Cosmetology Program up and running by the spring of 2022.

11.0 Public Hearing to Sunshine Bargaining Proposal for 2021-2022 Negotiations of Sutter County Superintendent of Schools with the Sutter County Superintendent of Schools Staff Association (CTA)

President Turner declared the Public Hearing open at 6:02 p.m. Ron Sherrod stated before negotiations start, we need to disclose the items that will be negotiated. He defined the negotiating process. He further discussed the items included in the Board Packet that will be opened for negotiations. There being no further comments, President Turner declared the Public Hearing closed at 6:05 p.m.

12.0 Presentation of SCSOS ESSER III Expenditure Plan

Brian Gault presented the SCSOS ESSER III Expenditure Plan to the Board. He stated how the funds could be used. This plan required we reach out to a

broader audience and include those who represented mental health, Family Soup, social emotional needs, etc. The ventilation system was addressed due to closed windows and the need for proper ventilation due to the spread of germs.

Motion: Richmond *Seconded:* Lachance
Action: Motion Carried
Ayes: 4 (Lachance, Singh, Richmond and Turner)
Noes: 0
Absent: 1 (McJunkin) *Abstain:* 0

13.0 Expanded Learning Opportunities Grant Plan – Revision

Brian stated the Board approved the Expanded Learning Opportunities Grant Plan in May 2021; the allocation was only \$2,000 at the time and it is now \$11,035. The original \$2,000 was going to help with an instructional aid and the extra amount will be used the same way.

14.0 Discussion and Possible Approval of Resolution No. 21-22-IV Authorizing Use of Remote Teleconferencing Provisions Pursuant to AB 361 and Government Code Section 54953

After discussing Resolution No. 21-22-IV Authorizing Use of Remote Teleconference Provisions Pursuant to AB 361 and Government Code Section 54953, motion was made to not approve Resolution No. 21-22-IV and to meet in person at the November 10, 2021 Board Meeting. This item will be placed on the November Board agenda for re-consideration.

Roll call vote: Singh, no; Lachance, no; Richmond, no; Turner, no; and McJunkin, absent

Motion: Richmond *Seconded:* Singh
Action: Motion Carried
Ayes: 0
Noes: 4 (Lachance, Singh, Richmond and Turner)
Absent: 1 (McJunkin) *Abstain:* 0

15.0 Items from the Superintendent/Board

Superintendent Reusser stated the following:

CSBA AEC Annual conference: December 2 – 4 in San Diego. If Board Members are planning on attending, let Maggie Nicoletti know. Maggie will make

conference and room reservations and the Board Members will make their own travel arrangements.

YCUSD is looking at changing their Trustee Areas and this will need to come before the County Committee on School District Organization for consideration.

The pending lawsuit is progressing. Tom will meet with Board President Turner following the meeting and Tom will be presenting to the Board in closed session at the next Board Meeting.

16.0 Adjournment

A motion was made to adjourn the meeting at 6:39 p.m.

<i>Motion:</i>	Singh	<i>Seconded:</i> Richmond
<i>Action:</i>	Motion Carried	
<i>Ayes:</i>	4 (Lachance, Singh, Richmond and Turner)	
<i>Noes:</i>	0	
<i>Absent:</i>	1 (McJunkin)	<i>Abstain:</i> 0

**Unapproved
SUTTER COUNTY BOARD OF EDUCATION MINUTES
Study Session
October 27, 2021**

1.0 Call to Order

A Study Session of the Sutter County Board of Education was called to order by President Turner 5:08 p.m., October 27, 2021, at the Sutter County Superintendent of Schools Office, 970 Klamath Lane, Yuba City, California.

2.0 Pledge of Allegiance

The Pledge of Allegiance was led by President Turner.

3.0 Roll call of Members

Ron Turner, President – Present
June McJunkin, Vice President – Present
Victoria Lachance, Member – Present
Jim Richmond, Member – Present
Harjinder Singh, Member – Present

Staff Members Present: Joe Hendrix, Ron Sherrod, James Peters and Mona Brokenbrough.

4.0 Items of Public Interest to come to the attention of the Board

None.

5.0 Conduct Study Session – Review the SCSOS Long Range Facilities Master Plan

The revised draft of the Long Range Facilities Master Plan was discussed with all Board Members. Pertinent questions were asked and answered. Board approval of the Long Range Facilities Plan will be placed on the November 10, 2021, Board agenda as an action item.

6.0 Adjournment

A motion was made to adjourn the meeting at 6:20 p.m.

<i>Motion:</i>	Richmond	<i>Seconded:</i>	Lachance
<i>Action:</i>	Motion Carried		
<i>Ayes:</i>	5 (McJunkin, Lachance, Richmond, Singh and Turner)		
<i>Noes:</i>	0		
<i>Absent:</i>	0	<i>Abstain:</i>	0

Agenda Item No. 6.0

BOARD AGENDA ITEM: Set Date, Time and Place for Annual Organizational Meeting

BOARD MEETING DATE: November 10, 2021

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

✓ Action

Maggie Nicoletti

 Reports/Presentation

SUBMITTED BY:

 Information

Tom Reusser

 Public Hearing

PRESENTING TO BOARD:

 Other (specify)

Tom Reusser

BACKGROUND AND SUMMARY INFORMATION:

It is required the Board establish a date for their Annual Organizational Meeting at the November Board Meeting. Per Ed Code §1009, the date this meeting must take place is on or after the second Friday in December.

Agenda Item No. 7.0

BOARD AGENDA ITEM: Student Support and Outreach Department Presentation

BOARD MEETING DATE: November 10, 2021

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

☐ Action

Virginia Burns

☒ Reports/Presentation

SUBMITTED BY:

☐ Information

Virginia Burns

☐ Public Hearing

PRESENTING TO BOARD:

☐ Other (specify)

Virginia Burns

BACKGROUND AND SUMMARY INFORMATION:

Virginia Burns, Coordinator of the Student Support and Outreach (SSO), will present an department overview to the Board.

Agenda Item No. 8.0

BOARD AGENDA ITEM: Disclosure of Collective Bargaining Agreement for 2020-21 CTA

BOARD MEETING DATE: November 10, 2021

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

 Action

Paramjeet Kaur

 Reports/Presentation

SUBMITTED BY:

X Information

Paramjeet Kaur

 Public Hearing

PRESENTING TO BOARD:

 Other (specify)

Ron Sherrod

BACKGROUND AND SUMMARY INFORMATION:

The disclosure of Collective Bargaining Agreement is a statement of costs associated with the agreement with the Sutter County Superintendent of Schools California Staff Association (CTA) for July 1, 2020 through June 30, 2021.

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213) and GC 3547.5

Sutter County Superintendent of Schools

School District

Name of Bargaining Unit: **Sutter County Superintendent of Schools Staff Association**Certificated X Classified The proposed agreement covers the period beginning **July 1, 2020** and ending**June 30, 2021** and will be acted upon by the Governing Board at its meeting on**November 10, 2021****A. Proposed Change in Compensation**

Compensation		Cost Prior to Proposed Agreement	Fiscal Impact of Proposed Agreement		
			Current Year Increase/Decrease 2020-21	Year 2 Increase/Decrease 2021-22	Year 3 Increase/Decrease 2022-23
1.	Salary Schedule	\$ 4,887,383.43	\$ -	\$ -	\$ -
			0.00%	0.00%	0.00%
2.	Other Compensation Stipends, Bonuses, etc.	\$ -	\$ -	\$ -	\$ -
			0.00%	0.00%	0.00%
	Description of Other Compensation				
3.	Statutory Benefits STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 953,589	\$ -	\$ -	\$ -
			0.00%	0.00%	0.00%
4.	Health/Welfare Plans	\$ 807,845	\$ -	\$ -	\$ -
			0.00%	0.00%	0.00%
5.	Total Compensation Add items 1 thru 4 to equal 5	\$ 6,648,817	\$ -	\$ -	\$ -
			0.00%	0.00%	0.00%
6.	Step and Column Due to movement plus any changes due to the settlement. This is a subset of Item No. 1		\$ -		
7.	Total Number of Represented Employees (Use FTEs if appropriate)		65.86	65.86	65.86
8.	Total Compensation Cost for Average Employee	\$ 100,953.80	\$ -	\$ -	\$ -
			0.00%	0.00%	0.00%

Disclosure of Collective Bargaining Agreement
Page 2

9. Were any additional steps, columns, or ranges added to the schedules? If yes, please explain.

No

10. Are staffing adjustments necessary for the district to implement the proposed agreement?
If yes, please provide details.

No

11. Describe any contingency language included in the proposed agreement (e.g. reopeners, etc.).

None

12. Will this agreement create, increase, or decrease deficit spending in the current or subsequent two years?

No

13. Please identify the source of funding for the proposed agreement for the current year.

General Fund Unrestricted and program decreases to expenditures/ increases to revenue.

14. If this is a single-year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e. what will allow the district to afford this contract beyond the current year)?

General Fund unrestricted and increased billing for contracted services.

15. If this is a multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years?

N/A

16. Based on the district's multi-year projection, do unrestricted reserves continue to remain at, or above, the State's required minimum reserve level in the current and two subsequent years? If no, how does the district plan to restore its unrestricted reserves?

Yes

Disclosure of Collective Bargaining Agreement
Page 3

B. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

	Column 1 Latest Board- Approved Budget Before Settlement 2021-22 Budget Development	Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions	Column 4 Total Current Budget
REVENUES LCFF (8010-8099)	10,139,242		-	10,139,242
Remaining Revenues (8100- 8799)	28,317,288		-	28,317,288
TOTAL REVENUES	\$ 38,456,530	\$ -	\$ -	\$ 38,456,530
EXPENDITURES				
1000 Certificated Salaries	9,350,906	-	-	9,350,906
2000 Classified Salaries	10,976,797		-	10,976,797
3000 Employee Benefits (Stat.) & Health & Welfare	7,203,977 1,854,707	-		7,203,977 1,854,707
4000 Books and Supplies	1,080,028		-	1,080,028
5000 Services and Operating Expenses	\$ 5,875,286		-	\$ 5,875,286
6000 Capital Outly	161,504		-	161,504
7000 Other	267,656		-	267,656
TOTAL EXPENDITURES	\$ 36,770,861	\$ -	-	\$ 36,770,861
OPERATING SURPLUS (DEFICIT)	\$ 1,685,669	\$ -	\$ -	\$ 1,685,669
OTHER SOURCES AND TRANSFERS IN	\$ 185,000		\$ -	\$ 185,000
OTHER USES AND TRANSFERS OUT	\$ (582,723)		\$ -	\$ (582,723)
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	1,287,946	\$ -	\$ -	\$ 1,287,946
BEGINNING BALANCE	\$ 16,757,177			\$ 16,757,177
ENDING BALANCE	\$ 18,045,123	\$ -	-	\$ 18,045,123

BOARD AGENDA ITEM:

BOARD MEETING DATE: November 10, 2021

AGENDA ITEM SUBMITTED FOR:

 Action

 x Reports/Presentation

 Information

 Public Hearing

 Other (specify)

PREPARED BY:

Danielle de Alba

SUBMITTED BY:

Brian Gault

PRESENTING TO BOARD:

Brian Gault

BACKGROUND AND SUMMARY INFORMATION:

As per education code 35186 the county superintendent reports on the number and nature of complaints filed for:

- 1.) Textbooks and instructional materials
- 2.) Teacher vacancies or mis-assignments
- 3.) Facilities and conditions

There were no complaints filed by a district and no complaints filed by the county office programs during the period of July 2021 through September 2021.



970 Klamath Lane
Yuba City, CA 95993
PHONE: (530) 822-2933
FAX: (530) 822-3085

QUARTERLY REPORT ON WILLIAMS/VALENZUELA UNIFORM COMPLAINTS

(Education Code § 35186)

District: Sutter County Superintendent of Schools

Person completing this form: Brian Gault *BG*

Title: Assistant Superintendent

The Quarterly Report will be submitted at the Sutter County Superintendent of School's Board Meeting on November 10, 2021 for the reporting months of July, August, and September 2021.

Please indicate the date this information will be reported publicly at your District's governing board meeting: November 10, 2021

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total Number of Complaints	Number Resolved	Number Unresolved
Textbooks & Instructional Materials	0		
Teacher Vacancies or Misassignments	0		
Facilities/Conditions	0		
TOTALS	0		

Tom Reusser

PRINT NAME OF DISTRICT SUPERINTENDENT

[Signature]
SIGNATURE OF DISTRICT SUPERINTENDENT

Agenda Item No. 9.1

BOARD AGENDA ITEM: Williams Compliance Visitations on August 30, 2021,
August 31, 2021, and September 1, 2021

BOARD MEETING DATE: November 10, 2021

AGENDA ITEM SUBMITTED FOR:

 Action

 X Reports/Presentation

 Information

 Public Hearing

 Other (specify)

PREPARED BY:

Kristi Johnson

SUBMITTED BY:

Kristi Johnson

PRESENTING TO BOARD:

Brian Gault

BACKGROUND AND SUMMARY INFORMATION:

California Education Code Section 1240 (Williams Legislation) requires the county superintendent visit schools identified in our county and report to you the results of the visit. This report primarily concerns the visit to Bridge Street, Park Avenue, King Avenue (YCUSD), and Luther Elementary (LOUSD). These schools are in the Deciles 1-3 from the 2009 cohort and are designated for review according to the Williams Settlement.

Sutter County Superintendent of Schools Board Meeting
November 10, 2021 Williams
Compliance
Visitation Dates: September 1, 2021 – Park Avenue and Bridge Street
September 2, 2021 – Luther Elementary and King Avenue

California Education Code Section 1240 requires that the county superintendent visit schools identified in our county and report to you the results of the visit. This report primarily concerns the visit to Bridge Street Elementary, King Avenue Elementary, Park Avenue Elementary, and Luther Elementary. These schools are in Deciles 1-3 and are designated for review according to the Williams Settlement.

The purpose of the visits as specified in California Education Code 1240 was to ensure:

1. That students have access to "sufficient instructional materials in four core subject areas (English language arts, mathematics, history/social science, science) and, as appropriate, science laboratory equipment, foreign languages, and health;
2. To assess compliance with facilities maintenance to determine the condition of a facility that "poses an emergency or urgent threat to the health or safety of pupils or staff; and
3. To determine if the school has provided accurate data for the annual school accountability report card related to instructional materials and facilities maintenance.

The law further requires that the county superintendent annually monitor and review:

1. Teacher assignments in Decile 1-3 schools.

A basic definition of terms follows:

- "Sufficient instructional materials" means every pupil, including English language learners, has a textbook in the four core areas to use in class and to take home each night to complete required homework assignments.
- "Facilities standards" means that each school district who receives state funding for facilities is required to establish a facilities inspection program and to ensure that each of the schools is maintained in good repair.
- "Good repair" is defined as maintaining schools that are clean, safe and functional.

Sutter County Superintendent of Schools Board Meeting
November 10, 2021 Williams
Compliance
Visitation Dates: September 1, 2021 – Park Avenue and Bridge Street
September 2, 2021 – Luther Elementary and King Avenue

The findings during the visits to all schools are related to the following areas: instructional materials, facilities, school accountability report card and teacher assignment/misassignment are summarized below:

Instructional Materials: COMPLIANT at Bridge Street, King Avenue and Park Avenue Elementary Schools. (YCUSD)

COMPLIANT at Luther Elementary. (LOUSD)

School Facilities: COMPLIANT at Bridge Street, King Avenue and Park Avenue Elementary Schools. (YCUSD)

COMPLIANT at Luther Elementary. (LOUSD)

School Accountability Report Card: COMPLIANT at Bridge Street, King Avenue and Park Avenue Elementary Schools. (YCUSD)

COMPLIANT at Luther Elementary. (LOUSD)


Teacher Assignment/Misassignment: COMPLIANT at Bridge Street, King Avenue and Park Avenue Elementary Schools. (YCUSD)

COMPLIANT at Luther Elementary. (LOUSD)

The visits took place within the first four weeks of school as stipulated by the Williams Settlement.


Assistant Superintendent, Educational Services

11-1-21
Date


County Superintendent

11-2-21
Date

BOARD AGENDA ITEM: Business Services Report

BOARD MEETING DATE: November 10, 2021

AGENDA ITEM SUBMITTED FOR:

 Action

 Reports/Presentation

 X Information

 Public Hearing

 Other (specify)

PREPARED BY:

 Nic Hoogeveen

SUBMITTED BY:

 Nic Hoogeveen

PRESENTING TO BOARD:

 Nic Hoogeveen

BACKGROUND AND SUMMARY INFORMATION:

The monthly financial report for October will be reviewed.

Summary Report of Revenues, Expenditures and Changes in Fund Balance (Unrestricted and Restricted Combined)

October 2021

09/16/21-10/15/21

Description	Account Codes	Original Budget	Operating Budget	Actuals to Date	Projected Yr Totals	Difference (Col D - B)	2021-22 % Actuals as a % of Budget
		7/1/21 (A)	9/15/21 (B)	10/15/21 (C)	10/15/21 (D)	(E)	
A. Revenues							
1. Local Control Funding Formula	8010-8099	\$ 10,139,242	\$ 10,139,242	\$ 1,664,191	\$ 10,139,242	-	A 16.4%
2. Federal Revenues	8100-8299	\$ 4,935,686	\$ 5,712,737	\$ 518,519	\$ 5,174,060	(538,677)	B 9.1%
3. Other State Revenues	8300-8599	\$ 10,650,380	\$ 10,855,569	\$ 2,884,580	\$ 11,166,014	310,445	C 26.6%
4. Other Local Revenues	8600-8799	\$ 12,731,222	\$ 12,845,190	\$ 416,415	\$ 12,649,620	(195,570)	D 3.2%
5. TOTAL REVENUES		\$ 38,456,530	\$ 39,552,738	\$ 5,483,705	\$ 39,128,936	\$ (423,802)	14.0%
B. Expenditures							
1. Certificated Salaries	1000-1999	\$ 9,350,906	\$ 9,305,554	\$ 1,870,071	\$ 9,414,073	108,519	E 20.1%
2. Classified Salaries	2000-2999	\$ 10,976,797	\$ 10,880,025	\$ 2,230,446	\$ 10,408,251	(471,774)	F 20.5%
3. Employee Benefits	3000-3999	\$ 9,058,684	\$ 9,052,641	\$ 1,609,918	\$ 8,879,169	(173,472)	G 17.8%
4. Books and Supplies	4000-4999	\$ 1,080,028	\$ 1,874,523	\$ 131,759	\$ 1,892,358	17,835	H 7.0%
5. Services, Other Operation	5000-5999	\$ 5,875,286	\$ 5,980,898	\$ 1,591,120	\$ 5,919,689	(61,209)	I 26.6%
6. Capital Outlay	6000-6999	\$ 161,504	\$ 221,604	\$ 56,928	\$ 260,265	38,661	J 25.7%
7. Other Outgo	7100-7299	\$ 344,448	\$ 446,478	\$ 212,689	\$ 438,584	(7,894)	K 47.6%
8. Direct Support/Indirect	7300-7399	\$ (76,792)	\$ (76,783)	\$ (11,683)	\$ (76,969)	(186)	L 15.2%
9. Debt Service	7400-7499	\$ -	\$ -	\$ -	\$ -	-	M 0.0%
10. TOTAL EXPENDITURES		\$ 36,770,861	\$ 37,684,940	\$ 7,691,248	\$ 37,135,420	(549,520)	20.4%
C. Excess (Deficiency) of Revenues Over Expenditures Before Other Financing Sources and Uses (A5-B10)							
		\$ 1,685,669	\$ 1,867,798	\$ (2,207,543)	\$ 1,993,516	\$ 125,718	-110.7%
D. Other Financing Sources/Uses							
1. Transfers In	8910-8979	\$ 185,000	\$ 185,000	\$ -	\$ 185,000	-	N 0.0%
2. Transfer Out	7610-7629	\$ 582,723	\$ 582,723	\$ 1,000,000	\$ 1,582,723	1,000,000	O 171.6%
3. Contributions	8980-8999	\$ -	\$ -	\$ -	\$ -	-	P 0.0%
Total, Other Fin Sources/Uses		\$ (397,723)	\$ (397,723)	\$ (1,000,000)	\$ (1,397,723)	\$ (1,000,000)	71.5%
E. Net Change to Fund Balance							
		\$ 1,287,946	\$ 1,470,075	\$ (3,207,543)	\$ 595,793	\$ (874,282)	
F. Fund Balance (Fund 01 only)							
1. Beginning Balance		\$ 16,757,177	\$ 16,757,177	\$ 17,745,073	\$ 16,757,177	-	
2. Adjustments/Restatements		\$ -	\$ -	\$ -	\$ -		
Ending Balance		\$ 18,045,123	\$ 18,227,252	\$ 14,537,530	\$ 17,352,970	\$ (874,282)	
G. Components of Ending Fund Balance							
Designated Amounts	9711-9730	\$ 10,500	\$ 10,500		\$ 10,500	\$ -	
Legally Restricted	9740-9760	\$ 3,366,422	\$ 3,366,422		\$ 2,639,949	\$ -	
Assigned	9780	\$ 12,800,522	\$ 12,936,947		\$ 12,766,614	\$ -	
Restricted Economic Uncertainty	9789	\$ 1,867,679	\$ 1,913,383		\$ 1,935,907	\$ -	
Unassigned/Unappropriated	9790	\$ -	\$ -		\$ -	\$ -	

Explanation of Differences
Net Change in Current Year Budget October Board Report
09/16/21-10/15/21

	<u>Amount</u>	<u>Explanation of Differences</u>
A <u>Local Control Funding Formula (8010-8099)</u>		
	<u><u>\$ -</u></u>	
B <u>Federal Revenues (8100-8299)</u>		
Special Education	\$ 16,542	<i>Adjusting budget to align with Elementary and Secondary School Emergency Relief II award allocation</i>
One Stop	\$ (598,000)	<i>Adjusting budget to align with Workforce Innovation Opportunity Act award balances</i>
Curriculum, Instruction, and Accountability (CIA)	\$ 5,678	<i>Adjusting budget to align with Title III award allocation</i>
Student Support and Outreach (SSO)	\$ 21,688	<i>Establishing budget for American Rescue Plan-Homeless Children and Youth Program</i>
Feather River Academy (FRA)	\$ 1,893	<i>Adjusting budget to align with Title I award allocation</i>
Special Education Local Plan Area (SELPA)	\$ 13,522	<i>Adjusting budget to align with Alternative Dispute Resolution grant</i>
	<u><u>\$ (538,677)</u></u>	
C <u>Other State Revenues (8300-8599)</u>		
County Office	\$ 43,334	<i>Establishing budget for California Department of Public Health Personnel Support Grant</i>
Curriculum, Instruction, and Accountability (CIA)	\$ 83,129	<i>Adjusting budget to align with new Expanded Learning Opportunity grant plan</i>
Student Support and Outreach (SSO)	\$ 21,682	<i>Adjusting budget to align with new Expanded Learning Opportunity grant plan</i>
Feather River Academy (FRA)	\$ 40,358	<i>Adjusting budget to align with new Expanded Learning Opportunity grant plan</i>
Pathways Charter Academy	\$ 15,195	<i>Adjusting budget to align with new Expanded Learning Opportunity grant plan</i>
Special Education Local Plan Area (SELPA)	\$ 106,747	<i>Adjusting budget to align with Mental Health and Dispute Prevention and Dispute Resolution award allocations</i>
	<u><u>\$ 310,445</u></u>	
D <u>Other Local Revenues (8600-8799)</u>		
County Office	\$ 18,198	<i>Adjusting budget to align with insurance claims</i>
Special Education	\$ (214,063)	<i>Adjusting budget to align with 1:1 assignments</i>
Regional Occupation Program (ROP)	\$ (6,849)	<i>Adjusting budget for Medical Assistant program</i>
Special Education Local Plan Area (SELPA)	\$ 6,245	<i>Establishing budget for California Longitudinal Pupil Achievement Data Systems support to Live Oak Unified School District</i>
Various departments	\$ 899	<i>Miscellaneous Adjustments</i>
	<u><u>\$ (195,570)</u></u>	
E <u>Certificated Salaries (1000-1999)</u>		
Special Education	\$ 97,283	<i>Adjusting budget to align with 1:1 assignments</i>
Curriculum, Instruction, and Accountability (CIA)	\$ (15,483)	<i>Adjusting budget to align with new Expanded Learning Opportunity grant plan</i>
Student Support and Outreach (SSO)	\$ 34,262	<i>Adjusting budget for counseling services from January through June</i>
Regional Occupation Program (ROP)	\$ (34,990)	<i>Adjusting budget for Medical Assistant program</i>
Feather River Academy (FRA)	\$ 9,461	<i>Adjusting budget to align with new Expanded Learning Opportunity grant plan</i>
Special Education Local Plan Area (SELPA)	\$ 18,986	<i>Adjusting budget to align with Mental Health and Dispute Prevention and Dispute Resolution award allocations</i>

Explanation of Differences
Net Change in Current Year Budget October Board Report
09/16/21-10/15/21

	<u>Amount</u>	<u>Explanation of Differences</u>
Various departments	\$ (1,000)	Miscellaneous Adjustments
	<u>\$ 108,519</u>	
F <u>Classified Salaries (2000-2999)</u>		
County Office	\$ 23,489	Adjusting budget for Credential Analyst
Special Education	\$ (202,993)	Adjusting budget to align with 1:1 assignments
One Stop	\$ (263,747)	Adjusting budget to align with Workforce Innovation Opportunity Act award balances
Student Support and Outreach (SSO)	\$ (19,591)	Adjusting budget to reduce Prep Advisor services for August through October
Feather River Academy (FRA)	\$ (4,751)	Adjusting budget to align with new Expanded Learning Opportunity grant plan
Pathways Charter Academy	\$ (9,181)	Adjusting budget to align with new Expanded Learning Opportunity grant plan
Special Education Local Plan Area (SELPA)	\$ 5,000	Establishing budget for California Longitudinal Pupil Achievement Data Systems support to Live Oak Unified School District
	<u>\$ (471,774)</u>	
G <u>Employee Benefits (3000-3999)</u>		
County Office	\$ 1,077	Adjusting budget for first interim
Special Education	\$ (94,592)	Adjusting budget to align with 1:1 assignments
One Stop	\$ (62,501)	Adjusting budget to align with Workforce Innovation Opportunity Act award balances
Curriculum, Instruction, and Accountability (CIA)	\$ 1,777	Adjusting budget to align with new Expanded Learning Opportunity grant plan
Student Support and Outreach (SSO)	\$ (3,842)	Adjusting budget to align with new Expanded Learning Opportunity grant plan
Regional Occupation Program (ROP)	\$ (18,052)	Adjusting budget for Medical Assistant program
Feather River Academy (FRA)	\$ 3,675	Adjusting budget to align with new Expanded Learning Opportunity grant plan
Pathways Charter Academy	\$ (5,632)	Adjusting budget to align with new Expanded Learning Opportunity grant plan
Special Education Local Plan Area (SELPA)	\$ 4,618	Establishing budget for California Longitudinal Pupil Achievement Data Systems support to Live Oak Unified School District
	<u>\$ (173,472)</u>	
H <u>Books and Supplies (4000-4999)</u>		
County Office	\$ (5,000)	Adjusting budget for first interim
Special Education	\$ 14,679	Adjusting budget for Elementary and Secondary School Emergency Relief II Award allocation
One Stop	\$ (44,242)	Adjusting budget to align with Workforce Innovation Opportunity Act award balances
Curriculum, Instruction, and Accountability (CIA)	\$ 8,034	Adjusting budget to align with Title III award allocation
Student Support and Outreach (SSO)	\$ 35,346	Establishing budget for American Rescue Plan-Homeless Children and Youth Program
Regional Occupation Program (ROP)	\$ 1,064	Adjusting budget for Medical Assistant program
Pathways Charter Academy	\$ (4,020)	Adjusting budget to align with new Expanded Learning Opportunity grant plan
Special Education Local Plan Area (SELPA)	\$ 11,000	Adjusting budget to align with Alternative Dispute Resolution award allocation

Explanation of Differences
Net Change in Current Year Budget October Board Report
09/16/21-10/15/21

	<u>Amount</u>	<u>Explanation of Differences</u>
Various departments	\$ 974	Miscellaneous Adjustments
	<u><u>\$ 17,835</u></u>	
I <u>Services, Other Operations (5000-5999)</u>		
County Office	\$ 291,241	Adjusting budget for 20/21 Management Information Systems and Maintenance and Operations True-up and establishing budget for California Department of Public Health Personnel Support Grant
Special Education	\$ (85,942)	Adjusting budget for 20/21 Management Information Systems and Maintenance and Operations True-up and adjusting budget for first interim
One Stop	\$ (253,705)	Adjusting budget to align with Workforce Innovation Opportunity Act award balances
Curriculum, Instruction, and Accountability (CIA)	\$ (12,864)	Adjusting budget to align with new Expanded Learning Opportunity grant plan
Student Support and Outreach (SSO)	\$ 30,916	Establishing budget for American Rescue Plan-Homeless Children and Youth Program
Shady Creek Outdoor School	\$ (1,553)	Adjusting budget for 20/21 Management Information Systems and Maintenance and Operations True-up
Tri County Induction Program (TCIP)	\$ (2,902)	Adjusting budget for 20/21 Management Information Systems and Maintenance and Operations True-up
Regional Occupation Program (ROP)	\$ (12,562)	Adjusting budget for 20/21 Management Information Systems and Maintenance and Operations True-up and adjusting budget for Medical Assistant Program
Feather River Academy (FRA)	\$ (41,214)	Adjusting budget for 20/21 Management Information Systems and Maintenance and Operations True-up
Special Education Local Plan Area (SELPA)	\$ 31,192	Adjusting budget to align with Dispute Prevention and Dispute Resolution award allocations
Medi-Cal Administrative Activities (MAA)	\$ (3,816)	Adjusting budget for 20/21 Management Information Systems and Maintenance and Operations True-up
	<u><u>\$ (61,209)</u></u>	
J <u>Capital Outlay (6000-6999)</u>		
County Office	\$ 38,661	Establishing budget for Shady Creek Raptor Ridge parking lot and Everguard System
	<u><u>\$ 38,661</u></u>	
K <u>Other Outgo (7100 - 7299)</u>		
Pathways Charter Academy	\$ 9,318	Adjusting budget for first interim
Special Education Local Plan Area (SELPA)	\$ (17,212)	Adjusting budget for first interim
	<u><u>\$ (7,894)</u></u>	
L <u>Direct Support / Indirect (7300-7399)</u>		
County Office	\$ 34,825	Adjusting indirect budget to align with program updates
Special Education	\$ (19,425)	Adjusting budget to align with 1:1 assignments
One Stop	\$ (29,646)	Adjusting budget to align with Workforce Innovation Opportunity Act award balances
Student Support and Outreach (SSO)	\$ 11,975	Establishing budget for American Rescue Plan-Homeless Children and Youth Program
Regional Occupation Program (ROP)	\$ (5,787)	Adjusting budget for Medical Assistant program

Explanation of Differences
Net Change in Current Year Budget October Board Report
09/16/21-10/15/21

	<u>Amount</u>	<u>Explanation of Differences</u>
Special Education Local Plan Area (SELPA)	\$ 7,723	<i>Adjusting budget to align with Alternative Dispute Resolution award allocation</i>
Various departments	\$ 149	<i>Miscellaneous Adjustments</i>
	<u><u>\$ (186)</u></u>	
M <u>Debt Services (7400 - 7499)</u>	<u><u>\$ -</u></u>	
N <u>Transfers In (8910-8979)</u>	<u><u>\$ -</u></u>	
O <u>Transfers Out (7610-7629)</u>		
County Office	\$ 1,000,000	<i>Establishing budget for transfer to Fund 64 for Cambridge Junior College purchase</i>
	<u><u>\$ 1,000,000</u></u>	
P <u>Contributions (8980-8999)</u>	<u><u>\$ -</u></u>	
Net Change in Current Year Budget	<u><u>\$ (874,282)</u></u>	

BOARD AGENDA ITEM: Donations

BOARD MEETING DATE: November 10, 2021

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

 Action

Maggie Navarro

 Reports/Presentation

SUBMITTED BY:

 X Information

Ron Sherrod

 Public Hearing

PRESENTING TO BOARD:

 Other (specify)

Ron Sherrod

BACKGROUND AND SUMMARY INFORMATION:

<u>Donor</u>	<u>Value</u>	<u>Purpose</u>
Balkar Singh/Rajinder Kaur	\$200.00	Riverbend ASD class use
Total	\$200.00	

	<u>21-22 Year</u>	<u>Current Period</u>	<u>To Date</u>
Total Donations-Cash	\$1,000.00	\$200.00	\$1,200.00
Total Donations-Value	\$1,259.43	\$0.00	\$1,259.43
Total Donations	\$2,259.43	\$200.00	\$2,459.43

**SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE
GIFT AND DONATION FORM**

Donor Identification

☒ Individual

☐ Business

Donor Name: Balkar Singh/Rajinder Kaur Phone: ()
Address: 864 Gidda Loop City/State: Yuba City, TX Zip: 75793
Business only: Position: _____
Phone: _____ Type of Business: _____

Gift or Donation:

☐ Cash

☒ Check Dollar Amount: \$ 200.00

☐ Other (List item below)

Date of Donation: 10/12/21

Intent of Gift or Donation: Room 12 ASD Riverbend-A. Mays Class

Working Condition: _____

Estimated Dollar Value \$ _____

Donated To (Site/Program): _____

Site/Program Administrator: Colleen Davenport

Typed Name

Asst. Superintendent/Director for Dept.: Josh Harris

Typed Name

Signature

Signature

Delivery Date: 10/14/21

Delivered By: Jose Garcia, Sec.

Received By: Swan Miller

For Business Office Use Only

Deputy Superintendent of Admin Services _____

Signature

Revenue Code: 01-9213-0-8699-00-5760-1110-200-572-6025-00

Review Comments: _____

Board Agenda Date: _____

Agenda Item No.

BOARD AGENDA ITEM: Facilities Update

November 10, 2021

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

 Action

Ron Sherrod

 Reports/Presentation

SUBMITTED BY:

 x Information

Ron Sherrod

 Public Hearing

PRESENTING TO BOARD:

 Other (specify)

Ron Sherrod

BACKGROUND AND SUMMARY INFORMATION:

A monthly update on facilities will be presented to the Board.

Agenda Item No. _____

BOARD AGENDA ITEM: Sutter County Superintendent of Schools (SCSOS) Educator Effectiveness Block Grant

BOARD MEETING DATE: November 10, 2021

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

_____ Action

Kristi Johnson and Brian Gault

X Reports/Presentation

SUBMITTED BY:

_____ Information

Brian Gault

_____ Public Hearing

PRESENTING TO BOARD:

_____ Other (specify)

Brian Gault

BACKGROUND AND SUMMARY INFORMATION:

SCSOS will receive an allocation of funds based on the number of certificated and classified full-time equivalent reported in CALPADS for the 2020-21 fiscal year. Funds are allocated to provide professional development for certificated and classified staff in ten defined areas. LEAs are required to develop and adopt a plan on or before December 30, 2021. It is a requirement that the plan be presented in a public meeting of the governing board before adoption in a subsequent meeting.

A draft of the plan delineating the expenditure of funds received by SCSOS for Educator Effectiveness is presented tonight for Board and public input.

Educator Effectiveness Block Grant 2021

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Sutter County Superintendent of Schools	Brian Gault, Assistant Superintendent Educational Services	BrianG@sutter.k12.ca.us 530-822-2937

Total amount of funds received by the LEA:	Date of Public Meeting prior to adoption:	Date of adoption at public meeting:
\$644,595	November 10, 2021	December 10, 2021

[EC 41480](#)

(a)(2) A school district, county office of education, charter school, or state special school may expend the funds received pursuant to this subdivision from the 2021–22 fiscal year to the 2025–26 fiscal year, inclusive. School districts, county offices of education, charter schools, and state special schools **shall coordinate the use of any federal funds received under Title II of the federal Every Student Succeeds Act of 2015 (Public Law 114–95) to support teachers and administrators with the expenditure of funds received pursuant to this subdivision.**

(b) A school district, county office of education, charter school, or state special school shall expend funds apportioned pursuant to this section to provide professional learning for **teachers, administrators, paraprofessionals who work with pupils, and classified staff that interact with pupils**, with a focus on any of the following areas:

(1) Coaching and mentoring of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision-making skills, improving teacher attitudes and beliefs about one's self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Teacher Induction (TCIP) Facilitators 3x\$5,000 per year 1x\$5,500 per year		\$20,500	\$20,500	\$20,500		\$61,500
Admin Induction (CASC) Facilitator 1x\$5,000 per year		\$5,000	\$5,000	\$5,000		\$15,000
RICA/TPA Facilitator 1x\$1,000 per year		\$1,000	\$1,000	\$1,000		\$3,000
Books (TCIP) 100 candidates x\$35 per year		\$3,500	\$3,500	\$3,500		\$10,500
Books (CASC) 40 candidates x\$35 per year		\$1,400	\$1,400	\$1,400		\$4,200
2-full time substitute to all for professional learning		\$42,240	\$42,240	\$42,240		\$126,720

opportunities for certificated and classified staff during the regular school day						
Subtotal		\$73,640	\$73,640	\$73,640		\$220,920

(2) Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subscription to the Teaching Channel to support Teacher Induction, Admin Induction and County Wide Professional Learning 200 licences x\$50 per year		\$10,000	\$10,000	\$10,000		\$30,000
Subtotal						\$30,000

(3) Practices and strategies that reengage pupils and lead to accelerated learning.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
						\$0
Subtotal						

(4) Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal						\$0

(5) Practices to create a positive school climate, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a schoolsite's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity

Subtotal						\$0

(6) Strategies to improve inclusive practices, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Special Education Coordinator to lead and support professional development and coaching with SCSOS special education and general education teachers		\$110,056	\$110,056	\$110,056		\$330,168
Subtotal						330,168

(7) Instruction and education to support implementing effective language acquisition programs for English learners, which may include integrated language development within and across content areas, and building and strengthening capacity to increase bilingual and biliterate proficiency.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per
-------------------------	-----------------------------	-----------------------------	-----------------------------	-----------------------------	-----------------------------	-----------------------------------

						Activity
Subtotal						\$0

(8) New professional learning networks for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c).

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal						\$0

(9) Instruction, education, and strategies to incorporate ethnic studies curricula adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal						\$0

(10) Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal						\$0

Summary of Expenditures

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal Section (1)		\$73,640	\$73,640	\$73,640		\$220,920
Subtotal Section (2)		\$10,000	\$10,000	\$10,000		\$30,000
Subtotal Section (3)						
Subtotal Section (4)						
Subtotal Section (5)						
Subtotal Section (6)		\$110,056	\$110,056	\$110,056		\$330,168

Subtotal Section (7)						
Subtotal Section (8)						
Subtotal Section (9)						
Subtotal Section (10)						
Indirect - 10.91%		\$21,269	\$21,269	\$21,269		\$63,507
Totals by year						\$644,595

Total planned expenditures by the LEA:

\$644,595

Note:

Per EC 41480 (d)(2): On or before September 30, 2026, the LEA must report detailed expenditure information to the California Department of Education, including, but not limited to:

- specific purchases made;
- the number of the following educators who received professional development:
 - o Teachers;
 - o Administrators;
 - o Paraprofessional educators;
 - o Classified staff.

Agenda Item No. 12.0

BOARD AGENDA ITEM: PCA Educator Effectiveness Block Grant

BOARD MEETING DATE: November 10, 2021

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

 Action

John Kovach and Brian Gault

 X Reports/Presentation

SUBMITTED BY:

 Information

Brian Gault

 Public Hearing

PRESENTING TO BOARD:

 Other (specify)

Brian Gault

BACKGROUND AND SUMMARY INFORMATION:

Pathways Charter Academy (PCA) will receive an allocation of funds based on the number of certificated and classified full-time equivalent reported in CALPADS for the 2020-21 fiscal year. Funds are allocated to provide professional development for certificated and classified staff in ten defined areas. LEAs are required to develop and adopt a plan on or before December 30, 2021. It is a requirement that the plan be presented in a public meeting of the governing board before adoption in a subsequent meeting.

A draft of the plan delineating the expenditure of funds received by PCA for Educator Effectiveness is present tonight for Board and public input.

Educator Effectiveness Block Grant 2021

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Pathways Charter Academy	Brian Gault, Assistant Superintendent Educational Services	BrianG@sutter.k12.ca.us 530-822-2937

Total amount of funds received by the LEA:	Date of Public Meeting prior to adoption:	Date of adoption at public meeting:
\$2,537	November 10, 2021	December 10, 2021

[EC 41480](#)

(a)(2) A school district, county office of education, charter school, or state special school may expend the funds received pursuant to this subdivision from the 2021–22 fiscal year to the 2025–26 fiscal year, inclusive. School districts, county offices of education, charter schools, and state special schools **shall coordinate the use of any federal funds received under Title II of the federal Every Student Succeeds Act of 2015 (Public Law 114–95) to support teachers and administrators with the expenditure of funds received pursuant to this subdivision.**

(b) A school district, county office of education, charter school, or state special school shall expend funds apportioned pursuant to this section to provide professional learning for **teachers, administrators, paraprofessionals who work with pupils, and classified staff that interact with pupils**, with a focus on any of the following areas:

(1) Coaching and mentoring of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision-making skills, improving teacher attitudes and beliefs about one's self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal						\$0

(2) Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal						\$0

(3) Practices and strategies that reengage pupils and lead to accelerated learning.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal						\$0

(4) Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal						\$0

(5) Practices to create a positive school climate, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a schoolsite's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics,

including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal						\$0

(6) Strategies to improve inclusive practices, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal						\$0

(7) Instruction and education to support implementing effective language acquisition programs for English learners, which may include integrated language development within and across content areas, and building and strengthening capacity to increase bilingual and biliterate proficiency.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal						\$0

(8) New professional learning networks for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c).

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
PCA teacher to attend Juvenile Court, Community and Alternative School Conference (JCCASC) to create a support network specific to the County Community School setting. (Funds include registration, travel expenses and substitute costs)	\$2,287					
Subtotal	\$2,287					\$2,287

(9) Instruction, education, and strategies to incorporate ethnic studies curricula adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal						\$0

(10) Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal						\$0

Summary of Expenditures

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal Section (1)						

Subtotal Section (2)						
Subtotal Section (3)						
Subtotal Section (4)						
Subtotal Section (5)						
Subtotal Section (6)						
Subtotal Section (7)						
Subtotal Section (8)	\$2,287					\$2,287
Subtotal Section (9)						
Subtotal Section (10)						
Indirect - 10.91%	\$250					\$250
Totals by year	\$2,537					\$2,537

Total planned expenditures by the LEA:

\$2,537

Note:

Per EC 41480 (d)(2): On or before September 30, 2026, the LEA must report detailed expenditure information to the California Department of Education, including, but not limited to:

- specific purchases made;
- the number of the following educators who received professional development:
 - o Teachers
 - o Administrators
 - o Paraprofessional educators
 - o Classified staff

BOARD AGENDA ITEM: Sutter County Career Training Center Financial
Audit Report

BOARD MEETING DATE: November 10, 2021

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

X Action

Nicolaas Hoogeveen

 Reports/Presentation

SUBMITTED BY:

 Information

Nicolaas Hoogeveen

 Public Hearing

PRESENTING TO BOARD:

 Other (specify)

Ron Sherrod

BACKGROUND AND SUMMARY INFORMATION:

Audit of the statement of net position of Sutter County Career Training Center as of September 1, 2021 for the purpose of expressing an opinion on this financial statement present fairly, in all material respects, the respective financial statement. The audit was conducted in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

1415 West Diehl Road, Suite 400
Naperville, IL 60563
630.566.8400

SIKICH.COM

October 13, 2021

Members of the Board of Trustees
Sutter County Superintendent of Schools
Yuba City, California

Ladies and Gentlemen:

We have audited the statement of net position and related notes to the financial statement of Sutter County Career Training Center (the Training Center) as of September 1, 2021. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated September 1, 2021. Professional standards also require that we communicate to you the following information related to our audit.

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Training Center are described in Note 1 to the financial statement. No new accounting policies were adopted and the application of existing policies was not changed as of September 1, 2021.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. We noted no particularly sensitive financial statement estimates made by management during our audit of the financial statement.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. We did not identify any misstatements during the course of our audit.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 13, 2021.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Training Center's financial statement or a determination of the type of auditor's opinion that may be expressed on that statement, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Training Center's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We were engaged to report on the attestation of revenue sources and financial responsibility requirements, which accompany the basic financial statement but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the basic financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statement or to the financial statement itself.

Restriction on Use

This information is intended solely for the use of the Board of Trustees and management of the Sutter County Career Training Center and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,

Sikich LLP

Sikich LLP
By: John Mazurek, CPA
Director



**SUTTER COUNTY
CAREER TRAINING CENTER
YUBA CITY, CALIFORNIA**

**FINANCIAL STATEMENTS AND INDEPENDENT
AUDITOR'S REPORT**

As of September 1, 2021

SIKICH.COM

SUTTER COUNTY CAREER TRAINING CENTER
YUBA CITY, CALIFORNIA
TABLE OF CONTENTS

	<u>Page(s)</u>
INDEPENDENT AUDITOR’S REPORT	1-2
FINANCIAL STATEMENT	
Statement of Net Position	3
Notes to Financial Statement	4-9
INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i>	10-11
SUPPLEMENTARY SCHEDULES	
Financial Responsibility Requirements	12

1415 West Diehl Road, Suite 400
Naperville, IL 60563
630.566.8400

SIKICH.COM

INDEPENDENT AUDITOR'S REPORT

Sutter County Career Training Center
Yuba City, California

We have audited the accompanying statement of net position of Sutter County Career Training Center (the Training Center) as of September 1, 2021, and the related notes to the financial statement.

Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with accounting principles generally accepted in the United State of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on this financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Training Center's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Training Center's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statement referred to above present fairly, in all material respects, the respective financial position of Sutter County Career Training Center as of September 1, 2021 in conformity with accounting principles generally accepted in the United States of America.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statement as a whole. The supplementary schedule A on financial responsibility requirements is presented for purposes of additional analysis of the financial statement. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statement. The information has been subjected to the auditing procedures applied in the audit of the financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statement or to the financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statement as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 13, 2021 on our consideration of Sutter County Career Training Center's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Sutter County Career Training Center's internal control over financial reporting and compliance.

Sikich LLP

Naperville, Illinois
October 13, 2021

**SUTTER COUNTY CAREER TRAINING CENTER
YUBA CITY, CALIFORNIA**

STATEMENT OF NET POSITION

September 1, 2021

ASSETS

Cash and investments	\$ 985,059
Receivables	
Accounts	123,278
Capital assets	
Depreciable assets, net of accumulated depreciation	<u>41,587</u>
Total assets	<u>1,149,924</u>

DEFERRED OUTFLOWS OF RESOURCES

Acquisition	<u>285,135</u>
Total deferred outflows of resources	<u>285,135</u>
Total assets and deferred outflows of resources	<u>1,435,059</u>

LIABILITIES

Accounts payable	12,275
Due to County of Sutter	467,725
Unearned revenues	
Tuition and fees	<u>327,495</u>
Total liabilities	<u>807,495</u>

DEFERRED INFLOWS OF RESOURCES

None	<u>-</u>
Total deferred inflows of resources	<u>-</u>
Total liabilities and deferred inflows of resources	<u>807,495</u>

NET POSITION

Net investment in capital assets	41,587
Unrestricted	<u>585,977</u>
TOTAL NET POSITION	<u><u>\$ 627,564</u></u>

See accompanying notes to financial statement.

**SUTTER COUNTY CAREER TRAINING CENTER
YUBA CITY, CALIFORNIA**

NOTES TO FINANCIAL STATEMENT

September 1, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Sutter County Career Training Center (the Training Center) is a career college located in Yuba City, California specializing in the business and medical fields.

a. Financial Reporting Entity

Accounting principles generally accepted in the United States of America require that the financial statements of the reporting entity include: (1) the primary government; (2) organizations for which the primary government is financially accountable; and (3) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

b. Measurement Focus, Basis of Accounting and Basis of Presentation

For financial reporting purposes, the Training Center is considered a special-purpose government engaged only in business-type activities. Accordingly, the Training Center's statement of net position has been presented using the economic resources measurement focus and the accrual basis of accounting.

c. Cash and Investments

Investments with maturity greater than one year at the time of purchase are stated at fair value. The Training Center categorizes its fair value measurements within the fair value hierarchy established by GAAP. The hierarchy is based on valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs. The Training Center held no investments subject to fair value measurement at June 30, 2021.

d. Capital Assets

Capital assets include intangible software assets. The Training Center does not have a formal capitalization threshold. Capital assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

SUTTER COUNTY CAREER TRAINING CENTER
YUBA CITY, CALIFORNIA
NOTES TO FINANCIAL STATEMENT (Continued)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

d. Capital Assets (Continued)

Capital assets of the Training Center are depreciated using the straight-line method over the following useful lives:

Furniture, equipment and software	3-7 years
-----------------------------------	-----------

e. Unearned Tuition and Fee Revenue

Tuition collected prior to September 1, 2021 for the subsequent fall semester is recorded as unearned revenue at September 1, 2021.

Contract assets consist of accounts receivable. Contract liabilities consist of deferred student tuition which is the unearned portion of tuition for which a student is contracted. Tuition revenue is recognized ratably over the term of instruction. The deferred student tuition amount was calculated using the actual students' tuition based on the number of hours remaining in the program. This liability is liquidated when tuition revenue is recognized over the remainder of the program.

f. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net assets that applies to a future period(s) and so will not be recognized as an outflow of resources (expense) until then. In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net assets that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

g. Net Position

Unrestricted net position includes resources derived from student tuition and fees, state appropriations, sales and service fees and auxiliary services. These resources are used for transactions relating to the educational and general operations of the Training Center and may be used at the discretion of the governing board to meet current expenses for any purpose.

Net investment in capital assets represents the book value of capital assets less any long-term debt issued to acquire or construct the capital assets.

SUTTER COUNTY CAREER TRAINING CENTER
YUBA CITY, CALIFORNIA
NOTES TO FINANCIAL STATEMENT (Continued)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

h. Receivables

Accounts receivable includes uncollateralized student obligations, which generally require payment by the first day of class unless a payment plan through a third party has been established. Accounts receivable are stated at the invoice amount.

Account balances unpaid at the end of the term are considered delinquent. Payments of accounts receivable are applied to the specific invoices identified on the student's remittance advice or, if unspecified, to the earliest unpaid invoices.

The carrying amount of accounts receivable is reduced by a valuation allowance that reflects management's best estimate of amounts that will not be collected. The allowance for doubtful accounts is based on management's assessment of the collectability of specific student accounts and the aging of the accounts receivable. If the actual defaults are higher than the historical experience, management's estimates of the recoverability of amounts due could be adversely affected.

i. Allowance for doubtful accounts

The Training Center carries its accounts receivable at cost less an allowance for doubtful accounts. On a periodic basis, the Training Center evaluates its accounts receivable and establishes the amount of the allowance for doubtful accounts based on history of past write-offs and collections and current credit conditions. Student receivables are written off as a charge against the allowance when students leave their respective programs of study. The allowance for doubtful accounts is \$0. However, actual write-offs may exceed the allowance amount.

2. BUSINESS ACQUISITION

On July 28, 2021, the Training Center entered into an Asset Purchase Agreement (the Agreement) to acquire substantially all the assets of Workforce Training Solutions, Inc. dba Cambridge Junior College. The effective closing date of the Agreement was September 1, 2021.

The purchase price of \$450,000 was to be paid as follows: one payment of \$450,000 due on September 1, 2021.

SUTTER COUNTY CAREER TRAINING CENTER
YUBA CITY, CALIFORNIA
NOTES TO FINANCIAL STATEMENT (Continued)

2. BUSINESS ACQUISITION (Continued)

The following assets and liabilities were recognized in the acquisition (at fair value):

Accounts receivable	\$ 123,278
Capital assets	<u>41,587</u>
Total assets acquired	<u>164,865</u>
Total identifiable net assets	164,865
Acquisition deferred outflows	<u>285,135</u>
ACQUISITION PRICE	<u>\$ 450,000</u>

3. CASH, CASH EQUIVALENTS AND INVESTMENTS

The Board of Trustees has authorized the Training Center to invest funds in accordance with the laws of the State of California and specifically California Government Code 53600 and 53635. In general, the Career Center may invest in obligations of the United States of America or its agencies (or guaranteed by the full faith and credit of same) and certain time deposits and short-term obligations as defined in the Government Code Section 53601-53645 and 16429.1-16429.3.

Deposits

Custodial credit risk for deposits with financial institutions is the risk that in the event of bank failure, the Training Center's deposits may not be returned to it. The Training Center's deposit policy requires that funds on deposit must be secured by pledged securities held by an independent third-party custodian with all securities held in the Training Center's name, in an amount in value at least 10% in excess of the amount deposited at the bank. As of June 30, 2021, the Training Center had \$735,059 of bank deposits which were not collateralized or covered by FDIC insurance.

Credit risk is the risk that the issuer of a debt security will not pay its par value upon maturity. The Training Center's investment policy limits the types of investments the Training Center can invest in, requires pre-qualifying and conducting ongoing due diligence of the financial institutions the Training Center does business with and requires diversification of the investment portfolio.

SUTTER COUNTY CAREER TRAINING CENTER
YUBA CITY, CALIFORNIA
NOTES TO FINANCIAL STATEMENT (Continued)

3. CASH, CASH EQUIVALENTS AND INVESTMENTS (Continued)

Interest rate risk is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates. The Training Center's investment policy minimizes interest rate risk by structuring the portfolio so that security maturities match cash requirements for ongoing operations and investing operating funds primarily in shorter-term securities, money market mutual funds or similar investment pools.

Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. The Training Center's investment policy requires diversification of the portfolio to eliminate risk of loss resulting from the overconcentration of assets in a specific maturity, issuer or class of securities.

Investments

Custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to the investment, the Training Center will not be able to recover the value of its investments that are in possession of an outside party. To limit its exposure, the Training Center's investment policy prefers that all security transactions that are exposed to custodial credit risk are processed with the underlying investments held by a third party custodian.

The Training Center's investment policy limits investment maturities as a means of managing its exposure to fair value losses from increasing interest rates.

Credit risk for investments is the risk that an issuer of an investment will not fulfill its obligations to the holder of the investment. The Training Center's investment policy seeks to minimize credit risk by requiring investments in securities allowed under the investment policy.

Concentration of credit risk for investments is the risk that the Training Center has a high percentage of their investments invested in one type of investment. The Training Center's investment policy requires diversification of the investments by maturity, issuer, and security type.

Interest rate risk is the risk that changes in interest rates will adversely affect the value of an investment. The Training Center's investment policy minimizes interest rate risk by structuring the portfolio so that security maturities match cash requirements for ongoing operations and investing operating funds primarily in shorter-term securities, money market mutual funds or similar investment pools.

SUTTER COUNTY CAREER TRAINING CENTER
YUBA CITY, CALIFORNIA
NOTES TO FINANCIAL STATEMENT (Continued)

4. CAPITAL ASSETS

The following table presents the Training Center's capital assets as of September 1, 2021:

	Balance September 1, 2021
Capital assets being depreciated	
Technology	\$ 58,875
Total capital assets being depreciated	<u>58,875</u>
Less accumulated depreciation for	
Technology	17,288
Total accumulated depreciation	<u>17,288</u>
Total capital assets being depreciated, net	<u>41,587</u>
CAPITAL ASSETS, NET	<u>\$ 41,587</u>

5. LEASE COMMITMENT

The Training Center leases its facility under a two-year noncancelable operating lease that commenced on September 1, 2021. The lease calls for initial monthly payments of \$10,000 with annual 3% increases.

Future minimum rental payments under the terms of the lease are as follows:

<u>Year Ending December 31,</u>	<u>Amount</u>
2021	\$ 40,000
2022	121,200
2023	<u>82,400</u>
TOTAL	<u>\$ 243,600</u>

SUTTER COUNTY CAREER TRAINING CENTER
YUBA CITY, CALIFORNIA
NOTES TO FINANCIAL STATEMENT (Continued)

6. RELATED PARTY TRANSACTIONS

The Training Center participates in federal programs authorized by Title IV of the Higher Education Act of 1965, as amended (HEA), which are administered by the U.S. Department of Education. The Training Center must comply with regulations promulgated under the HEA. Those regulations require that all related party transactions be disclosed, regardless of their materiality to the financial statement. Related party transactions for the years ended September 1, 2021 are as follows:

Due to Related Party

The Company owes \$467,725 to County of Sutter, Parent, at September 1, 2021, for advances made less repayments. The amounts are unsecured, interest-free, and due on demand.

7. RISK AND UNCERTAINTIES

Beginning around March 2020, the COVID-19 virus has been declared a global pandemic as it continues to spread rapidly. Business continuity, including supply chains and consumer demand across a broad range of industries and countries could be severely impacted for months or beyond as governments and their citizens take significant and unprecedented measures to mitigate the consequences of the pandemic. Management is carefully monitoring the situation and evaluating its options during this time, including moving its educational programs to online learning and temporarily closing its physical facilities during the crisis. No adjustments have been made to the balance sheet as a result of this uncertainty.

8. SUBSEQUENT EVENTS

The date to which events occurring after September 1, 2021, the date of the most recent balance sheet, have been evaluated for possible adjustment to the financial statement or disclosure is October 13, 2021, the date the financial statement was available to be issued.

1415 West Diehl Road, Suite 400
Naperville, IL 60563
630.566.8400

SIKICH.COM

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

Sutter County Career Training Center
Yuba City, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States the financial statement of Sutter County Career Training Center, which comprise the statement of net position as of September 1, 2021, and the related notes to the financial statement and have issued our report thereon dated October 13, 2021.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statement, we considered Sutter County Career Training Center's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statement, but not for the purpose of expressing an opinion on the effectiveness of Sutter County Career Training Center's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Sutter County Career Training Center's internal control over financial reporting.

A deficiency in internal control over financial reporting exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Sutter County Career Training Center's financial statement is free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statement. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Sutter County Career Training Center's internal control over financial reporting or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Sutter County Career Training Center's internal control over financial reporting and compliance. Accordingly, this communication is not suitable for any other purpose.

Sikich LLP

Naperville, Illinois
October 13, 2021

SUPPLEMENTARY SCHEDULES

**SUTTER COUNTY CAREER TRAINING CENTER
YUBA CITY, CALIFORNIA**

SUPPLEMENTARY SCHEDULES

At September 1, 2021

A. FINANCIAL RESPONSIBILITY REQUIREMENTS

The Training Center is required to meet the financial responsibility requirements set forth by the U.S. Department of Education described under 34 CFR 668.15. These requirements include meeting an acid test ratio of at least 1:1 and having positive tangible net worth.

Acid ratio	<u>1.373 : 1</u>
Tangible net worth	<u>\$ 342,429</u>

Agenda Item No. 14.0

BOARD AGENDA ITEM: Approval of Long Range Facilities Master Plan

BOARD MEETING DATE: November 10, 2021

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

X Action

James Peters

 Reports/Presentation

SUBMITTED BY:

 Information

James Peters

 Public Hearing

PRESENTING TO BOARD:

 Other (specify)

James Peters

BACKGROUND AND SUMMARY INFORMATION:

The Board has worked diligently with SCSOS staff to develop a Long Range Facilities Master Plan (LRFMP), a tool for planning, tracking, and communicating facility needs. Approval of the plan initiates utilization of the instrument.

Sutter County Superintendent of Schools Long Range Facilities Master Plan

DRAFT

August 2021



Prepared for the Board of Education

Ronald Turner, Board President, Trustee Area 1

Jim Richmond, Trustee Area 2

June McJunkin, Board Vice-President, Trustee Area 3

Harjit Singh, Trustee, Area 3

Victoria Lachance, Trustee Area 4

Superintendent, Tom Reusser

Assistant Superintendent, Business Services Ron Sherrod,

Director Facilities, Maintenance, Operations, and Fleet, James Peters



HELPING SCHOOL DISTRICTS MEASURE UP

5245 Avenida Encinas, Suite A, Carlsbad, CA 92008

office 760.602.9352 fax 760.602.9341

www.EHandA.com

Preliminary

Contents

SECTION 1: INTRODUCTION	5
Executive Summary	6
The Master Plan Development Process	8
Facility Funding Alternatives	8
Recommendations/Next Steps	8
Updating of the Long Range Facilities Master Plan	9
Board of Education	11
Mission	11
Vision	11
Collective Commitments	11
Goals	11
Role of the Sutter County Board of Education	12
SECTION 2: NATURE OF THE SUTTER COUNTY SUPERINTENDENT OF SCHOOLS	15
Background	15
Alternative Education Programs	16
Adult Education	16
Feather River Academy County Community School	17
Independent Study Program	17
Pathways Charter Academy	17
Special Education Programs	18
Shady Creek Outdoor School and Conference Center	18
Sutter County One Stop	19
SECTION 3: EDUCATIONAL SPECIFICATIONS	21
The Educational Program and Facilities Planning	21
Professional Development	21
SECTION 4: DEMOGRAPHICS	23
Student Population	23

Data Collection	24
General Information	24
Sutter County Superintendent of Schools K-12 Public School Enrollment 2001 - 2020	29
SECTION 5: CAPACITY ANALYSIS.....	31
Classroom Capacity Analysis	31
SCSOS K-12 Classroom Capacity Data, 2020-21	32
Kindergarten through twelfth-grade classroom count, capacity, and enrollment.....	32
SCSOS K-12 Classroom Capacity and Enrollment Data	33
SCSOS Outdoor and Adult Ed Classroom Capacity and Enrollment Data	34
Shady Creek.....	34
Adult Education and the One-Stop	35
Amenities: Conference space, parking, and restrooms	36
SECTION 6 : IMPLEMENTATION.....	37
Project Development	37
Potential Participation in the Calif. State School Facility Program	37
Suggested Plan for Updating the School Facilities Master Plan	37
SECTION 7 : Facilities Assessment & Project Prioritization Process	39
Background	39
Process	39
Conclusion.....	40
SECTION 8 EXHIBITS	41
Exhibit A – Classroom Capacity Analysis	43
Exhibit B – Life Expectancy of School Facilities Components	55
Exhibit C – Life of A Project	59
Exhibit E – School Facility Program	63
State-wide Funding for the School Facility Program	65
Exhibit D – Facility Condition Assessments.....	69
SCSOS Site & Building Inventory Summary.....	71



Long Range Facilities Master Plan

August 2021

Site Profile Worksheets – Current Projects	73
Exhibit F – Harter Building Flowchart	77

Preliminary

SECTION 1: INTRODUCTION

The purpose of this Long Range Facilities Master Plan is to provide an assessment of existing facilities-related conditions within the SCSOS, a tool to identify future facility needs, and provision of "suggested next steps" for the SCSOS to consider as it further refines its facilities implementation plan. This document could become a Board of Education policy to set the standard for current and future support of the SCSOS educational learning program.

To assist the SCSOS with developing the plan, the SCSOS commissioned the services of Eric Hall & Associates, LLC (EH&A).

Headquartered in Yuba City, Sutter County, California, the SCSOS has facilities in Sutter and Nevada Counties.

There are 12 school districts and 9 Charter Schools serving more than 20,000 students in grades PK-12 within this nearly 608 square mile suburban/rural County.

The purpose of this LRFMP is to identify the educational needs of the spaces at sites, evaluate student enrollment, calculate classroom utilization, assess facility conditions, identify improvements needed, and identify funding options and opportunities. This LRFMP includes:

- ✚ Identifying needs of spaces found at various sites;
- ✚ Assessing the Sutter County Superintendent of School's capacity for housing students;
- ✚ Determine repairs, modernizations, upgrades, and additions needed by school site, support facilities, and organization-wide operating facilities, to achieve the Sutter County Superintendent of Schools' goals;
- ✚ Identifying potential sources of funding for construction of facilities within the Sutter County Superintendent of Schools;
- ✚ Identifying activities to maximize potential funding;
- ✚ Developing a plan for periodically updating the Sutter County Superintendent of Schools' LRFMP;

This document will best serve the Sutter County Superintendent of Schools if it is regularly updated. It will provide a current identification of opportunities and challenges associated with changes in pupil enrollment, housing development, the condition of facilities, changes in technology, and the educational learning program.




Executive Summary

The Sutter County Superintendent of Schools, Mr. Tom Reusser, is striving to lead the SCSOS office in a direction that best serves students, Sutter County Districts, and the community. With a specific impression that education leads to opportunity, and opportunity looks different to each unique individual within the community, Mr. Reusser aspires to ensure that the SCSOS is positioned to help everyone grow and thrive in the direction that best suits their hopes and dreams. While maintaining a high priority in the K-12 education arena, Mr. Reusser has also prioritized adult education and regional occupation programs. A critical piece in this equation is determining at what capacity the SCSOS can fulfill this vision while limiting duplication of services for our regional partners. This Long Range Facility Master Plan has been initiated for the SCSOS Board of Education to assist in this endeavor.

A Long-Range Facility Master Plan (LRFMP) is an essential tool for reviewing facilities, determining recommended improvements, and exploring available resources. The LRFMP is also an important instrument to identify facility needs related to the educational program, calculate classroom capacity, assess facility conditions, identify improvements needed and identify funding options and opportunities.

The Sutter County Superintendent of Schools is to be commended for recognizing the importance of the teaching and learning environment and initiating this LRFMP as a part of their strategic goal of providing a safe and effective learning environment. This report provides a framework for the Sutter County Superintendent of Schools to improve its existing facilities, develop a plan to prioritize facility needs, and pursue the financial resources to fund the priority improvements.

Highlights and summary of the LRFMP include:

-  As a vital part of the process of creating an LRFMP, the Sutter County Superintendent of Schools, in consultation with Eric Hall and Associates (EH&A), conducted detailed site assessments to identify capital needs and other facilities requirements. As a result, site-specific and global needs that promote and align with the Sutter County Superintendent of Schools' vision and the Board's high priority goals are identified.
-  Sutter Pointe's land-use plan offers over 3,600 acres of commercial and industrial employment uses, 2,900 acres for new homes (17,500 units), and 1,000 acres of parks, recreation, open space, and community facilities. The SCSOS is monitoring progress and preparing for a potential increase in students within the County.
-  The One Stop and Adult Education have been integral to the SCSOS and the community for decades, adapting to provide much-needed services as the community evolves. As a result, the SCSOS is considering opportunities for growth in this arena.

- ✚ Using the Sutter County Superintendent of Schools "definition" of classrooms, the SCSOS has 51 instructional spaces, consisting of 38 permanent and 13 portable classrooms for K-12, Shady Creek, and Adult Education.
- ✚ Using the SCSOS "loading" (the number of students typically found in each classroom), the SCSOS can accommodate 1216 students in all of its classrooms presently (not accounting for COVID - which is at 25% for pre-April 2021 6 foot standard, 12 at the current standard). Thus, the loading reflects the capacity for both permanent and portable classrooms.
- ✚ The SCSOS has a vacant lot to the West of the SCSOS office. The SCSOS is considering constructing a new building on the lot as a regional education and conference center.
- ✚ The LRFMP identifies facility projects and improvements due to the age of facilities. Some projects are identified and described in the LRFMP. These projects include safety and security needs, upgraded support facilities, and upgraded instructional facilities.

Looking forward, EH&A recommends that the Sutter County Superintendent of Schools and Board:

- ✚ Finalize the list of facility improvements identified in the LRFMP based on SCSOS priorities and potential funding;
- ✚ Authorize the development of a capital implementation plan for facility projects, to include phasing of projects and develop a schedule of activities;
- ✚ Periodically review and update enrollment projections, classroom inventories, administrative capacity, facility conditions, and funding options;
- ✚ Utilize the LRFMP to improve the learning and organizational environment and determine the direction for enhancing facility assets.

The Master Plan Development Process

Various techniques were utilized throughout the development of the LRFMP. Initiated in the mid-stage of the 2019-20 academic year, the LRFMP has suffered some delays in production due to COVID-19. Activities, techniques, and strategies that were employed during the completion of the plan are briefly summarized below:

- ✚ Interviews and teleconference meetings were conducted with the Superintendent, respective site administrators, and staff on a broad range of facilities-related topics and issues.
- ✚ Records research was conducted utilizing files and archives of the SCSOS, California Department of Education (CDE), the Division of the State Architect (DSA), and the Office of Public School Construction (OPSC).
- ✚ Google Earth and digital images were created and utilized to assess existing conditions and to document findings.

Facility Funding Alternatives

A great deal of time and effort has been invested in researching and identifying potential funding sources to address the financial requirements associated with projects.

The analysis identified that SCSOS received \$11,741,926 in State School Facility Program new construction funding since 2002 to construct Feather River Academy and additional classrooms at Riverbend Elementary and River Valley High School. The State funded 100% of the cost of these projects through the financial hardship program.

The SCSOS may have COVID Elementary and Secondary School Emergency Relief (ESSER) funds for reopening, a potential funding source for some facilities projects.

Recommendations/Next Steps

An integral component within the Master Plan is identifying recommendations and next steps to create a more fine-tuned facilities implementation plan – in essence, creating a series of action plans through which the SCSOS can address its identified needs. These recommendations/next steps are briefly listed below.

- ✚ Establish an optimal enrollment goal for each program within the SCSOS.
- ✚ Identify the desired building projects that need to occur to accommodate site/program improvements over the next five years.

- ✚ Commence program planning for the SCSOS future modernization projects.
- ✚ Create a facilities steering committee that will, amongst other things, help to promote awareness of and support for facilities improvements throughout the SCSOS.
- ✚ Forward copies of the final/Board-adopted Master Plan to:
 - ❖ All sites within the SCSOS sphere of influence
 - ❖ Sutter County Department of Land Planning, California Government code 65352.2
 - ❖ Yuba City Department of Land Planning, California Government code 65352.2

Updating of the Long Range Facilities Master Plan

It is suggested the Board of Education require updating of the Long Range Facilities Master Plan aligned to the budget development for the incoming fiscal year. The update should offer current information about modern educational programs, existing facilities and maintenance activities, recommendations for short-term and long-term improvements, a projected schedule of activities, and updated funding options.

Preliminary

Board of Education

Mission

The mission of the Sutter County Board of Education is to do what is best for our students.

Vision

The Sutter County Board of Education, as a premier Board, provides a unified voice for students, staff, and community through the following:

- ✚ Support for county office programs and districts to ensure excellence in education;
- ✚ A system of checks and balances for budget;
- ✚ Local Control and Accountability Plan (LCAP);
- ✚ Adoption of courses of study;
- ✚ Collaboration with the Superintendent and engagement of the community to promote the mission and vision of the county office; and
- ✚ A plan for providing safe, state-of-the-art facilities.

Collective Commitments

The Sutter County Board of Education commits to:

- ✚ Act collectively and openly as a cohesive Board;
- ✚ Be informed by recommendations of the Superintendent and professional staff;
- ✚ Advocate for students, staff, and community;
- ✚ Be knowledgeable about California Constitution;
- ✚ Ensure fiscal stability;
- ✚ Fulfill legal mandates; and
- ✚ Be visible in the community.

Goals

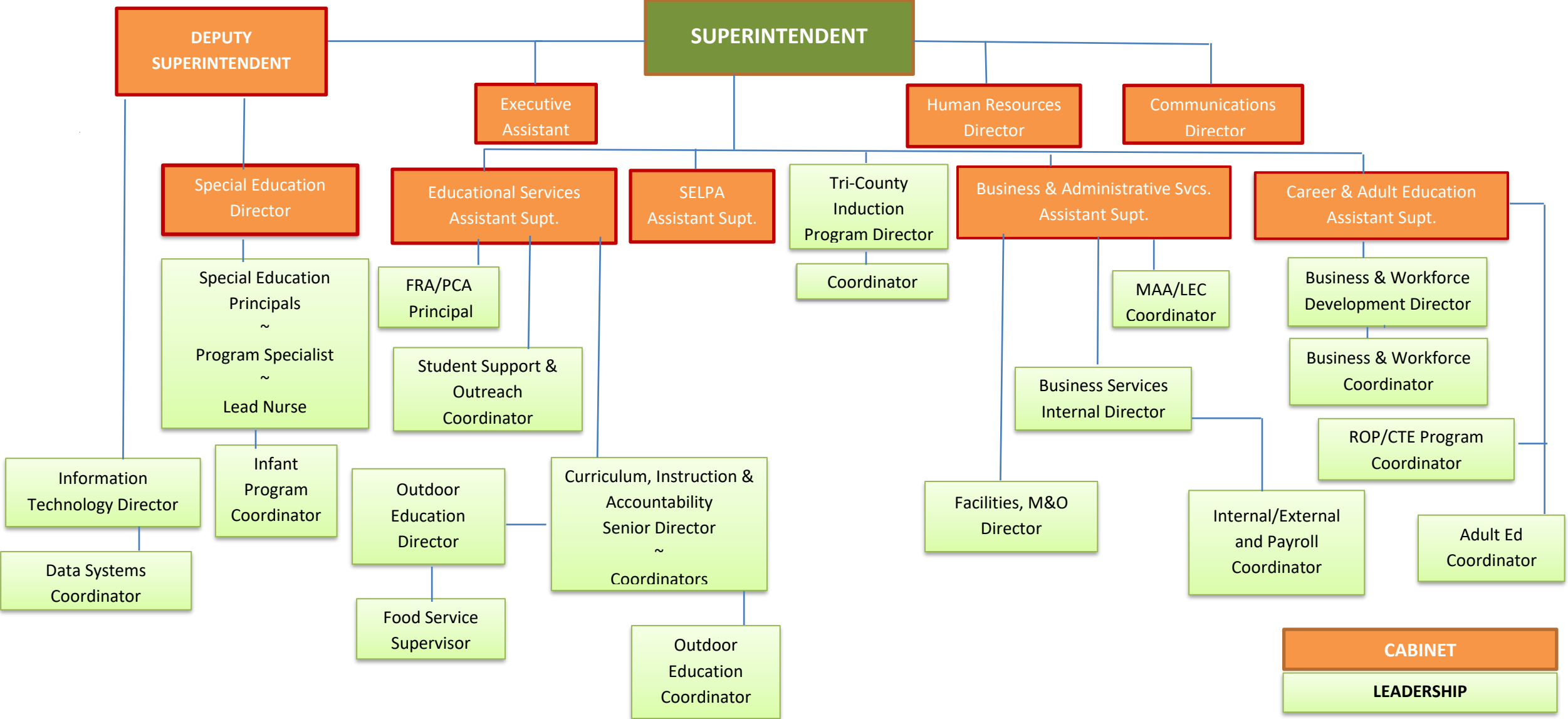
The Sutter County Board of Education has adopted the following goals aligned with our vision and mission:

- ✚ Remain current regarding knowledge of budget and programs through board training sessions and annual reports from county office departments and programs;
- ✚ Gain a deeper understanding of the LCAP and its implications for students;
- ✚ Be visible in the community by providing student scholarships, attending programs, school events, and district board meetings;
- ✚ Promote the Sutter County Superintendent of Schools' mission and vision;
- ✚ Collaborate with the County Superintendent and approve a facilities plan in Spring of 2021; and
- ✚ Develop and update Board bylaws.

Role of the Sutter County Board of Education

The Sutter County Board of Education provides leadership to support the success of public education. Their responsibilities include assuring appropriate educational environments and curricula for students, approving the Sutter County Superintendent of Schools budget and acquisitions of real property, and determining the salary of the County Superintendent of Schools. Trustees serve as an appellate panel in areas such as denials of student inter-district transfers, expulsion appeals, and denials of charter school petitions. They also serve as the Sutter County Committee on School District Organization with approval authority in respect to all proposed changes of school district boundaries.

SUTTER COUNTY SUPERINTENDENT OF SCHOOLS
ORGANIZATIONAL CHART



Approved by Cabinet: 09/05/06; Revised: 07/25/07; 08/22/08; 08/24/09; 3/24/2010, 6/8/2010, 3/10/2011, 6/7/2011, 2/25/2013, 9/16/2013; 2/3/2014, 3/23/15, 9/14/16, 7/19/17, 9/4/19, 10/2/19, 5/6/20, 1/20/21, 6/4/21

SECTION 2: NATURE OF THE SUTTER COUNTY SUPERINTENDENT OF SCHOOLS

Background

Located in North-Central California, Sutter County has 12 school districts and 9 charter schools. As of the 2020-21 census day, approximately 23,695 students were enrolled in Sutter County schools, including approximately 487 students served directly by the SCSOS. The Sutter County Superintendent of Schools is headquartered in Yuba City, with facilities throughout Sutter and Nevada Counties. The SCSOS offers many programs and services to the student and community populations throughout the region, including fiscal assistance and oversight, special and alternative education programs, Tri-County Career Technical & Induction programs, a Special Education Local Planning Area, curriculum, instruction, and assessment support and other roles.

According to a Fiscal Crisis & Management Assistance Team (FCMAT) report in 2017, the SCSOS works with the Superintendents of school districts to provide services and support to all of the individual public and charter school districts within its boundaries. The County Superintendent is responsible for examining and approving school district budgets, expenditures and Local Control Accountability Plans (LCAP)*. The passage of AB1200 gave County Superintendents additional powers to enforce sound budgeting and ensure the fiscal integrity of the Districts. While county offices historically received funding to offset the costs of services provided to small school districts, with the passage of the Local Control Funding Act in 2013, these dollars are no longer broken out but are now included in the SCSOS's base funding model.

*More information regarding LCAP may be found at <https://www.cde.ca.gov/re/lc/>

Alternative Education Programs

Tri-County ROP

Tri-County ROP will provide high-quality career training programs and services to its customers and remain committed to continuous improvement. Program completers will be qualified to assume entry-level employment in the occupation for which trained and/or advance to higher-level careers through postsecondary education.

Tri-County ROP has provided top-quality career technical education programs for high school students and adults for over 40 years. The program provides these programs in Colusa, Sutter, and Yuba Counties. Courses offered by ROP cover career paths that integrate the 15 California State Board of Education approved Career Clusters:

- Agriculture and Natural Resources
- Arts, Media, and Entertainment
- Building Trades and Construction
- Education and Family Services
- Engineering and Design
- Finance and Business
- Health Science and Medical Technology
- Hospitality, Tourism, and Recreation
- Information Technology
- Manufacturing and Product Development
- Marketing, Sales, and Service
- Public Services
- Transportation

Courses are open to students in 11th or 12th grade and live in a school district that participates in ROP. Students are eligible whether they are regularly enrolled students or not, including adults, private school students, charter school students, students on independent study, and students with disabilities. Classes are held at high school campuses and other locations throughout the Tri-County area.

Adult Education

The purpose of the SCSOS Adult Education Program is to assist students (16 1/2 years and older) in completing course work in preparation for passing the General Educational Development (GED) exam or meeting the requirements for a SCSOS High School diploma.

English as a Second Language (ESL) is also offered both during the day and evening hours. EL Civics Citizenship courses are provided, as are Vocational English as a Second Language (VESL) classes for those limited English speakers who seek specific trade or skills language.

Career Technical Education (CTE) is in the process of being expanded in the Adult Education Program. These CTE programs may be housed at the Sutter One Stop or other locations in the community.

Feather River Academy County Community School

Feather River Academy (FRA) provides students in grades nine through twelve with an alternate placement for academic success through an individualized approach, emphasizing core subjects, life-long social skills, access to community services for students and families, and smaller class sizes. Students are provided with opportunities to learn academic skills and individual responsibility necessary for the adult work world.

Each student's educational program is individually assessed and prescribed. The community school course of study will be adopted by the County Board of Education and must enable students to continue academic work leading to the completion of a regular high school program. (Ed. Code, § 1983.)

Independent Study Program

The Independent Study Program (ISP) offers a personalized learning schedule for students enrolled in Feather River Academy. The program is suited for the student who works part-time, seeks an alternative educational program, is less distracted studying in a non-classroom environment, or has difficulty traveling to school to attend daily instruction. The ISP offers comparable curriculum and learning opportunities, as students would receive if participating in daily classroom attendance. Students must complete the graduate course requirements as outlined in the course of study and all mandated assessments, including the California High School Exit Exam (CASHEE) commencing in 2006.

Pathways Charter Academy

Pathways Charter Academy provides an educational opportunity that offers California standards-aligned curriculum, individualized instruction through an independent study/personalized learning approach designed to maximize the growth of all students, and a goal-oriented program of helping every student realize their potential. All students will complete a comprehensive intake assessment to create an individualized success plan that includes a rigorous individualized learning plan tailoring students' education to their personal needs, strengths, weaknesses, abilities, and interests. Social-emotional-behavioral supports, career exploration and preparation, and college attendance are vital components of our educational focus to make learning relative and meaningful.

As a County Community School, PCA serves pupils for whom the county office of education would otherwise be responsible for providing direct instruction and related services. This includes serving pupils based on parent requests or referred by agencies. County Community Schools may enroll pupils whose school districts of attendance or, for pupils who do not have

school districts of attendance, school districts of residence, have, at the request of the pupil's parent or guardian, approved the pupil's enrollment in a county community school.

Pupils in the core program may also be referred through SARB, Juvenile Probation, Expulsion, or otherwise involved in the Juvenile Justice System. Those pupils who do not need intensive services may be enrolled in our core program.

Special Education Programs

The Special Education Department provides special education-related services to the 12 school districts within Sutter County for students from birth to age 22 years. The Special Education Department consists of approximately 155 staff members located throughout Sutter County, which supports students and families.

In addition to providing specialized academic instruction, speech and language, and school psychologist services to the eleven smaller districts of Sutter County, Sutter County serves approximately 300 students, in 32 classes, on 13 sites, throughout Sutter County. These 300 students require specialized instruction in a self-contained class to accommodate their special needs.

For ages Birth to three, services include the Infant Development Program. Preschool students are served in various special day class settings. For ages Five to 22 years, special day class programs are provided for students with emotional disabilities, for students with severe cognitive, physical, and/or medical disabilities, students identified with behavioral needs, and students identified with autism. Specialized services include speech and language, school nurse, and school psychologist.

Tri-County Induction Program (Formerly BTSA)

The Tri-County Induction Program is an accredited induction program that fulfills professional, clear credential requirements for multiple and single subject, education specialist, career technical education, and administrative services credential holders. Utilizing a locally designed formative assessment system, credential candidates apply pre-service knowledge and experience with the assistance of a trained mentor. Based on the California Standards for the Teaching Profession (CSTP), support is specific, job-embedded, and evidence-based. The Induction Program partners with the candidates' school site leadership, district office leadership, and county office leadership to provide a contextualized growth experience. We are committed to accelerating educator effectiveness to accelerate student learning.

Shady Creek Outdoor School and Conference Center

Shady Creek Outdoor School and Conference Center is a 132-acre property located in Nevada County. Shady Creek provides outdoor science aligned to State curriculum standards for students grade six through eight from schools throughout California and Oregon. Students reside at Shady Creek for their week of instruction, which lends to many learning and social opportunities that students would not typically acquire at a traditional school.

Sutter County One Stop

The Sutter County One Stop provides employment opportunities, services to job seekers, and training to build a quality workforce. Since 1984, One Stop has worked with local businesses to meet their hiring, training, and human resource assistance needs. One-Stop offers career exploration, job search assistance, on-the-job training, vocational training, and Adult Education. One-Stop has been successful by building solid relationships with local businesses.

SECTION 3: EDUCATIONAL SPECIFICATIONS

The Educational Program and Facilities Planning

The Sutter County Superintendent of Schools LRFMP is broad in scope, and the formulation is a complex undertaking central to the planning process as a whole. The LRFMP is formulated due to study and input from various groups of staff, parents, community members, and administrators. Task forces composed of teachers and administrators evaluate curriculum, develop changes and devise strategies for the smooth implementation of improvements. Staff and the various councils, committees, parents, and other groups also become involved in the planning process. The success of all subsequent planning is dependent upon the master plan accurately and thoroughly articulating the educational philosophy of the community, specifying the ways administration and staff will attempt to realize the educational program goals.

The SCSOS has made and continues to make concerted efforts to articulate the curriculum through cooperative efforts with the community it serves. Future educational planning must include the articulation theme to provide opportunities for continuous progress for students. EH&A highly recommends the development of an Educational Specification.

Professional Development

The Board and Superintendent place a high value on professional improvement and growth for all classification of employees. The staff development program is derived from the annually determined curriculum and instruction goals. Individual professional growth of all employees is strongly encouraged, and financial support is provided when appropriate. The SCSOS provides staff with opportunities to improve their knowledge and skills and participate in curriculum and instruction decision-making.

SECTION 4: DEMOGRAPHICS

Student Population

The preparation of a demographic study for the SCSOS assumes certain standards of measurement universal for all school systems within California and codified in the Education Code. These standards provide guidelines for measuring school capacities and the projection of enrollment growth, compared to the common standards that regulate all California schools, to be used in establishing a method of the measurement of the SCSOS.

In no way should this approach be construed as a recommendation that the SCSOS should apply, or not apply, for funding under any of the State School Facility building programs. Funding mechanisms and recommendations will be contained in a later section of this study. However, Section 5 does provide an analysis of actual school site capacities and projected enrollments and other related demographic data on which a finding of the condition of impact may be based. This basis may result from current or continued residential, commercial, or industrial development within the SCSOS or enrollment growth caused by demographic changes.

In November of 2020, the Sutter County Board of Supervisors voted to approve Phase 1 of Sutter Pointe. This project phase will envelop 386 acres and plans to include 3,388 single-family homes, 399 multi-family homes, and up to two K-8 schools. Housing construction is scheduled to begin in 2023.


In total, Sutter Pointe will be developed over the next 20-30 years with a total of 17,500 homes with an estimated population increase of 47,000-49,000. A development of this size will have an impact on the regional demographics. The growth occurs within the boundaries of Pleasant Grove Joint Union School District (PGJUSD).

The developer of the first phase of Sutter Pointe has been working with PGJUSD and stakeholders on an educational specification for planned school construction within the district, including the SCSOS. Directors of the Curriculum, Instruction & Accountability (CI&A) Department and the Facilities, Maintenance, Operations & Fleet (FMOF) Department have attended thus far. The SCSOS will continue to follow planning and development meetings as necessary to best support PGJUSD.

At this time, the current discussion has indicated an intention of the developer to construct all necessary facilities and amenities, as required to house the students that will be added to the district, including alternative and special education students. The SCSOS will continue to monitor the progress of Sutter Pointe for consideration in future planning.

Data Collection

Data for this Master Plan has been derived from several sources. These sources include the following:

-  Federal Census information of various types has been collected and is presented in numerous tables. It has been used as a supplement to SCSOS information and provides valuable background information about residents of Sutter County.

General Information

PEOPLE	Population
Population estimates, July 1, 2019, (V2019)	96,971
Population estimates base, April 1, 2010, (V2019)	94,756
Population, percent change - April 1, 2010 (estimates base) to July 1, 2019, (V2019)	2.3%
Population, Census, April 1, 2010	94,737
Age and Sex	
Persons under 5 years, percent	6.9%
Persons under 18 years, percent	25.8%
Persons 65 years and over, percent	15.6%
Female persons, percent	50.2%
Race and Hispanic Origin	
White alone, percent	72.7%
Black or African American alone, percent (a)	2.7%
American Indian and Alaska Native alone, percent (a)	2.4%
Asian alone, percent (a)	17.0%

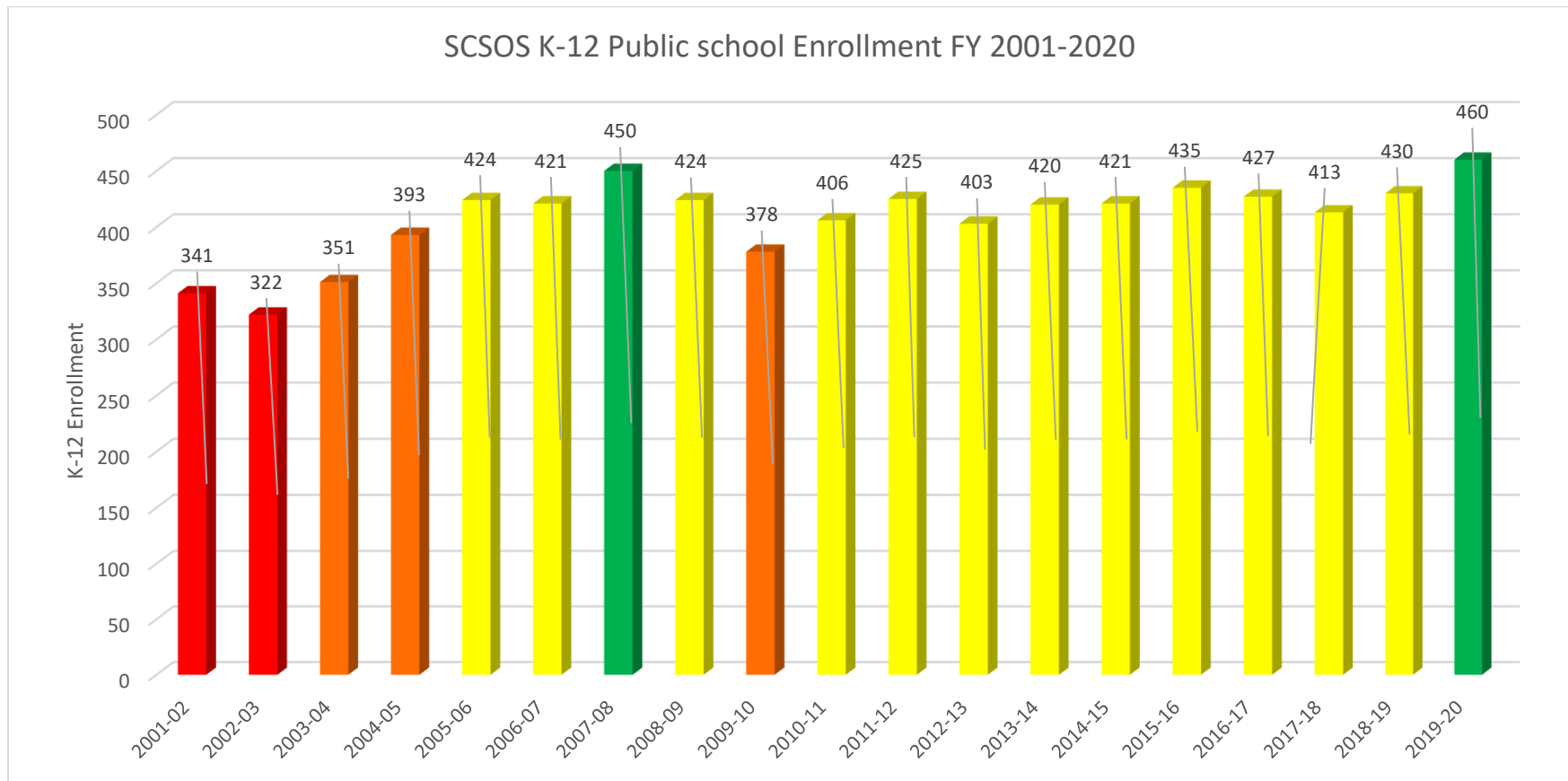
Native Hawaiian and Other Pacific Islander alone, percent (a)	0.4%
Two or More Races, percent	4.8%
Hispanic or Latino, percent (b)	31.9%
White alone, not Hispanic or Latino, percent	44.9%
Population Characteristics	
Veterans, 2015-2019	5,986
Foreign born persons, percent, 2015-2019	22.2%
Housing	
Housing units, July 1, 2019, (V2019)	34,583
Owner-occupied housing unit rate, 2015-2019	57.7%
Median value of owner-occupied housing units, 2015-2019	\$279,400
Median selected monthly owner costs -with a mortgage, 2015-2019	\$1,677
Median selected monthly owner costs -without a mortgage, 2015-2019	\$504
Median gross rent, 2015-2019	\$1,033
Building permits, 2019	140
Families & Living Arrangements	
Households, 2015-2019	32,636
Persons per household, 2015-2019	2.91

Living in same house 1 year ago, percent of persons aged 1 year+, 2015-2019	85.3%
Language other than English spoken at home, percent of persons aged 5 years+, 2015-2019	37.3%
Computer and Internet Use	
Households with a computer, percent, 2015-2019	89.0%
Households with a broadband Internet subscription, percent, 2015-2019	82.7%
Education	
High school graduate or higher, percent of persons aged 25 years+, 2015-2019	78.2%
Bachelor's degree or higher, percent of persons aged 25 years+, 2015-2019	18.2%
Health	
With a disability, under age 65 years, percent, 2015-2019	8.9%
Persons without health insurance, under age 65 years, percent	9.0%
Economy	
In civilian labor force, total, percent of population age 16 years+, 2015-2019	57.7%
In civilian labor force, female, percent of population age 16 years+, 2015-2019	50.7%
Total accommodation and food services sales, 2012 (\$1,000)(c)	116,640
Total health care and social assistance receipts/revenue, 2012 (\$1,000)(c)	392,432

Total manufacturers' shipments, 2012 (\$1,000)(c)	543,504
Total merchant wholesaler sales, 2012 (\$1,000)(c)	1,197,304
Total retail sales, 2012 (\$1,000)(c)	1,069,489
Total retail sales per capita, 2012(c)	\$11,255
Transportation	
Mean travel time to work (minutes), workers aged 16 years+, 2015-2019	27.5
Income & Poverty	
Median household income (in 2019 dollars), 2015-2019	\$59,050
Per capita income in past 12 months (in 2019 dollars), 2015-2019	\$27,371
Persons in poverty, percent	12.8%
Business	
Total employer establishments, 2018	1,813
Total employment, 2018	22,670
Total annual payroll, 2018 (\$1,000)	970,146
Total employment, percent change, 2017-2018	3.7%
Total non-employer establishments, 2018	6,251
All firms, 2012	5,461
Men-owned firms, 2012	2,907
Women-owned firms, 2012	1,806
Minority-owned firms, 2012	1,957

Nonminority-owned firms, 2012	3,108
Veteran-owned firms, 2012	542
Nonveteran-owned firms, 2012	4,598
Geography	
Population per square mile, 2010	157.3
Land area in square miles, 2010	602.41
FIPS Code	06101

Sutter County Superintendent of Schools K-12 Public School Enrollment 2001 - 2020



Red - 300-349

Orange - 350-399

Yellow - 400-449

Green - 450-499

SECTION 5: CAPACITY ANALYSIS

Classroom Capacity Analysis

The objective of a school capacity analysis is to evaluate the current inventory and use of classroom spaces to guide the SCSOS in facility planning, student transfer policies, and program expansion. The study can also serve as a basis of state eligibility for school facility construction and modernization funding.

The capacity analysis can be the foundation for Board policy and administrative regulations. This analysis should assist the Board, Superintendent, and the programs in exploring solutions to provide effective and permanent space to optimize the learning environment. It can also be used to develop policies and regulations identifying optimal enrollment capacities at each school site. Factors such as programs offered, academic standards, school safety, configuration, and size of libraries, administrative, bathroom, physical education, and other support facilities should be considered in establishing school site capacities.

In developing the capacity analysis, classrooms were identified and loaded utilizing state standards. The capacity analysis counts all spaces that meet criteria pursuant to the California Department of Education (CDE) "Classroom Definition Policy" (March 19, 2009): larger than 700 square feet in size, built as a classroom, and used as a teaching station for the last five years. The capacity analysis for each school site is provided in Exhibit A.

Why calculate capacity? – to enroll the **correct** number of students in a school facility, or conversely, to plan a school facility that is the right size for its intended enrollment. School capacity is defined as the number of learners reasonably accommodated by a school, building, and site.

As a County Office of Education, the SCSOS provides a broad range of programs and services that extend well beyond what would be considered in a traditional capacity analysis of a school site or district. Thus, the SCSOS holds a high standard on facility capacities and conditions that would best serve students of all ages and needs; therefore, adult education classrooms, conference spaces, and parking are also considered within this LRFMP.

SCSOS K-12 Classroom Capacity Data, 2020-21

The following tables show a basic overview of the number of classrooms (permanent and relocatable structures) and the estimated capacity for each space.

Feather River Academy, Pathways Charter Academy, Shady Creek, and Adult Education are all located on SCSOS owned properties and currently provide dedicated instruction and services to the respective programs.

The remainder of the classrooms are located on school district sites and are provided by the SCSOS to the district to utilize at their discretion as part of the Special Education Local Plan Area (SELPA) facilities pool. The SCSOS is responsible for the deferred maintenance of these buildings. The day-to-day use and maintenance is the district's responsibility and is coordinated by the SELPA.

Kindergarten through twelfth-grade classroom count, capacity, and enrollment

	Program Loading Number of Classrooms		
Elementary	Permanent	Portable	Total
Riverbend Elementary School	10	0	10
Lincest Elementary School	0	9	9
Sub-Total Elementary	10	9	19
Middle School			
Gray Avenue Middle School	2	0	2
Live Oak Middle School	0	1	1
Sub-Total Middle School	2	1	3
High School			
Feather River Academy	7	0	7
Pathways Charter Academy	1	0	1
River Valley High School	1	0	1
Sutter Union High School	0	2	2
Yuba City High School	0	1	1
Sub-Total High School	9	3	12
Total	21	13	34

*Please see Exhibit A in Section 8 for more detailed information on capacity and building inventory

SCSOS K-12 Classroom Capacity and Enrollment Data

Elementary	Capacity	20-21 Enrollment	Difference
Riverbend Elementary School	250	34	216
Lincrest Elementary School	225	18	207
Sub-Total Elementary	475	52	423

Middle School	Capacity	20-21 Enrollment	Difference
Gray Avenue Middle School	50	22	28
Live Oak Middle School	25	0	25
Sub-Total Middle School	75	22	53

High School	Capacity	20-21 Enrollment	Difference
Feather River Academy	175	57	118
Pathways Charter Academy	25	14	11
River Valley High School	25	10	15
Sutter Union High School	50	12	38
Yuba City High School	25	9	16
Sub-Total High School	300	102	198
Total	850	176	674

*Capacity for K-12 CR determined at General Ed, 150 sq. ft. teaching space, 30 sq. ft. per student for K-12

*Please see Exhibit A in Section 8 for more detailed information on capacity and building inventory

Primarily the programs and services offered by the SCSOS are occupied with students referred by other Local Education Agencies (LEA) for specialized services that are inefficient for a single District to provide.

Special Education students may be served by the District or the SCSOS, dependent upon the need, and the coordination of these services is handled through the SELPA. In addition, Feather River Academy (FRA) and Pathways Charter Academy (PCA), as an alternative High School option, are specialized to meet more specific needs of the students.

Given the nature of referrals, enrollment projections have less weight in the facility capacity calculation than historical reference and trends. Based upon the historical enrollment data (on page 29), the SCSOS had experienced only slight variances in the overall enrollment for alternative and special education since 2005, when the SCSOS constructed FRA to increase capacity. The tables above verify that the SCSOS has plenty of accommodation for the programs with room for expansion.

The current pace and direction as indicated by the developer of the first phase of Sutter Pointe, it does not appear that the growth in Sutter Pointe will have a significant impact on capacity in the K-12 classrooms for the next five to ten years, if at all.

SCSOS Outdoor and Adult Ed Classroom Capacity and Enrollment Data

Shady Creek

Shady Creek is a residential, outdoor education, and science school. As a residential school, capacity analysis is approached relatively. The facility can house up to three hundred (300) residents, in multi-bunk rooms, with adults segregated from minors in living and restroom spaces. Teachers and students from counties throughout California and Oregon reside for the week, attending classes during the day and evening, and learning social and life skills when out of class. In addition, Shady Creek provides three meals a day to visiting teachers and students, with opportunities for students to volunteer and participate in food preparation and service with the nutrition staff.

As an outdoor school, most instruction is best performed outdoors; however, as school session is typically in rainy seasons, there are times when interior instructional spaces are necessary. Shady Creek has three interior "classroom" spaces, including the dining hall, allowing for up to one hundred students at a time in class. When outdoor class is unreasonable, Shady Creek adjusts the class schedule into a flexible, rotational routine, with students not attending class in a classroom studying in their respective cabins. Currently, this regimen is adequate but could be improved. The SCSOS has considered adding instruction space as well as additional adult restrooms to the site. EH&A recommends that the SCSOS continue to monitor and plan for when the facility improvements are feasible.

Shady Creek 2018-2019 Enrollment

Grade Level		Entities Served			Day Only (1 Day)	3 Nights (4 days)	4 Nights (5 days)
4th Grade	246	Client Teachers	212	Length of Stay	246		
5th Grade	2324	California Counties	9		62	1021	1241
6th Grade	1713	School Districts	50		47	343	1323
Other	127	Public Schools	67		127		
TOTAL Served	4410	Private Schools	12	Instructional Days	482	5456	12820

TOTAL Instructional Days*	18758
----------------------------------	--------------

*Note: The total instructional days is the total accumulative count of all students and days instructed, respectively, for the 2018-19 fiscal year.

	Program Loading Number of Classrooms			Capacity	18-19 Enrollment	Difference
	Permanent	Portable	Total			
Shady Creek	3	0	3	100	110	-10

Capacity for Shady Creek determined by annual enrollment/ divided by respective class term then factored per class per day, 10 sq. ft. per student

Adult Education and the One-Stop

	Program Loading Number of Classrooms			Capacity
	Adult Education	Permanent	Portable	
Gateway 1100	6	0	6	116
Adult Ed Bldg	8	0	8	150
Sub-Total Alt Ed	14	0	14	116

Since 1993 Adult Education (ADED) has provided High School Equivalency instruction and testing, English as a Second Language, supplemental math, English, and computer skills free of charge to the community. Over time, the program has adapted and grown to the community's needs, expanding programs, including integrating operations with the One-Stop. As a transitional program, where different groups in a master schedule utilize classrooms, capacity directly impacts the variety and number of services provided. Therefore, enrollment data aligns to classroom occupancy, which means a broader perspective is necessary to evaluate capacity.

Adult Education and the One-Stop, by their very nature, cater to a population more like a college. As a result, parking, restrooms, waiting rooms, and breakrooms become an integral part of the capacity analysis. Furthermore, the classroom curriculum and instruction are contingent upon ever-changing funding (such as grants) and the community needs. Therefore, adaptive, multi-use spaces are optimal for long-term planning and goals.

Originally housed at a property on Wilbur Avenue since 1988, the SCSOS relocated ADED and the One-Stop to newer, leased facilities located on the same block as the SCSOS offices in 2015. ADED expanded further and occupied a third SCSOS owned facility in 2018. Although these changes have improved conditions for the programs, the nature of the facilities (leased property, type of rooms, parking, etc.) hinders efficiency and growth.

Aligned to the Superintendent's vision, the SCSOS speculates facility and programmatic options to enhance ADED for the community. EH&A concurs with the SCSOS that a more sustainable solution would bolster these programs.

Amenities: Conference space, parking, and restrooms

Conference space is critical to operations for the SCSOS. Many programs that do not have dedicated instructional space, such as the Tri-County Teacher Induction Program (TCIP), utilize the conference rooms as make-shift classrooms, planning the operations around other program events, meetings, conferences, and public venues. Many of these events draw community members to the SCSOS facilities, filling parking lots and placing a high demand on restrooms.

The largest room at the SCSOS is Boyd Hall, a multi-purpose room at FRA. The room has a capacity for 245 occupants and cannot accommodate the entire staff of the SCSOS for the Superintendent's annual in-service meeting. According to James Peters, multiple attempts have been made to make the space more agreeable as a large venue room, including upgrades to acoustics, audio/visual systems, HVAC, and parking. However, feedback is that users continue to find the space to be awkward for large groups.

Parking is at a premium for the SCSOS, especially during regular business hours, when staff is also on-site. The table below demonstrates a basic comparison of available conference space versus available parking.

Location	Conference room		Parking
	% of Bldg Footprint	Capacity	
SCSOS main office	18.67%	229	90
Feather River Academy	17.32%	276	39
Gateway 1000	20.49%	113	21
Gateway 1100	11.94%	52	34
Adult Ed	4.77%	29	38
Total		699	222

*Capacity @ 15 sq.ft. p/person

The SCSOS has adapted and adjusted in the past to make do with the accommodations available, including adding an overflow gravel parking lot on the vacant lot to the West of the SCSOS office. Still, conference room capacity and parking continue to be a hurdle.

SECTION 6: IMPLEMENTATION

Project Development

This LRFMP is a foundation and a reference to align priorities and actions. As a living document, the LRFMP should be reviewed and updated annually to assist in planning and budget development. Although the development of this plan is a significant undertaking, it is only a fraction of the work to come. Establishing timelines, funding sources, stakeholders, and project leads are the preliminary steps towards each goal. Additional resources to accomplish these steps are included within the Exhibits.





Potential Participation in the Calif. State School Facility Program

In November 1998, the Leroy F. Greene School Facilities Act of 1998 (SFP) was enacted by Senate Bill 50, replacing the Lease Purchase Program as the State's School Facility funding program. The SFP is a per-pupil grant program providing funding for new construction on a 50/50 State/Local basis and modernization on a 60/40 State/Local basis after establishing baseline eligibility. Baseline eligibility for new construction is the number of un-housed students projected in five years. Eligibility is established by completing State Allocation Board Forms. More information is included in Exhibit E.

The SCSOS can participate in the State School Facility Program (SFP) but **does not have eligibility** at this time.

Suggested Plan for Updating the School Facilities Master Plan

The Board of Education may wish to direct staff to provide an annual update report each year to provide:

-  Updated information related to development activity occurring and planned within the SCSOS likely to impact the SCSOS facility-related needs.
-  Updated recommendations for short-term and long-term facility-related improvements throughout the SCSOS.
-  Updated recommendations relative to planning for new facilities.
-  Updated recommendations relative to the utilization of available school facility funding options.

The Board of Education has invested considerable time, care, and resources towards completing this Long Range Facilities Master Plan. These commitments represent a significant investment by the Board toward responsible planning for the future facility needs for the SCSOS as they seek to provide the highest quality educational programs and instructional services for the SCSOS students. The policy statements that follow represent the Board's current policy positions on matters that pertain to school facility master planning.

The Board of Education recognizes the importance of long-range planning for school facilities to help meet the changing needs of students and programs served by SCSOS and help ensure that resources are allocated efficiently and effectively.

- ✚ To that end, the Board directs the Superintendent or designee to develop and maintain a master plan for SCSOS facilities, and to regularly provide updates to the board.
- ✚ The plan shall describe the SCSOS anticipated short- and long-term facilities needs and priorities and shall be aligned with the SCSOS educational goals.
- ✚ The Superintendent or designee shall ensure that staff, parents/guardians, students, and business and community representatives are kept informed of the need for construction and modernization of facilities and the SCSOS plans for facilities.
- ✚ The Superintendent or designee may also establish a facilities committee that shall meet at regular intervals to give community members opportunities to provide input into the planning process.
- ✚ The committee may consult local governmental and state planning agencies to ensure compliance with local and state standards.
- ✚ At least 45 days prior to completion of any facilities plan that relates to the potential expansion of existing school sites or the necessity to acquire additional school sites, the Superintendent or designee shall notify and provide copies of the plan or any relevant and available information to the planning commission or agency of the city or county with land use jurisdiction within the SCSOS per Education Code Section 17213.
- ✚ If the city or county commission or agency requests a meeting, the Superintendent or designee shall meet with them within 15 days following the notification.
- ✚ Items that the parties may discuss at the meeting include, but are not limited to:
 - Methods of coordinating planning with proposed revitalization efforts and recreation and park programs,
 - options for new school sites,
 - Methods of maximizing the safety of persons traveling to and from the site,
 - Opportunities for financial assistance.

SECTION 7: Facilities Assessment & Project Prioritization Process

The scope of services for the LRFMP includes a facility needs assessment to help identify priority projects at SCSOS school sites. EH&A worked closely with the Superintendent, Assistant Superintendent of Business Services, Director of Facilities, Maintenance, Operations, and Fleet, and leadership to conduct workshops, review documents, and interview staff.

Background



In preparation for an LRFMP, the SCSOS retained the services of SchoolDude and EMG Inspection Services to perform a full inspection, inventory, and analysis of each facility, including building components and equipment. Each location was thoroughly reviewed and assessed. The results were uploaded into Capitol Forecast Direct (CFD), a SchoolDude software product that tracks conditions and lifespans and provides predictive reporting for expenditure planning. The SCSOS continues to use this tool for short and long-term planning.

After reviewing the data available in CFD, EH&A held meetings with James Peters, Director of Facilities, Maintenance, Operations and Fleet (FMOF), between March 2021 and May 2021. The goals and scope of the LRFMP, the condition of existing facilities, and the need for facility improvements were discussed and identified.

The facility evaluation process included meeting with stakeholders to ensure that the broader community's concerns were heard and considered and developing a strategy to prioritize which projects would be of most benefit to each campus and the SCSOS.

Process

EH&A reviewed many documents, including:

-  Data provided by the FMOF
-  School Dude Capital Forecast Direct

EH&A contacted the FMOF Director, James Peters, to obtain detailed information concerning the SCSOS needs for educational infrastructure and informational technology improvements.

Based on EH&A's review of documents and interviews, EH&A prepared Site Profile Sheets (Exhibit D) for all SCSOS support and campus-wide projects.

Projects were prioritized and organized into the following categories:

-  Health & Safety
-  Classroom Modernization
-  Support Facilities
-  Conference facilities
-  Parking
-  Site Modernization
-  Technology
-  New Construction

Conclusion

Through the discussion, assessment, deliberation, and prioritization, twenty (20) SCSOS projects were identified (see Exhibit D). Cost estimates developed for the projects identified on the Site Profiles are preliminary, and the SCSOS priorities may shift once projects are priced for construction. In the absence of project funding, developing cost estimates and establishing an Initial Planning Budget should be considered the next step.

The Site Profile Sheets contained in Exhibit D within this document will continue to provide valuable information to the SCSOS as an assessment of funding sources is developed and should be used as a tool moving forward, with annual review, updates, and determinations.

The SCSOS is to be commended for its commitment to prioritizing the care and maintenance of the facilities. EH&A did not find any critical maintenance or modernization need within the existing facilities. The SCSOS demonstrably understands the impact of facilities and maintenance on the educational environment and prioritizes preventive and routine maintenance equitably.

SECTION 8 EXHIBITS

Exhibit A – Classroom Capacity Analysis

Room No.	Capacity					Use	Total Sq. Ft.
	Special Ed		Owned CR Inventory	Permanent	Portable		
	Severe	Non-Severe					
<u>Riverbend Elementary School</u>							
42			1	1		YCUSD	960
43			1	1		YCUSD	960
44			1	1		YCUSD	960
45			1	1		YCUSD	960
46			1	1		YCUSD	960
47			1	1		YCUSD	960
48			1	1		YCUSD	960
49			1	1		YCUSD	960
50			1	1		YCUSD	1440
6B						Speech Office	0
14						Psych, Nurse, Conf.	0
8	1					ASD	0
7	1					ASD	0
4	1					ASD	0
21	1					ASD	0
5	1					ASD	0
A27						Admin Office	0
A13						Admin Office	0
K5			1	1		YCUSD	1280
Total	5	0	10	10	0		10,400

Riverbend Elementary School		
Program Capacity Calculations		
Special Ed - Severe	5	Capacity 2020-21 45
Students / Rm.	9	
Subtotal	45	
Special Ed - Non-Severe	0	
Students / Rm.	13	
Subtotal	0	

Room No.	Capacity						
	Special Ed		Owned CR Inventory	Permanent	Portable	Grade	Total Sq. Ft.
	Severe	Non-Severe					
<u>Lincrest Elementary School</u>							
17			1		1	YCUSD	960
18			1		1	YCUSD	960
19			1		1	YCUSD	960
20			1		1	YCUSD	960
21			1		1	YCUSD	960
22			1		1	YCUSD	960
23			1		1	Speech/Psych/Conf	960
24	1		1		1	SDC	960
25	1		1		1	SDC	960
Total	2	0	9	0	9		8640

Lincrest Elementary School		
Program Capacity Calculations		
Special Ed - Severe	2	Capacity 2020-21 18
Students / Rm.	9	
Subtotal	18	
Special Ed - Non-Severe	0	
Students / Rm.	13	
Subtotal	0	

Room No.	Capacity					Grade	Total Sq. Ft.
	Special Ed		Owned CR Inventory	Permanent	Portable		
	Severe	Non-Severe					
<u>Gray Ave Middle School</u>							
SC 1	1		1	1		SDC	900
SC 2	1		1	1		SDC	900
AT/OT #34	1				1	SDC	960
Total	3	0	2	2	1		2760

Gray Ave Middle School		
Capacity Calculations		
Special Ed - Severe	3	Capacity 2020-21 27
Students / Rm.	9	
Subtotal	27	
Special Ed - Non-Severe	0	
Students / Rm.	13	
Subtotal	0	

Room No.	Capacity						
	Special Ed		Owned CR Inventory	Permanent	Portable	Grade	Total Sq. Ft.
	Severe	Non-Severe					
<u>RVHS</u>							
<u>400</u>							
400	1		1	1		SDC	1,280
Total	1	0	1	1	0		1280

<i>River Valley High School CR 400</i>		
Program Capacity Calculations		
Special Ed - Severe	1	Capacity 2020-21
Students / Rm.	9	
Subtotal	9	
Special Ed - Non-Severe	0	
Students / Rm.	13	
Subtotal	0	

Room No.	Capacity					Total Sq. Ft.
	Special Ed		Owned CR Inventory	Permanent	Portable	
	Severe	Non-Severe				
<u>Live Oak MS 708</u>						
708			1		1	960
Total	0	0	1	0	1	960

<i>Live Oak MS 708</i>		
Program Capacity Calculations		
Special Ed - Severe	0	Capacity 2020-21 13
Students / Rm.	9	
Subtotal	0	
Special Ed - Non-Severe	0	
Students / Rm.	13	
Subtotal	0	

Room No.	Capacity						
	Special Ed		Owned CR Inventory	Permanent	Portable	Grade	Total Sq. Ft.
	Severe	Non-Severe					
<u>Yuba City HS 211</u>							
211	1		1		1	ASD	960
Total	1	0	1	0	1		960

<i>Yuba City HS 211</i>		
Program Capacity Calculations		
Special Ed - Severe	1	Capacity 2020-21
Students / Rm.	9	
Subtotal	9	
Special Ed - Non-Severe	0	
Students / Rm.	13	
Subtotal	0	

Room No.	Capacity						
	Special Ed		Owned CR Inventory	Permanent	Portable	Grade	Total Sq. Ft.
	Severe	Non-Severe					
<u>Sutter Union HS SH</u>							
104	1		1		1	SDC	960
105	1		1		1	SDC	960
Total	2	0	2	0	2	0	1,920

<i>Sutter Union HS SH</i>		
Program Capacity Calculations		
Special Ed - Severe	2	Capacity 2020-21 18
Students / Rm.	9	
Subtotal	18	
Special Ed - Non-Severe	0	
Students / Rm.	13	
Subtotal	13	

Room No.	Capacity							
	Special Ed			Owned CR Inventory	Permanent	Portable	Grade	Total Sq. Ft.
	Grades 9-12	Severe	Non-Severe					
<u>FRA/PCA</u>								
CR1 - Park Place		1		1	1		SD Classroom & Life Skills	1,795
CR 2		1		1	1		SD Classroom & Life Skills	1,033
CR 3					1		SD Life Skills	266
CR 4		1		1	1		SD Classroom & Life Skills	1,033
CR 5	1			1	1		Alt Ed	1,033
CR 6					1		Office	266
CR 7	1			1	1		Alt Ed	1,033
CR 8	1			1	1		Alt Ed	1,033
CR 9					1		Office	266
CR 10	1			1	1		Alt Ed	1,033
Boyd Hall					1		Alt Ed, ROP, Charter	7,638
Independent Study					1		Psych, Nurse, Conf. ISP Building	960
Lassen	1			1	1		Charter	960
Total	5	3	0	8	13	0		18,349

<i>FRA/PCA</i>		
Program Capacity Calculations		
CR, 9-12, w/out special ed	5	
Students / Rm.	27	
Subtotal	135	
Special Ed - Severe	3	Capacity 2020-21
Students / Rm.	9	
Subtotal	27	
Special Ed - Non-Severe	0	
Students / Rm.	13	
Subtotal	0	

Exhibit B – Life Expectancy of School Facilities Components

Life Expectancy of School Facilities Components

Facility Components: The following chart gives the guidelines for typical life expectancy of specific school facilities components:

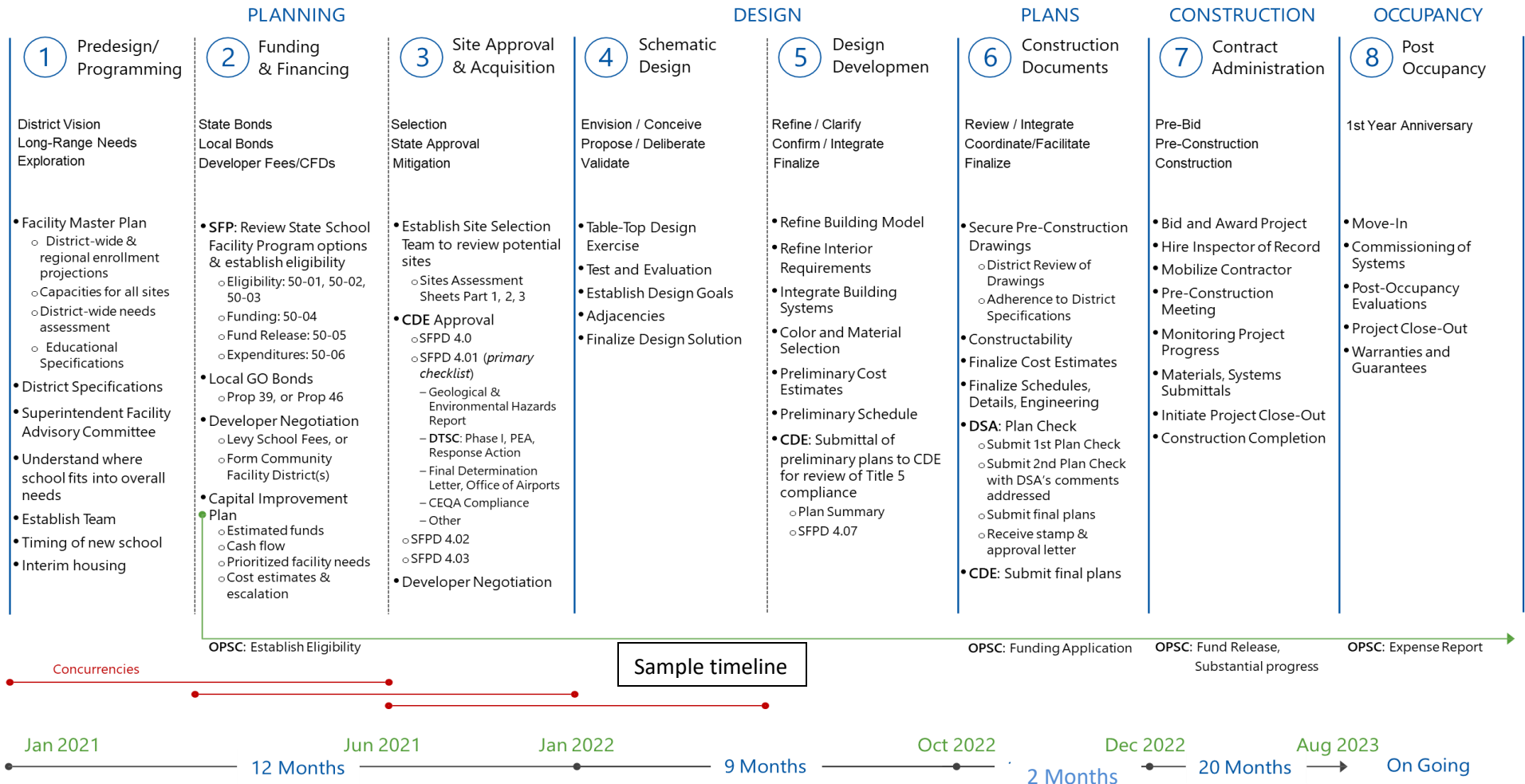
NUMBER	SCHOOL FACILITY COMPONENTS	LIFE EXPECTANCY
1	Floor Covering: <ul style="list-style-type: none"> Asphalt tile and vinyl asbestos tile Carpeting LVT Flooring 	20 Years 10 Years 25 Years
2	Painting, Interior Classrooms/Hallways Cafeteria/Restrooms, etc. <ul style="list-style-type: none"> Classroom, library, offices, and hallways Kitchens, lunchrooms, and restrooms 	Every 13 years Every 13 years
3	Painting, Exterior Trim, and/or masonry: <ul style="list-style-type: none"> Exterior stucco or masonry Exterior wood and metal trim (including all woods, metal, and the siding on bungalows) 	Every 15 years Every 6 years
4	Electrical/Communication System: <ul style="list-style-type: none"> Panels and boards, and signal systems, including fire alarm and public address 	20 years
5	Classroom Lighting: <ul style="list-style-type: none"> Substandard incandescent lighting and obsolete fluorescent lighting fixtures LED Lighting 	None 20 Years
6	Roofing: <ul style="list-style-type: none"> Clay or cement tile Slate Felt base, 40 lb and 80 lb asbestos or glass cap sheet with coated aluminum Felt, 5 ply, and gravel Felt, 15 lb and 90 lb cap sheet Composition shingles, 40 lb Composition shingles Flashings, gutters, and downspouts Single Ply vinyl 	30 years 40 years 20 years 20 years 10 years 15 years 25 years 30 years 15 years

7	Plumbing: <ul style="list-style-type: none"> • Piping within buildings (rusting out or uselessly stopped up with scale) • Replacement parts are no longer available • When accumulated, single repair projects cost equal the unit acquisition cost 	None
8	Heating/ventilation/air conditioning: <ul style="list-style-type: none"> • Gas-fired unvented wall heaters/other heaters (boilers and piping) • Individual heating units except for gas-fired, unvented wall heaters Ventilation and air conditioning systems: <ul style="list-style-type: none"> • Central Systems • Individual Units • Cafeteria and automotive fume exhaust systems 	30 years 15 years 30 years 15 years None
9	Wall Systems: <ul style="list-style-type: none"> • Doors • Door hardware • Window assemblies-Wood sash 	30 years 10 Years 15 Years
10	Paving: <ul style="list-style-type: none"> • Asphalt/asphaltic concrete (slurry coat and seal) • Concrete • Slurry 	
11	Underground Storage Tanks	17 Years
12	Asbestos: <ul style="list-style-type: none"> • Inspection, sampling, and analysis • Removal or encapsulation 	None

Exhibit C – Life of A Project

LIFE OF A PROJECT

Sutter County Superintendent of Schools



DRAFT

Exhibit D – School Facility Program

DRAFT

State-wide Funding for the School Facility Program

Funding for projects approved in the SFP comes exclusively from state-wide general obligation bonds approved by the voters of California. The first funding for the program was from Proposition 1A, approved in November 1998. That bond for \$9.2 billion contained \$6.7 billion for K–12 public school facilities.

The second funding for the program was from Proposition 47, approved in November 2002. It was a \$13.2 billion bond, the most significant school bond in the history of the state. It contained \$11.4 billion for K–12 public school facilities.

In March 2004, a third bond was passed by California voters for another \$12.3 billion. The \$12.3 billion provided by Proposition 55 contained \$10 billion for K–12 public school facilities. At this time, funds remain for new construction projects.

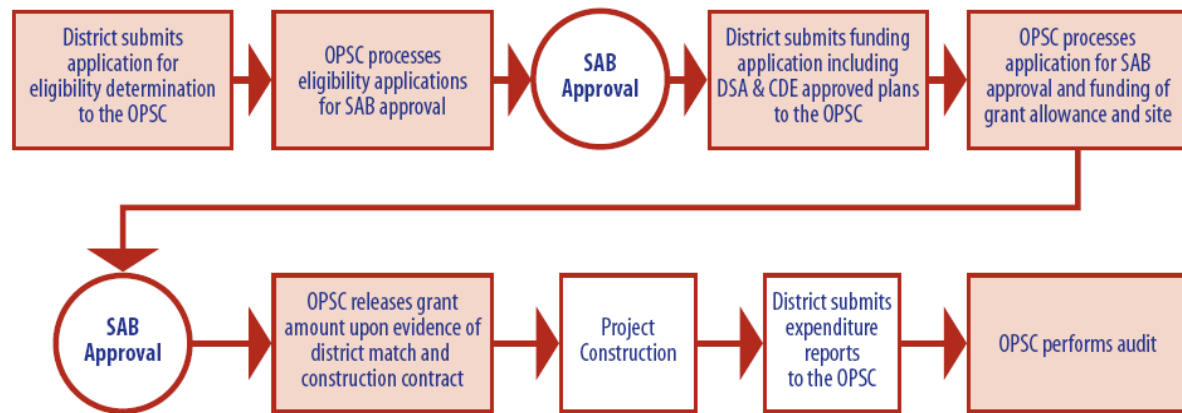
In November 2006, an additional \$10.416 billion was passed by the voters. Of the \$10.416 billion provided by Proposition 1D, \$7.3 billion will be utilized by school districts to address overcrowding, provide career technical education facilities, accommodate future enrollment growth, renovate and modernize older school buildings and allow participation in community-related joint-use projects.

The School Facility Program (SFP) provides state funding assistance for two major types of facility construction projects: new construction and modernization. The process for accessing the state assistance for this funding is divided into two steps: an application for eligibility and a funding application.

The State Allocation Board (SAB) approves applications for eligibility. This approval establishes that a school district or county office of education meets the criteria under the law to receive new construction or modernization assistance. Eligibility applications do not result in state funding. To obtain the funding for an eligible project, the district representative must file a funding application with the Office of Public School Construction (OPSC) for approval by the SAB.

State School Building Funding Process

School Facilities Program (SB 50)



Note: Shading indicates OPSC processing.

Please note: References to "the school district" in this section also refer to county offices of education, unless otherwise noted.

The process to establish eligibility for the school district (under new construction) or for a school site (under modernization) is required only once. An application for eligibility is the first step toward funding assistance through SFP. After that, the school district updates the eligibility information required to support new construction funding applications, or only for updates that will increase the school district's eligibility if applying for modernization funding. After OPSC reviews the application for eligibility, it is presented to SAB for approval. The SAB's action establishes that the school district has met the criteria outlined in law and regulation to receive state funding assistance for constructing new facilities or the modernization of existing facilities.

The underlying concept behind eligibility for new construction is straightforward. A school district must demonstrate that existing seating capacity is insufficient to house the projected number of pupils by using either a five-year or a ten-year enrollment projection. Once the new construction eligibility is determined, a "baseline" is created that remains in place as the basis of all future applications. The baseline is adjusted for changes in enrollment, for facilities added, and may also be adjusted for other factors such as errors, omissions, or regulatory amendment changes to SFP. For a complete list of adjustments, refer to SFP Regulations, Section 1859.51.

Based on researching the Office of Public School Construction data and information available at

the Project Tracking website, <https://www.dgsapps.dgs.ca.gov/OPSC/PT/Pt/Default.aspx>, it appears the SCSOS has benefited from participation in the program. The current status of state bond funds is that all funding from past bonds has been allocated and exhausted. However, the legislature has started processing legislation to place a new State School Facility Program Bond in the amount of \$12 billion on the ballot in November 2022. If the bond passes, SCSOS may establish new eligibility for future new construction and modernization projects at that time.

DRAFT

DRAFT

Exhibit E – Facility Condition Assessments
Site Profile Worksheets

DRAFT

SCSOS Site & Building Inventory Summary

Site & Building Name	Bldg #
SCSOS Main Office (Klamath)	
Main building	SCSOSO
IT & Conference	150
Information Technology	152
Annex Conference	155
SSO Therapy & Counseling	157
Facilities, Maintenance, Operations & Fleet	158
SELPA	161
IT Server	164

Feather River Academy & Pathways Charter Academy	
Boyd Hall	A
Independent Study Building	B2
Administration	B1
Classroom 1	C
Rooms 2-4	D
Rooms 5-7	E
Rooms 8-10	F
Lassen	G

Gateway Business Park	
1Stop Offices and Job Central	1000
1Stop Classrooms & Conference	1100

Adult Ed Classrooms & Conference	990A
---	------

Shady Creek Outdoor School	
Raptor Ridge	RR 18-39
Raptor Barn	RB
Mountain Cabins - 17 individual buildings	MC 1-17
Mountain Cabin Bath House	MCBH
Mountain Cabin Classroom/Conference	MCCR
Holland Hall Dining, Kitchen & Conference	HH
Dome Cabin Restroom Building	DR
Dome Cabins - 7 individual buildings	DC 40-49
Pool Equipment & Restrooms	PH
Shady Shack Staff Breakroom	SS

Gray Ave Middle School	
Classroom	SS1
Classroom	SS2

Lincrest Elementary	
Classroom	17
Classroom	18
Service Space	19
Classroom	20
Classroom	21
Classroom	22
Classroom	23
Classroom	24
Classroom	25

Live Oak Middle School	
Classroom	708

Riverbend Elementary	
Kinder Classroom	K5
Rooms 42-50	42-50

River Valley high School	
Classroom	400

Sutter Union High School	
Classroom	104
Classroom	105

Yuba City High School	
Classroom	211

DRAFT



Site Profile Worksheets

May 2021

Site Profile Worksheets – Current Projects

SCSOS Main Office
970 Klamath Lane
Yuba City, CA 95993

Year Built: 2000
Bldg. Sq. Ft.: 18,409
Acreage:
Student Population:
Modernized:
Summary of Improvements Needed

Category / Item	In Progress	Priority			Preliminary Cost Estimates		
					Hard Cost	Soft Cost	Total Estimate
					Escalated To	Escalated To	Escalated To
		1	2	3	2021	2021	2021
Health & Safety							
Camera system expansion - Expand camera surveillance capabilities	✓				\$ 86,400	\$ 33,600	\$ 120,000
HVAC Assessment - Repair/replace/add for energy efficiency, possibly incorporate improved air filtration and scrubbing - Funding contingent upon various grants incentives, with support from 0806	✓				\$ 144,000	\$ 56,000	\$ 200,000
Classroom Modernization							
Support Facilities							
Improving software, hardware, fees and process for room and vehicle booking	✓				\$ 25,920	\$ 10,080	\$ 36,000
Paint - Every 10 yr for common area & CR, 15 yr for office	✓				\$ 2,463	\$ 958	\$ 3,421
Floor finish replacements - Have average price p/yr at 10 yr for all	✓				\$ 14,780	\$ 5,748	\$ 20,528
Asphalt replace/slurry/stripe - every 5 yr for slurry	✓				\$ 4,680	\$ 1,820	\$ 6,500
Athletic Facilities							
Playing Fields							
Site Modernization							
Door Access Control Rehab - Convert obsolete system to current standards	✓				\$ 5,400	\$ 2,100	\$ 7,500
Restroom remodels - Klamath public restroom rehab					\$ 54,000	\$ 21,000	\$ 75,000
Stucco resurface - within 5 years					\$ 46,800	\$ 18,200	\$ 65,000
New Construction							
Other							
Facility Master Plan	✓				\$ 17,250	\$ 11,500	\$ 28,750
TOTAL ALL CATEGORIES							



Site Profile Worksheets

May 2021

Feather River Academy

1895 Lassen Blvd
Yuba City, CA 95998

Year Built: 2005
Bldg. Sq. Ft.: 23,949
Acreage: ?
Student Population:
Modernized:
Summary of Improvements
Needed

Feather River Academy	In Progress	Priority	Preliminary Cost Estimates		
			Hard Cost	Soft Cost	Total Estimate
			Escalated to	Escalated to	Escalated to
Category / Item		1 2 3	YYYY	YYYY	YYYY
Health & Safety					
Camera system expansion - Expand camera surveillance capabilities	✓		\$ 86,400	\$ 33,600	\$ 120,000
HVAC Assessment - Repair/replace/add for energy efficiency, possibly incorporate improved air filtration and scrubbing - Funding contingent upon various grants and incentives, with support from 0806	✓		\$ 144,000	\$ 56,000	\$ 200,000
Classroom Modernization					
Support Facilities					
Improving software, hardware, fees and process for room and vehicle booking	✓		\$ 25,920	\$ 10,080	\$ 36,000
Paint - Every 10 yr for common area & CR, 1.5 yr for office	✓		\$ 2,982	\$ 1,160	\$ 4,142
Floor finish replacements	✓		\$ 17,892	\$ 6,958	\$ 24,850
Asphalt replace/slurry/stripe - every 5 yr for slurry	✓		\$ 8,640	\$ 3,360	\$ 12,000
Athletic Facilities					
Playing Fields					
Site Modernization					
Roof replacement - Single ply vinyl upgrade to built up roof			\$225,000	\$84,000	\$309,000
Technology					
New Construction					
Other					
Facility Master Plan	✓				
TOTAL ALL CATEGORIES					

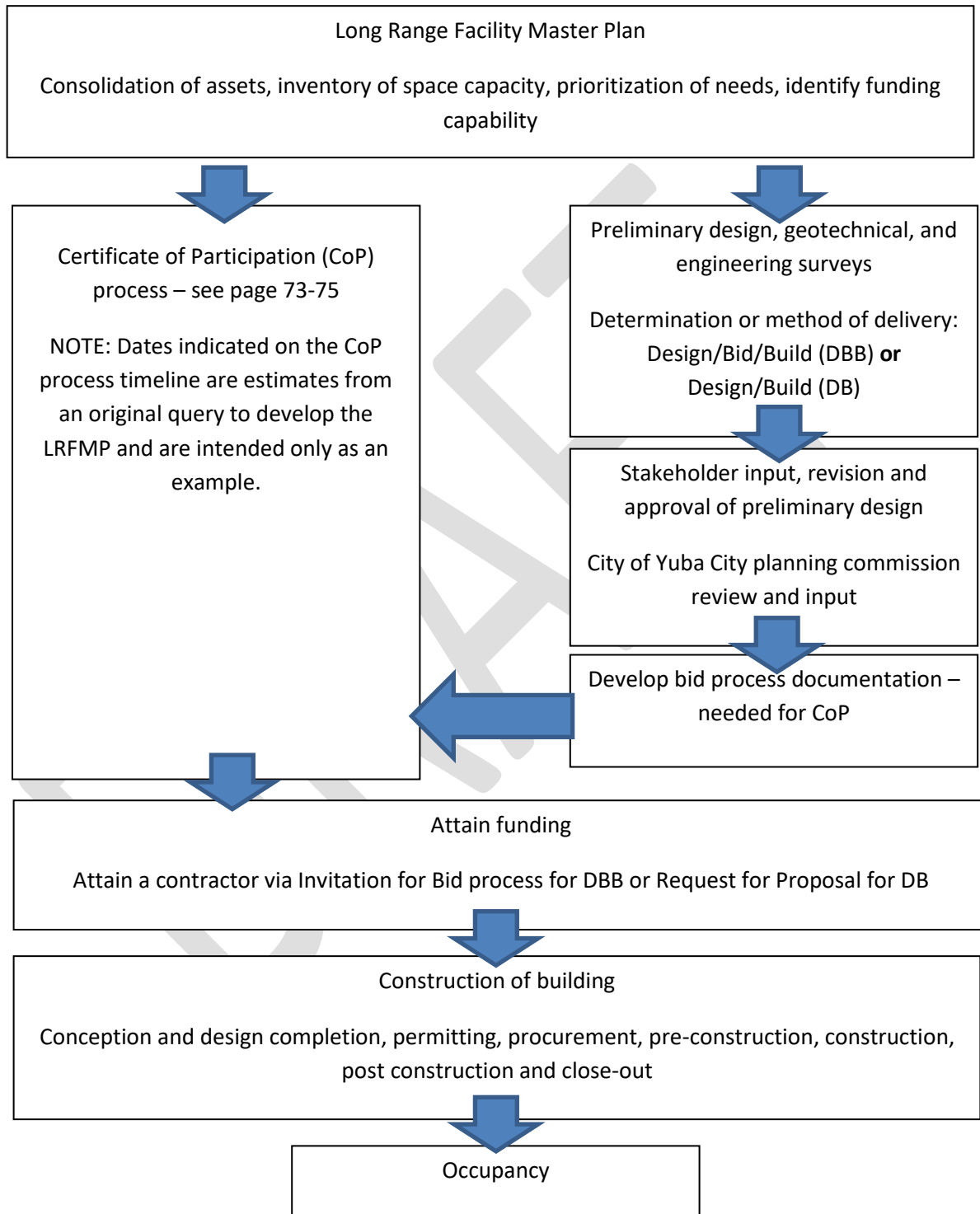
Site Profile Worksheets

May 2021

Shady Creek 18695 Pathfinder Way Nevada City, NV 95959 Year Built: Varied Bldg. Sq. Ft.: 33,885 Acreage: Student Population: Modernized: Summary of Improvements Needed									
Shady Creek		In Progress	Priority			Preliminary Cost Estimates			
Category / Item	1		2	3	Hard Cost	Soft Cost	Total Estimate		
					Escalated To	Escalated To	Escalated To		
					YYYY	YYYY	YYYY		
Health & Safety									
HVAC Assessment - Repair/replace/add for energy efficiency, possibly incorporate improved air filtration and scrubbing - Funding contingent upon various grants and incentives, with support from		✓				\$ 144,000	\$ 56,000	\$ 200,000	
Classroom Modernization									
Support Facilities									
Paint - Every 10 yr for common area & CR, 15 yr for office		✓				\$ 4,279	\$ 1,664	\$ 5,942	
Floor finish replacements		✓				\$ 10,800	\$ 4,200	\$ 15,000	
Asphalt replace/slurry/stripe - every 5 yr for slurry		✓				\$ 23,760	\$ 9,240	\$ 33,000	
Athletic Facilities									
Playing Fields									
Site Modernization									
Technology									
New Construction									
Other									
Facility Master Plan		✓							
TOTAL ALL CATEGORIES									

Exhibit F – Harter Building Flowchart

DRAFT



Agenda Item No. 15.0

BOARD AGENDA ITEM: Redistricting Following the 2020 Census

BOARD MEETING DATE: November 10, 2021

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

☐ Action

Maggie Nicoletti

☐ Reports/Presentation

SUBMITTED BY:

☒ Information

Superintendent Tom Reusser

☐ Public Hearing

PRESENTING TO BOARD:

☐ Other (specify)

Superintendent Tom Reusser

BACKGROUND AND SUMMARY INFORMATION:

Discussion with Board Members regarding redistricting following the 2020 Census.

Agenda Item No. 16.0

BOARD AGENDA ITEM: Discussion and Possible Approval of Resolution No. 21-22-V Authorizing Use of Remote Teleconferencing Provisions Pursuant to AB 361 and Government Code Section 54953

BOARD MEETING DATE: November 10, 2021

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

☒ Action

Maggie Nicoletti

☐ Reports/Presentation

SUBMITTED BY:

☐ Information

Maggie Nicoletti

☐ Public Hearing

PRESENTING TO BOARD:

☐ Other (specify)

Tom Reusser

BACKGROUND AND SUMMARY INFORMATION:

In response to the COVID-19 Pandemic, Governor Newsom signed AB 361 into law, permitting public agencies to continue conducting meetings remotely in the following circumstances:

- A. There is a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; or*
- B. There is a proclaimed state of emergency, and the local agency's meeting is for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or*
- C. There is a proclaimed state of emergency, and the local agency has determined, by majority vote, that as a result of the emergency meeting in person would present an imminent risk to the health or safety of attendees.*

The Sutter County Board of Education will consider adopting Resolution No. 21-22-V, to make a finding that the current circumstances meet the requirements of AB 361 and Government Code section 54953 for the Board to conduct meetings remotely.

SUTTER COUNTY BOARD OF EDUCATION
AUTHORIZING USE OF REMOTE
TELECONFERENCING PROVISIONS (AB 361)
RESOLUTION NO. 21-22-V

WHEREAS, the Sutter County Board of Education (“Governing Board”) is committed to open and transparent government, and full compliance with the Ralph M. Brown Act (“Brown Act”); and

WHEREAS, the Brown Act generally requires that a public agency take certain actions in order to use teleconferencing to attend a public meeting virtually; and

WHEREAS, the Governing Board recognizes that a local emergency persists due to the worldwide COVID-19 pandemic; and

WHEREAS, the California Legislature has recognized the ongoing state of emergency due to the COVID-19 pandemic and has responded by creating an additional means for public meetings to be held via teleconference (inclusive of internet-based virtual meetings); and

WHEREAS, on September 16, 2021, the California legislature passed Assembly Bill (“AB”) 361, which amends Government Code, section 54953 and permits a local agency to use teleconferencing to conduct its meetings in any of the following circumstances: (A) the legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; (B) the legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or (C) the legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, pursuant to subparagraph (B), that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, in order for the Governing Board to use teleconferencing as allowed by AB 361 after October 1, 2021, it must first adopt findings in a resolution, allowing the Governing Board to conduct teleconferenced meetings for a period of thirty (30) days; and

WHEREAS, Governor Gavin Newsom declared a state of emergency for the State of California due to the COVID-19 pandemic in his order entitled “Proclamation of a State of Emergency,” signed March 4, 2020; and

WHEREAS, the Governing Board hereby finds that the state and local emergencies have caused and will continue to cause imminent risks to the health or safety of attendees; and

WHEREAS, the Governing Board is conducting its meetings through the use of telephonic and internet-based services so that members of the public may observe and participate in meetings and offer public comment.

NOW THEREFORE, BE IT RESOLVED, that the recitals set forth above are true and correct and fully incorporated into this Resolution by reference.

BE IT FURTHER RESOLVED, that the Governing Board has determined that given the state of emergency, holding in-person meetings would present imminent risks to the health or safety of attendees.

BE IT FURTHER RESOLVED, that the actions taken by the Governing Board through this Resolution may be applied to all Board committees governed by the Brown Act unless otherwise desired by that committee.

BE IT FURTHER RESOLVED, the Governing Board authorizes the Superintendent or their designee(s) to take all actions necessary to conduct Governing Board meetings in accordance with Government Code section 54953(e) and all other applicable provisions of the Brown Act, using teleconferencing for a period of thirty (30) days from the adoption of this Resolution, after which the Governing Board will reconsider the circumstances of the state of emergency.

PASSED AND ADOPTED by the Sutter County Board of Education on this 10th day of November, 2021, by the following vote:

McJunkin ____; Singh ____; Lachance ____; Richmond ____; Turner ____

Ayes: ____

Noes: ____

Absent: ____

Abstain: ____

Ronald Turner, President
Sutter County Board of Education

Tom Reusser, Ex-officio Secretary
Sutter County Board of Education

Agenda Item No. 17.0

BOARD AGENDA ITEM: Closed Session – Pending Litigation

BOARD MEETING DATE: November 10, 2021

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

☐ Action

Maggie Nicoletti

☐ Reports/Presentation

SUBMITTED BY:

☒ Information

Superintendent Tom Reusser

☐ Public Hearing

PRESENTING TO BOARD:

☐ Other (specify)

Superintendent Tom Reusser

BACKGROUND AND SUMMARY INFORMATION:

Government Code Section 54956.9(d)(1)

One Pending Case